



# Treasure Coast Classical Academy (TCCA)

Minutes for SPECIAL Meeting of the Board of Directors

Location: 1400 SE Cove Road, Stuart, FL 34997 in the cafeteria with Zoom option  
December 20<sup>th</sup>, 2022 at 6:00 P.M.

## MINUTES

### Members in Attendance

- Mr. Joseph Featherstone (via Zoom)
- Mr. Brandon Miller (via Zoom)
- Ms. Rebecca Negron (via Zoom)
- Mr. Brandon Tucker (via Zoom)
- Mr. Gary Uber (via Zoom)

### School Personnel in Attendance

- Ms. Kirsten Pendleton, Principal (via Zoom)
- Mr. Sam Foat, Dean of Students, Upper School
- Mrs. Tama Williams, School Operations Manager
- Mrs. Erika Donalds, Executive Director (via Zoom)

### Members Absent

1. Meeting was called to order at 6:13 p.m. by Mr. Featherstone and opened with a word of prayer.
2. Attendance was taken by Mr. Featherstone. Brandon Tucker arrived at 6:23.
3. Principal Designee – ***Mr. Featherstone motioned to appoint Monica Camejo as Principal Designee in the absence of Ms. Pendleton, seconded by Mr. Miller, vote: unanimous.***
4. Opening Ceremony
5. Agenda Adoption – ***Mr. Miller motions to adopt the agenda as is, seconded by Ms. Negron, vote: unanimous.***
6. Board Chair Report – Mr. Featherstone reported on portable status, gym contractor discussions, and conversations with the District Superintendent, Dr. Carpenter, and counsel. Mr. Featherstone encouraged Board members to engage Dr. Carpenter with any questions.
7. Public Comment - first opportunity
  - a. Michelle Miller
8. Unfinished Business
  - a. Conflict of Interest Statement annual - ***Mr. Tucker motioned to engage counsel to review the policy for FL law compliance, seconded by Mr. Uber, vote: unanimous***
  - b. Revised Board Meeting Schedule – (vote)  
***Mr. Miller motioned to approve the revised schedule with the removal of meeting end times, seconded by Ms. Negron, vote: unanimous.***

~ Mr. Uber left the call at 6:54 p.m.~

  - c. Centegix Agreement – (vote)  
***Motion made by Mr. Tucker to approve the quote with payment Option #3 as recommended by Optima, Mr. Miller seconded, vote: unanimous.***

- d. Ratification of other internal controls adopted at the previous meeting - (see 8.e.)
- e. Update to Policy 4800 – (vote)  
Approval of Policy 4800 with the following recommended language originally recommended by Dr. Carpenter: “Further order splitting is prohibiting (that is breaking one contract into multiple contracts to circumvent #2). Any financial matter must be placed on the Board meeting agenda with lawful quorum.”  
**Motion made by Mr. Tucker to approve Policy 4800 with additional verbiage as read into the record above, seconded by Mr. Miller, vote: unanimous.**

9. New Business

- a. Board to decide next course of action regarding Optima’s Master Services Agreement - (vote)  
Mr. Featherstone requested to suspend Robert’s rules of order and open the matter for discussion between board members. Mr. Tucker requested that Mr. Featherstone share a summary of his conversations with Mrs. Donalds of Optima. Mr. Miller requested clarity around the new contract terms.  
**Ms. Negron made a motion that the Board schedules an in-person workshop after the release of Dr. Carpenter’s performance audit report, allowing the Board members three business days to review prior to the workshop. This is to be the only item on agenda for the workshop with a possible vote added to the February 7<sup>th</sup> Regular Board Meeting agenda. Mr. Carpenter can commit to completing his report by January 20<sup>th</sup>. Mrs. Donalds requested time for management to respond to findings before the workshop, seconded by Mr. Uber, vote: unanimous.**

~Mr. Uber rejoined the meeting at 7:36 p.m.~

10. Public Comment - second opportunity

- a. Donna Fletcher
- b. Chris Paulik
- c. Michelle Miller
- d. Erin Larica
- e. Monica Perez
- f. Rehannon Miller
- g. Jill Petric
- h. Megan Dray

11. Adjournment – 8:32 p.m

*Next Board Meeting: Quarterly Meeting on Tuesday, February 7th, 6:00 p.m.*