

Superintendent Evaluation Calendar

District Goal Setting:

Who	What	When
Board & Superintendent	Establish district goals	August-October
Superintendent	Develop an action plan to support goals	October- November
Superintendent	Provide progress updates	On-going

Superintendent Evaluation Process (Non-conflicted Board members only)

Who	What	When
Board & Superintendent	Superintendent Evaluation Training	May
Superintendent	Evaluation Pre-Conference	May
Superintendent	Inputs: District goals, achievement assessment, & supporting comments. Links to evidence for the six (6) standards for the board member consideration	May
Board	Individual members complete their evaluation	May/June
NJSBA	Compiles in responses	May/June
Board	Executive Session meeting to review compilation & determine majority opinion	June
Board President	Develop Summary Evaluation (majority opinion). NJSBA template available or own format. Shares with the Superintendent prior to Summary Conference.	June BOE Mtg
Board & Superintendent	Executive Session Summary Conference with full Board & Superintendent to discuss Summative Evaluation.	June BOE Mtg