

**Doxey Elementary School
Community Council**

9/12/2023

Attendees:

1. Principal Hansen
2. Kaylee England
3. Shannon Davenport
4. Monica Shears

Discussion items:

1. School boundary. Davis School District officials were present for discussion and questions. The new change will take place next school year.
2. Election of Committee Chairperson, Vice Chair, and Secretary. Kaylee England motioned for Shannon Davenport to serve as the chair. Shannon Davenport second it. Kaylee England was voted in as Vice Chair.
3. Rules of conduct and order of procedure were reviewed. Shannon Davenport motioned to approve the rules of order and procedure. Kaylee England second it.
4. Roles and responsibilities of community council members were reviewed. Elections are still open to fill the fourth vacant seat. It can be filled without a vote if uncontested. Doxey community council will still be able to proceed with only three parents.
5. The community council website overview was reviewed.
6. The minutes from the previous Community Council meeting were read. Kaylee England motioned to approve the minutes. Shannon Davenport second it. It was voted to approve the minutes.
7. School TSSP plan was reviewed. The math, reading, and SEL goals for our school improvement plan were read.
8. Feedback was provided about Back-to-School Night.
 - Staggered open house was suggested. For example, A-L attend general meeting while M-Z meet with teacher. Two general meetings will be held.

Mrs. Shears will serve as a scribe for meetings.

Kaylee England moved to adjourn the meeting. Shannon Davenport second it.