

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

October 16, 2023

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.
2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 6, 2023, by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.
3. **ADMINISTRATION OF THE OATH OF OFFICE**
Pursuant to NJ Statute, newly appointed Board Member, Melissa Duncan, will be sworn in by Ms. Mather.
4. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Melissa Duncan		
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Mrs. Suzanne Warzala		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

5. **SPECIAL PRESENTATION:** Dr. Scot Beckerman: 2022-2023 School Self-Assessment under the Anti-Bullying Bill of Rights Act (ABR) Report

6. **STUDENT REPRESENTATIVE REPORTS**
7. **COMMITTEE & LIAISON REPORTS**
8. **SUPERINTENDENT’S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR the Business Agenda for the October 16, 2023, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-15** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from September 18, 2023 through October 13, 2023, per attachment.
- B-2.** Approval of Minutes, Regular and Executive, from the September 18, 2023, Board of Education meeting, per attachments.
- B-3.** Approval of the Board Secretary, Treasurer and Transfer reports as of September 30, 2023.
- B-4.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Sue Anne Mather	“Policy Review and Updates,” sponsored by NJASBO, Whippany, NJ	10/17/23	Registration Mileage	\$125 \$16.36
Erkan Gumustekin	“Policy Review and Updates,” sponsored by NJASBO, Whippany, NJ	10/17/23	Registration	\$125
Purvik Patel	“SU23: Synergis University Student Design Contest,” sponsored by Synergis, Bethlehem, PA	10/19/23	Registration Mileage Tolls Sub Cost	\$99 \$40 \$1.25 \$150
Kristen Schumacher	“Drew TEACH AI and Writing Symposium,” sponsored by Drew University, Madison, NJ	10/20/23	Registration Mileage Tolls	\$75 \$25.57 \$2
Laura Eliscu Brandon Rajkovich	“Binghamton University Counselor Luncheon,” sponsored by Binghamton University, Hackensack, NJ	10/25/23	Mileage	\$12.60
Julie Goldberg	“National NewsLitCamp with Report for America,” sponsored by The News Literacy Project and Report for America, <i>virtual</i>	10/27/23	Sub Cost	\$150

Kimberly Hayes	“Gifted & Talented Education Institute,” sponsored by NJSPA, <i>virtual</i>	11/1/23 12/7/23 1/11/24 2/8/24 3/14/24	Registration	\$300
John Kaminski	“SUPA English Fall Conference,” sponsored by Syracuse University, New York, NY	11/3/23	Public Transportation Sub Cost	\$26.50 \$150
Michele Zungoli	“Counselor Tour,” sponsored by William Paterson University, Wayne, NJ	11/3/23		No cost to district
Allison Rocca	“Tree of Addiction Conference,” sponsored by The Center for Alcohol and Drug Resources, Teaneck, NJ	11/15/23	Registration Mileage	\$70 \$13.44
Shawna Lagan	“SUPA Team Innocence Project,” sponsored by Syracuse University, New York, NY	11/17/23	Mileage Tolls Parking Sub Cost	\$31.96 \$17 \$30.60 \$150
Susan Spencer	“SUPA Sociology Fall Mandatory Training,” sponsored by Syracuse University, New York, NY	12/8/23	Public Transportation Sub Cost	\$22.80 \$150

B-5. Approval of the following student placements/services for the 2023-2024 school year.

Item	Student ID	Provider	Type	Duration	Cost
a.	27592	Transitions Program at Indian Hills High School, Oakland, NJ	Tuition	9/6/23-6/30/24	\$45,725
b.	27814	Region V Council For Special Education – River Edge Board of Education	Evaluation	n/a	\$555
c.	25105	D.C. Fagan Psychological Services, Franklin Lakes, NJ	Neuropsychological Testing	10/17/23-6/30/24	Not to exceed \$4,500
d.	25106	D.C. Fagan Psychological Services, Franklin Lakes, NJ	Neuropsychological Testing	10/17/23-6/30/24	Not to exceed \$4,500

B-6. Approve the following facilities use requests for the 2023-2024 school year as indicated below:

Organization Name/Activity	Location(s)	Date(s)	Time(s)
Northern Highlands Junior Wrestling Practice	Practice; Back Gym and Wrestling Room	11/27/23-2/8/24	5:30-8 PM
The Royal Dance Competition	Auditorium and Cafeteria	3/15/24 3/16/24 3/17/24	3 PM-10 PM 7 AM-10 PM 7 AM-10 PM

Red & Black Girls Basketball Camp	Back Gym	11/9-10/24	9 AM-12 PM
BCCA Fencing Meet	Main Gym	2/4/24 (rain date 2/11/24)	7 AM-1 PM
NH Lacrosse Booster Club Meetings	Room 100	10/17/23, 11/14/23,12/12/23,1/16/24, 2/13/24, 3/12/24, 4/9/24,5/14/24, 5/14/24, 6/11/24	8 PM-9:30 PM

- B-7.** RESCIND, the approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from Reed Academy in Oakland, NJ, from September 7, 2023 to June 30, 2024, to be compensated at \$125 per day, not to exceed \$22,500.
- B-8.** Approval of the agreement with the parent of a student (ID 25418) to transport his/her minor child to and from Reed Academy in Oakland, NJ, from September 7, 2023 to June 30, 2024, to be compensated at \$125 per day, not to exceed \$22,400.
- B-9.** Approval of memorandum of agreement between the Northern Highlands Regional High School District Board of Education and the Northern Highlands Administrators Association, per attachment.
- B-10.** Approval to accept the donation of a Wurlitzer Upright Piano for our Music Department from the Estate of Thomas and Helen Duch with an approximate value of \$1,000.
- B-11.** RESOLVED, that the Northern Highlands Board of Education accept the bid offers for the sale of the following items. All sales were facilitated through the Hunterdon County Educational Services Commission (“HCESEC”) Cooperative Purchasing System, all assets have been sold as is, where is and without warranty. Once the asset is removed from the premises there is no refund of monies previously paid.

Item	Sale Amount
2020 Ford Transit 350XL Van # NH-20 VIN: 1FDZX2CM6KB87549	\$64,500
2008 Ford F-250 Truck VIN: 1FTSW21548EC78539	\$7,800

- B-12.** Approval of Budget Calendar for **2024-25 Budget**, per attachment.
- B-13. Submission of Comprehensive Maintenance Plan**

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various

school facilities of Northern Highlands Regional High School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Northern Highlands Regional High School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Northern Highlands Regional High School District in compliance with Department of Education requirements.

- B-14.** Approve Albert I/O to be used as a software solution to support studies for students in Advance Placement courses at a cost of \$4,980 to be paid for using ARP ESSER III funds, per attachment.
- B-15.** Approve the purchase of technology and classroom furniture through a state contract for the computer science classroom at a total cost of \$31,596.50 (\$22,657.50 furniture + \$8,939 for the technology) to be paid for through a combination of ARP ESSER III funds (\$23,596.50) and a donation from HASA (\$8,000), per attachment.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for the October 16, 2023 BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-18**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the School Self-Assessment under the Anti-Bullying Bill of Rights Act (ABR) report, for the 2022-2023 school year, per attachment.
- E-4.** Accept and affirm the updated Health and Safety Evaluation of School Buildings Checklist, for the 2023-2024 school year, per attachment.
- E-5.** Approve a pilot of the Self-Directed Growth Plans to replace the Marshall Evaluation System that will be used for staff who have applied and met the criteria to participate for the 2023-2024 school year only, per attachment.
- E-6.** Approve the course proficiencies for the 2023-2024 school year, per attachment.
- E-7.** Approve and adopt textbooks and novels for courses written and revised this summer, per attachment.

- E-8.** Approve an assembly on human trafficking and self-defense for National School Violence and Vandalism Week featuring two speakers, Renée Wallace and Tom Patire, sponsored by TAARA (Trafficking Awareness, Advocacy & Rehabilitation Advancement), at no cost to the district.
- E-9.** Accept with regret, the resignation of CLIFFORD SINGER, Paraprofessional, effective December 31, 2023, per attachment.
- E-10.** Approve PATRICIA SHORTWAY and MICHAELA DOLAK (Paraprofessionals assigned to district) for Library Supervision for morning and afterschool hours, as needed, at the NHEA rate.
- E-11.** Approve and adopt the following Student Activity Club(s), operated on a volunteer/non-financial support basis, effective for the 2023-2024 school year.

Pickleball Club, School Spirit Club

- E-12.** Approve the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.
1. ZACHARY LISELLA as Volunteer Pickleball Club Advisor
 2. CELINA DIGILIO as Volunteer School Spirit Club
 3. JUSTIN NADAL as Head Bowling Coach (Group 5, \$6,678)
 4. JASON GRABELSKY as Head Fencing Coach (Group 4, \$7,924)
 5. PURVIK PATEL as Assistant Fencing Coach (Group 4a, \$6,789)
 6. TAYLOR REHE as Marching Band Director (Group 3, \$9,208)
 7. DENISE REGAN as Performing Arts: Musical - Acting/Vocal Coach - (Group 4, \$2,861)
 8. TAYLOR REHE as Performing Arts: Musical - Assistant (Musical/Orchestra Director) - (Group 4, \$2,861)
 9. THOMAS PASTER as Performing Arts: Musical - Assistant (Music Director) - (Group 4, \$2,861)
 10. JOSEPH KIELY as Performing Arts: Musical - Assistant (Lights/Tech) - (Group 4, \$2,861)
 11. THEODORA SOTIROPOULOS as Performing Arts: Musical - Bus. Mgr. (Group 4, \$2,861)
 12. TIFFANY HOGUE as Performing Arts: Musical - Assistant (Set) - (Group 4, \$2,861)
 13. RICHARD HEISSLER as Performing Arts: Musical - Assistant (Set Construction) - (Group 4, \$2,861)
 14. IRENE LAHR as Performing Arts: Musical - Support (Stage Crew) - (Group 5, \$1,673)
 15. MICKEY HUNT as Volunteer Assistant Boys Basketball Coach
- E-13.** Approve the following field trip(s) for the 2023-2024 school year.
1. Honors Architectural Design Class: Building Techniques and Application: 10/26/23
 - Z+ Architecture Inc., 240 W. Crescent Ave, Allendale NJ
 2. Quiz Bowl: Competition: 11/4/23 and 1/13/24
 - Livingston High School, Livingston NJ
 - Ridgewood High School, Ridgewood NJ
 3. Fishing Club: Methods and Techniques of Striper Fishing: 11/5/23
 - The Gambler Deep Sea Fishing Charter Boat, Point Pleasant NJ
 4. Ice Hockey Team: Training: 11/20/23- 11/22/23 (Overnight trip)
 - Penn State University, PA (Training)
 - Hyatt Place State College, PA (Accommodations)

5. Gender/Sexuality Alliance (GSA): Youth Leadership Summit 12/1/23
- Bergen Community College, Paramus NJ

E-14. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
AL MUGNO	Honors Architectural Design Class	10/26/23	Substitute cost
JOHN GORNELL	Quiz Bowl	11/4/23, 1/13/24	No Substitute cost
MATTHEW KRZYSIK	Fishing Club	11/5/23	No Substitute cost
JASON BESWICK	Ice Hockey Team	11/20/23- 11/22/23	No Substitute cost M&IE - not to exceed \$172.50 Hotel reimbursement rate \$114 per night (if applicable)
SCOTT GROSSMAN	Ice Hockey Team	11/20/23- 11/22/23	No Substitute cost M&IE - not to exceed \$172.50 Hotel reimbursement rate \$114 per night (if applicable)
JASON GRABELSKY	Gender/Sexuality Alliance	12/1/23	No Substitute cost

- E-15.** Approve LORI AUSTIN-CARUSO as substitute teacher for the 2023-2024 school year, per attachment.
- E-16.** Approve a change in degree status for RICHARD HEISSLER, Teacher of Woodworking, from BA, Step 16 to MA, Step 18, effective September 1, 2023.
- E-17.** Approve a change in degree status for NATASHA COLLOVA, Teacher of Science, from MA, Step 5 to MA+30, Step 5, effective September 1, 2023.
- E-18.** Approve the revised Coaches Evaluation form, effective for the 2023-2024 school year, per attachment.

Roll Call:

- 12. BOARD PRESIDENT'S REPORT**
- 13. OLD BUSINESS**
- 14. NEW BUSINESS**
- 15. OPEN TO THE PUBLIC**
- 16. EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____