

# TREASURE COAST CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING MINUTES

November 18, 2019 10:30am

### **I. Adoption of Agenda (vote)**

#### **Members present:**

Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate

#### **Members absent:**

Joan Hoffpauir

#### **Motion 1: Approval of agenda as presented.**

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate

Absent: Joan Hoffpauir

### **II. Consent Agenda (vote)**

*No changes to 10/29/19 minutes*

#### **Motion 1: Approval of 10/29/19 meeting minutes.**

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate

Absent: Joan Hoffpauir

1. 10/29/19 Board Meeting Minutes  
Attachments: Board Meeting Minutes 10.29.19.pdf

### **III. Treasurer's Report**

*Ms. Wells deferred Treasurer's report to December.*

Attachments: Treasurer Report November 2019.pdf

### **IV. Chairman's Report**

*No report today.*

### **V. Principal's Report**

*Ms. Swearingin reported on curriculum and instruction. Teachers are planning for semester two. This semester was focused on mathematics; next semester will be literacy focus. Faculty continue to work on student interventions where needed. FSA preparations have begun. Teacher observations have commenced. Two observations will be conducted this school year for every teacher.*

### **VI. School Operation Manager's Report**

*Ms. Estes provided an update on the Jingle Jog 5K: Thirteen companies signed up for sponsorship to date, and approximately 57 runners registered.*

*Enrollment as of September 30, was 562.*

*New building continues to progress and movers are scheduled for December 21.*

### **VII. Executive Director's Report**

*Mrs. Donalds reported on policy updates and electronic policy management tool, which includes feature that allows for policy search. Thank you to Maddy for selecting and implementing this valuable application.*

*Communication continues with Hillsdale College regarding school operations and any developments.*

*Current applications for next year are at 266 today. This includes 121 applications for Kindergarten, and 40 applications for 6th*

*grade. We are working on an updated enrollment plan that will be presented at a future board meeting.*

## **VIII. Community Comments**

*None*

## **IX. New Business**

### **X. Policy Updates**

*Mrs. Donalds explained change to Policy Volume I. Some policies moved out to procedures or other documents where they already exist, e.g. Student Progression Plan.*

*Some clarifications added to enhance the understanding of specific policies.*

*Optima went through the policy documents, and Maddy checked that all removed language was in fact covered in other documents, or will be added to other documents as needed.*

#### **Motion 1: Approve Policy Volume I updates**

Motioned By: Maria Wells, Seconded By: Joseph Featherstone

Details:

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate Absent: Joan Hoffpauir

1. Policy Volume I Updates (vote)

Attachments: TCCA Policy Volume I Proposed Changes (Ready for Board).pdf

### **XI. Good of the Order**

*None*

## **XII. Announcements**

*None*

## **XIII. Board Comments**

*Mr. Featherstone reported on his board training at Hillsdale, which he found very helpful.*

*Mrs. Donalds reviewed the organizational structure as outlined in the school's charter application in response to Mr. Featherstone's question.*

1. Board Development

NXTBoard tutorial

2. Dr. Carpenter Board Training

*Board reviewed Dr. Carpenter's BoardWiser Number 3.*

Attachments: 3-Broken-Promise.pdf

## **XIV. Adjourn**

*Meeting adjourned at 11:29am.*