

Pupil Leaving Form

Please complete this form and return to the school office if your child(ren) will be leaving this school mid-term or if they are not returning to our school in the new academic year.

Child's name	Date of Birth
1.	
2.	
3.	
4.	

Last day your child(ren) will be in school: _____

Reason for leaving (please tick):

Moving out of the area (UK)	Change of school but not moving home	Moving outside of the UK	Elective Home Education
Other: please give details			

Destination:

Name and address of new school	Local Authority area or country if outside of the UK

If you are moving home please provide your new address including the postcode:

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Date you expect to move to your new home:

Contact details	Phone Number	Email Address
Parent/carer full name:		
Parent/carer full name:		

Parent/carer Signature	Date