



Calvert Elementary School

79 Brick Meetinghouse Road
Rising Sun, MD 21911
www.ccps.org/calvert
410-658-5335
410-658-9130 (fax)



Elsie K. Harrigan, Principal
410-996-5401 ext. 22016

Jody K. Dallas, Ed.D., Assistant Principal
410-996-5401 ext. 38017

August 2023

Dear Parents /Guardians:

We are excited to prepare for the 2023 - 2024 school year. The **Car Rider Loop** has been established for those students who are picked up rather than ride the bus home. A new registration is required each school year.

If you do not register for the car loop and need to pick up your student, you would need to park in the parking lot and come to the main office with your photo identification to sign out your student for the day.

Car riders in prekindergarten through grade five will be dismissed to the car rider drop-off area beginning at 3:30 p.m. (M,T,TH,F) and 1:45 p.m. (W). School personnel will be on duty to ensure a safe departure for all of our students. Parents/guardians of children who are car riders are asked to designate who will be picking up their child(ren) from school. Each family will be given a CAES car rider tag to place on the dashboard of the car. Because the safety of our students is of utmost importance, each driver will be expected to show the CAES car rider. In the event that one is unable to supply a CAES car rider tag, our staff will request that the student be signed out from the school office to ensure that the person is authorized to pick up the student.

Please complete and return the registration form so that we are able to produce and distribute the car rider tags to you; the form will be kept on file in the office for the current school year. If there are any changes to the information on the form, please notify the office in writing as soon as possible. Once you receive your CAES car rider tag and place it on your dashboard, you may begin using the car rider loop. Additional information regarding drop-off and pick-up can be found on our website www.ccps.org/calvert. Thank you for your cooperation!

Sincerely,

Elsie K. Harrigan
Principal



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2023-2024 Car Rider Loop Registration Sheet

Student(s)

Homeroom Teacher

_____	_____
_____	_____
_____	_____
_____	_____

My child(ren) will be transported home from school by car on the following days.

Everyday

A set day each week. Monday Tuesday Wednesday Thursday Friday

Occasionally (*I will send an email to the teacher and/or a note in the morning*)

Name of Authorized Transport Person	Color, Make, and Model of Vehicle

I hereby give permission for the person(s) named above to transport my child(ren) home from school. I understand that my child(ren) will be dismissed daily to the car loop and I will not sign them out each day nor will their name be called on the afternoon announcements. I will wait in my car until I reach the location at which my child(ren) will be released to my vehicle.

Parent/Guardian Name (**Please Print**)










Parent/Guardian Signature

Date

Mission: Provide equitable access to all stakeholders with the goal to develop and grow creative and thoughtful problem solvers who will become compassionate, informed, and responsible members of their communities.



Calvert Elementary School
2023-2024
Car Rider Safety Practices

-  Arrive in the car loop between 8:45am and 8:55am to drop your child off in the morning
-  Wait until a staff member is outside before allowing your child to exit the car
-  Say goodbye to your child before he/she exits the car to avoid holding up the line
-  Allow your child to exit from the car promptly anywhere along the sidewalk instead of pulling up to the door to let them out
-  Have your child ready to exit the car on the passenger side independently, if they are able.
-  Stay in the car line and follow through to turn around in the loop for the safety of our students, staff and other drivers
-  Be on time to Pick Up at 3:30 (MTThF) and 1:45 (Weds)
-  Display the Hang Tag clearly at dismissal for quick identification
-  Inform the teacher and/or office staff before 3:00 (MTThF) 1:00 (Weds) if there is going to be a change in the dismissal plan for your child that day

Thanks for helping us keep our Car Rider arrival and dismissal process running smoothly and safely for everyone.