



Treasure Coast Classical Academy (TCCA)

Minutes for Annual Meeting of the Board of Directors

1400 SE Cove Rd, Stuart, FL 34997

September 21st, 2021 at 10:00AM

Due to COVID-19, meeting held with attendance option via Communications Media Technology (CMT)

MINUTES

Members in Attendance

- Laura Pate
- Joseph Featherstone
- Brandon Miller
- Gary Uber
- Brandon Tucker

School Personnel in Attendance

- Janine Swearingin, Principal
- Erika Donalds, Executive Director
- Alyssa Sanders, School Operations Manager
- Jennifer Wiggins, Dean of Students

Members Absent

1. Meeting called to order at 10:05 A.M.

2. Attendance taken

3. Approval of Previous Meeting Minutes

A. *May 18th, 2021 Meeting Minutes [vote]*

- i. Motioned for Approval by Ms. Pate
- ii. Seconded by Mr. Tucker
- iii. Vote: Unanimously Approved

B. *July 13th, 2021 Meeting Minutes [vote]*

- i. Motioned for Approval by Ms. Pate
- ii. Seconded by Mr. Tucker
- iii. Vote: Unanimously Approved

C. *August 23rd, 2021 Meeting Minutes [vote]*

- i. Motioned for Approval by Ms. Pate
- ii. Seconded by Mr. Tucker
- iii. Vote: Unanimously Approved

4. Principal's Report

- A. Reviewed BSCI program with the new board members
- B. Reviewed the monthly dashboard with Board of Directors
 - i. Reviewed Teacher Training and Support Staff
- C. Ms. Donalds explained the school grades and the district's process
- D. Mr. Uber asked about the student discipline process
- E. Ms. Pate asked about iReady Data
 - i. Elementary has finished iReady testing (Jennifer Wiggins – Dean of Students)

5. School Operation Manager's Report

- A. Ms. Sanders reviewed the new Project Coordinator and Fundraiser new hires
- B. Reviewed COVID stats
- C. Reviewed enrollment

6. Executive Director's Report

- A. Tax Referendum
- B. Reviewed enrollment numbers and the grades are completely full

- C. The original investor is open to refinancing the loan for the school to accommodate the expansion of the building to accommodate the wait list and adding additional grades
- D. Reviewed a second Charter location to apply for this year
- E. The 2 campus model will be the upper and lower school (non-feeder) in a separate location but with the same school leader.
- F. Reviewed Optima progress in expansion of classical education

7. Community Comments

- A. Nikki Marshall

8. New Business

A. FY21 Audit [vote]

- i. Motioned for Approval by Mr. Tucker
- ii. Seconded by Mr. Featherstone
- iii. Vote: Unanimously Approved

B. 2021-2022 Teacher Salary Increase Allocation: Distribution Plan [vote]

- i. Motioned for Approval as presented by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

C. Moving forward with the application for a second location [vote]

- i. Motioned for Approval by Ms. Pate
- ii. Seconded by Mr. Tucker
- iii. Vote: Unanimously Approved

9. Policy Updates

A. 2200 TCCA Attendance Policy [vote]

- i. Motioned to Approve by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

B. 3600 TCCA Student Services [vote]

- i. Motioned to Approve by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

C. 5200 TCCA Emergency Policy [vote]

- i. Motioned for Approval by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Note: Unanimously Approved

D. 2021-2022 Code of Student Conduct [vote]

- i. Motioned for Approval as presented by Mr. Tucker
- ii. Seconded by Ms. Pate
- iii. Vote: Unanimously Approved

10. Good of the Order

11. Announcements

12. Board Comments

- A. Mr. Featherstone – thanking Erika for sharing Optima’s vision and excellent management

13. Adjournment

- A. Adjourned at 11:26am