

TCCA Board of Directors Meeting Minutes

Monday, December 16, 2019 10:30am EST

Members Present:

Lynda Daniel, Maria Wells, Laura Pate, Joan Hoffpauir, Joseph Featherstone

I. Invocation

II. Adoption of Agenda (vote)

Meeting called to order at 10:32AM.

Motion 1: Agenda adopted without objection.

III. Consent Agenda (vote)

Motion 1: Consent agenda adopted without objection.

1. 11/18/19 Board Meeting Minutes

Attachments: TCCA Board Meeting Minutes 11.18.19.pdf

IV. Treasurer's Report

Ms. Wells reported on the current financials. We are still working with accounting firm to fine tune the reporting. We would like to see a month to month comparison, and eventually quarterly comparisons.

Attachments: Treasurer Report November 2019.pdf
TCCA Oct 2019 FINANCIAL PACKET.pdf

V. Chairman's Report - none

VI. Principal's Report

Principal Swearingin provided an update on teacher training, student performance, and enrollment.

A first grade class will be added next semester. Students on the waiting list will be incorporated into this newb class.

Ms. Swearingin answered questions from the board.

VII. School Operation Manager's Report

Ms. Estes explained the status of the January lottery, which will be first one for next school year.

5K Jingle Jog was tremendous success. 188 runners participated.

Ms. Estes has been working with the county on the certificate of occupancy, as well as coordinating the furniture installation.

Parents will be provided with a map of new school building to help familiarize themselves and their students with the new setup.

VIII.

Executive Director's Report

Mrs. Donalds complimented Ms. Estes on management of construction progress and move to permanent building.

Fundraising net from the 5K was around \$9,000.

Gala sponsorships will be advertised in February. Naming opportunities are currently available. Lab and flagpole have already been purchased.

We will be holding an open house during National School Choice Week.

1. Cove Road Naming Opportunities

IX. Community Comments

No public comments.

X. New Business

1. ESI Contract (vote)

HR and recruiting services are sourced through ESI. We are very pleased with their services. Board is re-voting on the ESI contract to cure the vote with abstain issue from June.

Motion 1: Approve the contract between TCCA and ESI.

Motioned By: Maria Wells, Seconded By: Joseph Featherstone

Details:

Yea: Joseph Featherstone, Maria Wells, Laura Pate

Abstain: Lynda Daniel, Joan Hoffpauir

Attachments: CNT.ESI.SchoolPersonnel.2019.06.18 - TCCA.docx.pdf

XI. Policy Updates

<https://www.sweetprocess.com/kb/GPMBs9zLBcEy/>

1. Foundation and Governing Board Policies (vote)

Policy Change

Motion 1: Approve Foundation and Governing board policies.

Motioned By: Joseph Featherstone, Seconded By: Maria Wells

Details:

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate, Joan Hoffpauir

Attachments: Foundation and Governing Board Policies (Pending Board Approval).pdf

2. Policy Volume II: Teacher Performance Awards (vote)

New Policy

Motion 1: Approve Instructional Personnel Performance Awards Policy

Motioned By: Joan Hoffpauir, Seconded By: Maria Wells

Details:

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate, Joan Hoffpauir

Attachments: New Policy_Instructional Personnel_Performance Awards_Policy Vol II (Pending Board Approval).pdf

3. TCCA Policy Volume II (vote)

Policy Changes

Motion 1: Approve policy Volume II changes listed.

Motioned By: Maria Wells, Seconded By: Joseph Featherstone

Details:

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate, Joan Hoffpauir

Attachments: Employee Behavior Policies_Policy Vol II (Pending Board Approval).pdf
Computer, E-Mail and Cell Phone Usage Policies_Policy Vol II (Pending Board Approval).pdf
Civility Policies_Policy Vol II (Pending Board Approval).pdf
Compensation & Benefits Policies_Policy Vol II (Pending Board Approval).pdf

4. New Policy Number Structure - Table of Contents (vote)

Motion 1: Approve new policy number structure.

Motioned By: Joseph Featherstone, Seconded By: Maria Wells

Details:

Yea: Lynda Daniel, Joseph Featherstone, Maria Wells, Laura Pate, Joan Hoffpauir

Attachments: NEW POLICY NUMBER STRUCTURE - TABLE OF CONTENTS (For Reference Only).pdf

XII. Good of the Order

None.

XIII. Announcements

None.

XIV. Board Comments

1. Dr. Carpenter Board Training

Board used the BoardWiser training number 4, Preventing Board Schizophrenia: What it means for a board to speak with one voice and why it matters.

XV. Adjourn

Meeting adjourned at 11:25AM.