



Treasure Coast Classical Academy (TCCA)

Minutes for REGULAR Meeting of the Board of Directors

February 7, 2023, at 6:00 P.M.

Location: TCCA cafeteria, 1400 SE Cove Road, Stuart, FL 34997

Meeting ID: 274 546 962 785 Passcode: HD8sAX [+1 312-667-5170](tel:+1312-667-5170), [901571510#](tel:+1901571510)

Phone Conference ID: 901 571 510#

	Name	Office	Present In-person	Present via MS Teams connection	Absent	Arrived Late	Departed Early
1	Mr. Joseph Featherstone	Board Chair	✓				
2	Mr. Brandon Miller	Director	✓				
3	Ms. Rebecca Negron	Board Secretary	✓				
4	Mr. Brandon Tucker	Vice Chair & Treasurer	✓				
5	Mr. Gary Uber	Director		✓			

School Personnel in Attendance:	Optima Personnel in Attendance:	Guests in Attendance:
Ms. Kirsten Pendleton, Principal	Mrs. Erika Donalds, Executive Director	Thomas Sternberg, Tripp Scott
Mr. Will Perez, School Operations Manager	Mrs. Susan Turner, Director of Compliance & Governance	
Mr. Sam Foat, Dean of Students, Upper School	Ms. Janine Swearingin, Director of Academics	
	Mrs. Tama Williams, Area Operations Manager	

1. Meeting was called to order at 6:16 p.m. by Mr. Featherstone.
2. Attendance roll call – quorum determined
3. Agenda Adoption – ***Motion made by Ms. Negron to adopt the agenda with the change of language in 14.b. to “options” seconded by Mr. Tucker.***
4. Approval of Meeting Minutes – (vote)
 9/27/22, 10/11/22, 11/12/22, 11/16/22, 12/13/22, 12/20/22, 1/26/23
Motion made by Mr. Tucker to approve 9/27/22, 10/11/22, 11/12/22, 11/16/22, 12/13/22, 12/20/22, 1/26/23 meeting minutes as presented, seconded by Mr. Miller, vote: unanimous.
5. Board Chair Report – Mr. Featherstone thanked everyone for being here. Mr. Featherstone requested that the public email the Board as a whole by copying all members.
6. Board Treasurer Report – Mr. Tucker reviewed the financials that were shared with the Board members in the agenda packet.
7. Public Comment
 - 1) Danielle Borzillo
 - 2) Chris Pollack
 - 3) Michelle Miller
 - 4) Lindsey Bensen
 - 5) Matthew Willson
 - 6) Jeff Griffin
 - 7) Kristen Zuazo

- 8) Mrs Baily
- 9) Joy Kastanias
- 10) Jamie Steritt
- 11) Rebecca Rossi
- 12) April Edenfield
- 13) Gina Knap
- 14) Kristi Welsh
- 15) Dana Anderwald
- 16) Jennifer Gent
- 17) Monica Perez
- 18) Scott King
- 19) Megan
- 20) Jennifer Kerr
- 21) Jessica Cavender
- 22) Kristy Binkley
- 23) Tara Martin
- 24) Nikki Marshall
- 25) David Snyder
- 26) Krista Kennard
- 27) Erin Larica
- 28) Yasmin Kanour
- 29) Sharmin Grommer

~ Mr. Featherstone called a five-minute recess called at 7:57 p.m. Meeting resumed at 8:09 p.m.~

8. Guest Discourse - None
9. Review of authorizer unique correspondence – None
10. School Principal’s Report and School Operation Manager’s Report– Ms. Pendleton reported on the first semester highlights including field trips, Hillsdale College weekly support meetings, PTC, clubs, testing, upcoming events, fundraising, and next school year adding 10th grade. Ms. Pendleton shared State assessment testing scores for FAST, support to increase learning gains, upcoming CLT, PSAT, iReady and FAST testing, faculty and parent survey results, academic observations, and discipline. School Operation Manager’s Report – Mr. Perez reported on Aramark’s contract ending and existing TCCA custodial staff and new staff to perform building maintenance going forward. Groundskeeping will continue to be subcontracted.
11. Optima’s Report – Mrs. Turner asked if the Board had any questions regarding Optima’s report shared in the Board agenda packet. Mrs. Turner clarified that there is one bank account for the school which all funds flow through including PTC monies. Optima’s bank account has no connection to the school or its funds. Mrs. Turner recommended that the board consider forming a finance committee which would allow the board, parents, and community members more time to review financials in detail, ask questions, and provide feedback.
12. Financial Report –July-December 2022 Financials – Mr. Tucker reviewed the financials during his Treasurer’s report. Mr. Uber thanked Mr. Tucker for his fine work as Treasurer.
 - a. Balance Sheet
 - b. Budget vs. Actual
 - c. Profit & Loss Statement
 - d. Cash Flow Statement

e. Bank Statements

13. Board Committee Reports – None

14. Unfinished Business - Amended from voting items to “consideration of three options regarding the Optima contract and discussion”. The Board members discussed the options.

- a. Assignment of Service Provider Agreement to OptimaEd
- b. Provide notice to Optima that the contract is terminated 180 days hence in accordance with service agreement provision xx.xx
- c. Establish an ad hoc negotiating committee.
 - 1) ***Ms. Negron made a motion to continue the current contract with Optima until the contract conclusion on June 30, 2024, and not automatically renew the contract; and form a Policy and Governance subcommittee to address the current management structure of the school and other issues as we see fit, seconded by Mr. Tucker.***
 - 2) ***Mr. Uber motions to offer an amendment to the main motion made by Ms. Negron as follows: The Policy and Governance subcommittee be formed, meet, and bring findings to the General Board at the April 25th, 2023 Regular Board meeting for a final decision.***
 - 3) ***Ms. Negron amended her motion to include Mr. Uber’s amendment as follows: To continue the current contract with Optima until the contract conclusion on June 30, 2024, and not automatically renew the contract; and form a Policy and Governance subcommittee to address the current management structure of the school and other issues as we see fit and the Policy and Governance Subcommittee to come back with a recommendation to the Board at the April 25th, 2023 Board Meeting, seconded by Mr. Tucker, vote: Mr. Featherstone-nay, Mr. Miller – aye, Ms. Negron – aye, Mr. Tucker – aye, Mr. Uber – nay. Motion carries 3 to 2.***
 - 4) ***Mr. Uber restated his motion amendment as follows: to continue the current Optima contract through the April Board Meeting and then a final decision be made then.***
 - 5) ***Ms. Negron motioned for Mr. Tucker to be the Chair of the Policy and Governance subcommittee, seconded by Mr. Miller, Mr. Uber stated he is also willing to serve on the subcommittee. Motion carries.***
 - 6) ***Mr. Tucker hereby appoints Mr. Uber to the Policy and Governance Committee***
 - 1) Mr. Tucker asked for a parent rep and staff rep willing to serve to contact him via email. The committee will review audit findings and will vote on recommendations to present to the Board. The parent rep will be the main point of contact for all parent comments.

- 2) Mr. Uber asked for Dr. Carpenter's and legal counsel's input – Dr. Carpenter shared the parliamentary procedure to be followed.
- 3) Mr. Featherstone nominated Michelle Miller as parent rep. Mr. Featherstone nominated Mr. Foat as staff representative. No vote was taken.

15. New Business – *Ms. Negron moves to table New Business Items a. and b., seconded by Mr. Tucker, vote: unanimous. Motion carries.*

- a. Adopt a board policy requirement for Optima to provide board packets no later than 10 business days before every regular meeting and that such packets be posted on the website with the meeting information no later than 10 business days before regular meetings. (vote) – ***Tabled***
- b. Revise board regular meeting calendar to comply with bylaws provision which states that are “to occur no less than once every two months,” - (vote) – ***Tabled***
- c. Canon copier contract - (vote)
Ms. Negron motioned to approve the Canon copier contract as presented, Mr. Tucker seconded, vote: unanimous. Motion carries.
- d. Tripp Scott invoices - (vote)
Mr. Featherstone moves approval of the Tripp Scott invoices as presented, seconded by Mr. Tucker, vote: unanimous. Motion carries.
- e. 21-22 School Recognition funds - (vote)
Motion made by Mr. Tucker to accept Option 1, seconded by Mr. Uber, vote: unanimous, Motion carries.
- f. 22-23 Survey 3 Teacher (OOF) Out of Field Report - (vote)
Motion made by Mr. Tucker to approve the 22-23 Survey 3 Teacher Out of Field Report as presented, seconded by Ms. Negron, vote: unanimous. Motion carries.
- g. Policy Updates – (vote)
Ms. Negron moves to approve policy updates i.-iv., seconded by Mr. Miller, vote: unanimous. Motion carries.
 - 1) 2300 Behavioral Policies
 - 2) 2700 General Student Policies
 - 3) 6900 General Staff Policies
 - 4) 2800 Parent Complaints related to HB 1557
- h. Establishment of ad hoc board committee(s) - (vote) ***Addressed in 15.a.i.-ii.***
- i. ***Special Board Meeting to be scheduled prior to the April 25th Board Meeting to approve the 2023-2024 School Calendar***

16. Public Comment – second opportunity

- 1) Chris Pollock
- 2) Allison Swartz
- 3) Sam Foat
- 4) Whitney- Online
- 5) Caitlin Spaulding
- 6) Jennifer Kerr
- 7) Scott King
- 8) M. Baily
- 9) Olivia- Online
- 10) Tory Savard

17. Ongoing Board Development & Self-Assessment- none

18. Board Comments

- a. Mr. Featherstone thanked all for attending and staying late for the meeting.
- b. Mr. Miller asked that we all work together to resolve issues and not make assumptions.
- c. Mr. Tucker asked that all understand that Board members are volunteers and that disrespect is not tolerated.

19. Adjournment - 11:11 p.m.

Next Board Meeting: Regular Meeting on Tuesday, April 25th, 2023 at 6:00 p.m.

Reviewed and approved by Board Secretary, Mr. Gary Uber



Moonshadow Temas (May 1, 2023 16:14 CDT)

Signature

5/1/2023

Date