

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
August 29, 2018**

Chairperson, Sharon Hartley announced that a walkthrough of Rochester Memorial School took place at 5:45pm, prior to the Rochester School Committee Meeting beginning at 6:30pm. All of the School Committee members and Administration had the opportunity to tour Rochester Memorial School and they saw great, shiny classrooms and floors, wonderful displays that teachers have already set up and the new painting in the courtyard. Ms. Hartley noted that things look wonderful and the committee is excited for the beginning of the new school year!

Regular meeting of the Rochester School Committee was held on Wednesday – August 29, 2018 at 6:30pm., at the Rochester Memorial School – 16 Pine Street, Rochester, Massachusetts.

COMMITTEE MEMBERS PRESENT: Sharon Hartley– Chairperson, Anne Fernandes – Vice-Chairperson, Tina Rood, Robin Rounseville and Meagan Bennett.

OTHERS PRESENT: Dr. Douglas R. White, Superintendent of Schools; Dr. Elise Frangos, Assistant Superintendent of Curriculum and Instruction; Patrick Spencer, Business Administrator; Michael Nelson, Director of Student Services; Derek Medeiros, Principal; Charles West, Assistant Principal; Toni Bailey, Recording Secretary; members of the press and public.

Chairperson, Sharon Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being video-taped, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

RECOGNITIONS OF ACHIEVEMENT – New Staff

Dr. White welcomed everyone back to the new school year and started off by sharing with the committee members and community a video introducing all of the new staff throughout the district:

Elementary Schools

Shannon Mulcahey – RMS – School Psychologist
Forrest Cote – RMS – Math and Science
Kathryn Sebastiao – Sippican – Grade 6
Maria Blackburn – Sippican – Project Grow/Pre-School
Sandy Sullivan – OHS – Grade 6 Science

Jr. High School

Stephanie Ghannam – Grade 8 Science
Brian Almeida – Technology/Engineering
Sarah Toltin – Grade 8 Science

Sr. High School

Alyssa Whitney – Chemistry and Forensics
Grace Durgin – Latin
Daniel Juncik – Physics and Chemistry
Michelle Wright – School Adjustment Counselor
Jim Barrasso – Assistant Principal

Mr. Medeiros invited and introduced to the Rochester School Committee his new staff members as follows:

Mrs. Jennifer Murphy – Grade 6 Long-term Special Education Liaison
Mrs. Gina Muse – Grade 3 Severe Disabilities Special Education Liaison
Mrs. Donna Abaray – School Secretary
Ms. Shannon Mulcahey – School Psychologist
Mr. Forrest Cote – Grade 6 Teacher

Dr. Frangos stated the idea of “launch” and “space travel” for this years’ Teacher Induction came to her after she visited Cape Canaveral/Nassau in Florida over the summer and noting the astronauts that were walking around the facility had incredible courage, bravery, intelligence, creativity, guts/grits, and energy and was struck on how all of the new staff has all of these traits as well.

Dr. Frangos stated the video was a moment of Project Based Learning, and that a graduate of ORR from last year, Michael Sivvianakis produced this “launch” video and will be attending Emerson College this year for film. Dr. Frangos extended a “thank you” to Michael for all of his hard work and time, in making this such a successful video.

Dr. Frangos stated on the New Teacher Induction day the teachers began with “Caring & Connection” (a game in which they had to answer a variety of questions on the history and literature of the tri-town); they met the central office staff; they became acquainted with SMART PD (how to sign up to shop for professional development); learned about Atlas Rubicon; and, they were introduced to the new teacher evaluation system that the Department of Education has come up with. The new teachers met their mentors who will guide them throughout the year and they had a lunch with all of the Administration before they exited and went to their respective schools to review curriculum and get ready for their first day of school.

I. Approval of Minutes:

A. Approval of Minutes – Regular Session: June 14, 2018 and June 21, 2018

Chairperson Hartley asked if there were any changes to the minutes of June 14, 2018

Approval of Minutes: Regular Meeting: June 14, 2018 – Approved of Regular Meeting
MOTION: by Chairperson Hartley to approve the minutes of June 14, 2018, as amended and written.
SO MOVED: Ms. Fernandes
SECONDED: Ms. Rood
IN FAVOR: All
OPPOSED: None
MOTION PASSED

Chairperson Hartley asked if there were any changes to the minutes of June 21, 2018

Approval of Minutes: Regular Meeting: June 21, 2018 – Approved of Regular Meeting
MOTION: by Chairperson Hartley to approve the minutes of June 21, 2018, as written.
SO MOVED: Ms. Fernandes
SECONDED: Ms. Rood
IN FAVOR: All
OPPOSED: None
MOTION PASSED

B. Approval of Minutes – Executive Session: June 14, 2018

Chairperson Hartley asked if there were any changes to the minutes of the Executive Session on June 14, 2018

Approval of Minutes: Executive Session: June 14, 2018 – Approved of Executive Session
MOTION: by Chairperson Hartley to accept the Executive Session minutes of June 14, 2018 as written.
SO MOVED: Ms. Fernandes
SECONDED: Ms. Rood
IN FAVOR: All
OPPOSED: None
MOTION PASSED

IV. General

A. Review of Opening Day:

Dr. White stated staff arrived in the HS/JHS cafeteria between 7:45-8:15 for a light breakfast, at which time each staff member was given a new lanyard that had their school name on it, as well as #WeareOR. Dr. White noted most of the staff wore their staff shirts from the previous year. Dr. White stated he welcomed how the staff used “#WeareOR” last year to tell our story and because they told our story, we had a great year around budgets and support from the community.

Dr. White stated staff transitioned to the HS auditorium where he gave a brief overview of some of his personal goals as well as professional goals he met over the summer and shared with the staff “happiness fields success”, which was his theme throughout the morning.

Dr. White introduced Mr. Carey Humphrey, an ORR School Committee member, who gave a pep talk to the teachers and hit home about the impact they have on students and that their job is so important to the future of our students.

Dr. White stated there were 25 new staff members throughout the district – which included both support staff and teachers, and they recognized several members for their longevity in the District, which they received a pin in recognition for their years of service as follows:

17 individuals for 10 years
13 individuals for 15 years
6 individuals for 20 years
5 individuals for 25 years

Dr. White stated guest speaker, Ben Gilbar, provided a talk on our Strategic Plan – indicating that he took the Strategic Plan, broke it down and hit upon the key areas of the Plan – 1) 21st Century Learning, 2) Social/Emotional Learning, and 3) Global Citizenship.

Dr. White then captured the staff from student’s perspectives over a five-year period of time – “Mr. Bean’s Time Machine” and showed a video to the committee.

Philip Alessi, our School Psychologist, spoke to our staff/teachers around mindfulness – they participated in a mindfulness activity and he provided tools that they can use regarding mindfulness.

Stacey Hall, along with Kathy Downey, announced they obtained a grant through the Tri-town Coalition for 30 slots regarding a Mindfulness Training.

Dr. White concluded his report showing a video of our students asking teachers:
“WILL YOU BE THERE FOR US”

Will you call my parents even if I’m not trying my best?
Will you teach me skills I need to get a job some day?
Will you push me even when I resist?
Will you make me laugh?

Will you make time for me even if you are really busy?
Will you work with me when I don't understand something?
Will you teach me, as if I were your daughter?
Will you help me when I'm having a bad day?
Will you give me your best every day?
Will you hold me accountable even if I complain?
Will you treat me as an individual?
Will you greet me every day?
Will you notice me?
Will you make me feel important?
Will you make me feel useful?
Will you give me a second chance – how about a third?
Will you make me remember you?
Will you teach me how to learn?

ARE YOU READY FOR US?

Dr. White stated Mr. West organized students from the summer SAIL program, and the principals participated in “matching up” students. Dr. White stated TLC met over the summer 6 to 7 times to develop this program for opening day and Dr. White thanked ORCTV for providing the films/videos and stated we have some very talented individuals in our district.

Ms. Fernandes stated opening day was wonderful and she was impressed with each segment because the whole theme went along with “relationships” and related to both books that they have read, relating to pushing yourself as far as you can go. Ms. Fernandes stated the time machine was a great visual, seeing students in the 1st, 2nd and 3rd grades – then seeing them when they were older, and what they have become.

Ms. Hartley stated this will be her Chairperson's report and stated how happy she was that she attended opening day and would love to have the questions the students asked, “Will you...”. Ms. Hartley expressed how very moving it was, and that it had to have had an amazing impact on the teachers/staff who were there, and wondered how the teachers thoughts that evening would be on how their first day was going to go the next day.

Ms. Hartley noted the committee had some serious conversations toward the end of last year about education and about improving and where we need to go. Ms. Hartley thought the questions the students asked really hit home on some of the committee's conversations they have had, and she appreciates all of the work the Administration took during the summer to put this opening day together.

Ms. Hartley stated the more we model the more we make an impact and the more chance we have working as a TEAM in making a difference in our schools. Ms. Hartley noted Dr. White did several things that were very important - Dr. White connected personally with everyone there; he showed pictures of his vacation this summer with overlay of the points he wanted to make; he mentioned having the fear of height; and, he encouraged the staff to go to the Grand Canyon. Ms. Hartley stated it was great that Dr. White shared of himself, because that is what good teachers do. Ms. Hartley stated Dr. White had everyone stop, take out a pen, and right down three things that we are grateful for (and stated that everyday day you should stop and take a moment to write down three things you are grateful for) – Ms. Hartley stated having everyone participate at that moment in the auditorium which was packed – seeing the staff wearing their staff shirts that were given to them the previous year - was an amazing moment of unity. Ms. Hartley stated Dr. White concluded with - Journal one great experience each day - Exercise, Meditate, and Perform random acts of kindness.

Ms. Hartley stated Mr. Humphrey spoke on behalf of the school committees, and his opening statement to the teachers “When I look out at this audience, I see SUPERSTARS!” Ms. Hartley stated it is very important we see that in our teachers, and tell ourselves that's who we are every day.

Ms. Hartley concluded this was the best opening day she had ever been to in this District, and that she has been to many.

Ms. Rounseville would like to see the video “WILL YOU...” presented to teachers during the school year (maybe during the dark days of February), to remind the teachers of what and how students feel.

B. Open House Update

Mr. Medeiros stated Open House was last evening and the school was filled with energy. He thanked Dr. White and Ms. Fernandes for attending and stated everyone met in the cafeteria first, where a presentation was given (they opened with showing the 2 videos that Dr. White showed the committee tonight); they highlighted some of the key points of the Strategic Plan and talked about that process; they highlighted the CARES motto as well as Responsive Classroom. Mr. West spoke about the bullying protocols and practices. Mr. Medeiros stated once this was complete, the parents went with their child(ren) to their grade levels.

C. Responsive Classroom

Mr. Medeiros stated he had the opportunity to attend a 4-day Responsive Classroom workshop over the summer. Mr. Medeiros stated in connection with the Strategic Plan (the Social/Emotional component), as well as the School Improvement Plan - Responsive Classroom is all over in both of those documents. Mr. Medeiros stated we have done a lot with Responsive Classroom over the years and our teachers do fabulous work, but there is always room for improvement. Mr. Medeiros stated he wants to be able to implement Responsive Classroom to its fullest at Rochester Memorial and stated at the first staff meeting, his staff will be taking the “first six weeks” text (which has already been purchased) and they are going to connect by grade level teams and make sure the teachers are implementing Responsive Classroom. For example – walking the halls, what the cafeteria should look like, what happens outside, what our rules should be looking like. Mr. Medeiros stated at the 2nd or 3rd staff meeting they will fine tune “teacher language” and the last piece will be “logical consequences” – what are we doing currently that is working – what are we doing that we feel needs to be fixed?

Mr. Nelson shared he has solidified a contract with Responsive Classroom and the District will be offering a 4-day elementary training in-district, and it will be partnered with Rochester Memorial, Sippican, Center and Old Hammondtown schools. Mr. Nelson stated with this upcoming training he believes that he will have 100% of the teaching staff trained in Responsive Classroom by the end of this year. Mr. Nelson stated ideally we would like to have all of our support staff trained as well, but for now, he believes the teachers can share with the paraprofessionals techniques and teach them the four principles.

Mr. Nelson also shared he has committed to two 1-day workshops – one ties to teacher language, and a second based on Responsive Classroom, which will be offered to teachers who have been trained in Responsive Classroom 5, 10, 15 years ago. Mr. Nelson noted this workshop will once again define the four principles and bring that “spark” back into the classroom.

D. Vision 23 – Strategic Plan

Dr. White stated in the committee’s packet there is information on the Strategic Plan, showing the work that has been done, and where they are going. Dr. White stated the Steering Committee comprised of 60 to 70 people who assisted in the Strategic Plan, and with their help the three areas that were chosen to work on over the next several years are: 21st Century Learning, Social/Emotional Learning and Global Citizenship. Dr. White asked the committee that they become familiar with it, and ask any questions they may have as a group.

Dr. White explained that there is a Theory of Action Statement on the front; they broke it down to the initiatives of the three areas; and, the outcome they are looking for.

Dr. White stated the leadership of each building, along with their respective school council members, will develop their individual School Improvement Plans that will be in line with the District’s Strategic Plan and what the next two years will look like.

Dr. White explained to the committee that in order to do this, the Strategic Plan has to be approved by all of the school committees and presented at the Joint School Committee on September 27th for approval.

Ms. Rood wanted to know if there would be people, or a certain person, in charge of each of the three categories – (21st Century Learning, Social/Emotional Learning, Global Citizenship).

Dr. White stated from his perspective, all of these are ongoing working documents, and there will be School Improvement Plans that people can participate in, which a lot of this will be connected to.

Dr. Frangos stated in years one and two, at the end of each year they have to ask “did we reach that goal and/or exceed beyond it?” and they need to be honest with themselves. Dr. Frangos stated they set their goals and they must achieve them, and go better.

Chairperson Hartley wanted to clarify to the community members and guests at the meeting what “Vision 23 – Strategic Plan” is and stated the following:

There are three major areas that have been identified and the entire District will be working on these three areas outlined in the “Vision 23 – Strategic Plan”: 1) 21st Century Learning, 2) Social/Emotional Learning, and 3) Global Citizenship.

Ms. Hartley shared with the listeners at this meeting what the “Theory of Action for Vision 23” states in the District’s Strategic Plan as follows:

“If we provide all students with life and career skills, learning and innovation skills, and technology skills by integrating these skills into a rigorous and relevant curriculum AND develop and consistently utilize evidence-based approaches and strategies that foster the social and emotional well-being of students to promote their success AND create a school district environment that broadens our students leadership skills, understanding and appreciation of multi-culturalism diversity and global awareness by building relationships to establish a broader worldwide network, THEN we will have provided our tri-town students with 21st Century academic skills, strengthen their social and emotional competencies and prepare them to be engaged local citizens.”

E. Donation of Art Work

Dr. White stated this summer there was a request to paint a mural around one of the electrical boxes in the courtyard at RMS.

Ms. Fernandes stated she is concerned students would be attracted to the electrical box and questioned the safety of the children.

Mr. Medeiros stated that he would speak with Mr. Ouellette and Mr. Gene Jones to see what type of electrical box it is – and what type of components are in that box.

Mr. Medeiros explained to the committee that the artist saw the article regarding the mural that was painted by Mr. Woodward and reached out to Kara Brown, who is one of the PTO members at RMS and head of the Cultural Committee, if he would be able to paint an “Ostrich” around the electrical box in the courtyard. The artist went to the school and saw this electrical box, and just wanted to add beauty to the artwork that is already around the school. Ms. Brown brought this request to Mr. Medeiros, and since it was during the summer, Mr. Medeiros forwarded the request to Dr. White, who in turn emailed the information to the Rochester School Committee members.

MOTION: by Chairperson Hartley to entertain a Motion to approve the artwork with appreciation and gratitude to be placed around the electrical box in the courtyard that was presented to us, pending Mr. Medeiros' investigation of the safety features on the box itself.

SO MOVED: Ms. Fernandes
SECONDED: Ms. Bennett
IN FAVOR: All
OPPOSED: None
MOTION PASSED

V. New Business

C. Business

Monetary Increase in Lunches:

Mr. Spencer stated USDA sends an average of what we should charge for lunch and noted the PLE (Paid Lunch Equity) is \$2.92.

Mr. Spencer stated our average PLE in our district is \$2.88, which is below USDA recommendations.

Mr. Spencer stated with the approval of each school district, he is proposing a .25 cent increase for school lunches across the district (Elementary Schools: \$2.75 to \$3.00; JHS/HS: \$3.00 to \$3.25; and, Adult/Staff lunches \$1.00 above that to \$4.25). Mr. Spencer noted that with this increase, we will not have to increase lunches for another 3 to 4 years. Mr. Spencer stated the last lunch increase was back in FY14/15 for similar reasons.

Ms. Rounseville asked if the increase had to take place now, or can it wait until January.

Mr. Spencer stated the increase has to take place this school year, and was looking at this increase to take place in November.

Ms. Fernandes asked if this would impact the reduced lunches.

Mr. Spencer stated not at all. Those rates are set: .40 cents for Free/Reduced lunch; .30 cents for Free/Reduced breakfast; and, free is free.

Ms. Rood asked when did USDA release the information. Ms. Rood stated that this is just a bad time to increase lunches – why wasn't this done at the beginning of school?

Ms. Henesey stated that some information was provided to her by USDA in mid June, but the numbers had not been calculated at that time. Ms. Henesey used the "tool" that was given her, and plugged in our district's information, which recommended an increase – at which time the Department of Education recommended that all districts increase lunches by .25 cents so as to not have to keep increasing lunches yearly.

Mr. Spencer stated they would like to do the increase throughout the district at the same time. Mr. Spencer stated that it could be done in January.

Chairperson Hartley stated this increase will have an impact on families, and she agrees with the rest of the committee members that January would be the better time to put this lunch increase in place.

Mr. Spencer stated that he would accept the increase to take place in January.

MOTION: by Chairperson Hartley to entertain a Motion to approve an increase in the price of food/lunches for our students (from \$2.75 to \$3:00) as specified by Mr. Spencer, and with that price change to go into affect in January, 2019.

SO MOVED: Ms. Rounseville
SECONDED: Ms. Bennett

IN FAVOR: All
OPPOSED: None
MOTION PASSED

Mr. Spencer stated in going forward, he will recommend to Marion, Mattapoisett and the District School Committee members for this increase to go forward in January as well.

Ms. Henesey clarified “a la carte” prices on beverage items for Ms. Bennett stating the following: Switch “seltzer water” is \$1.25, which is a carbonated juice and the small cans of Polar is .75 cents.

Mr. Medeiros stated interviews for a kitchen staff cook (3hrs per day) took place, and they have hired Jennifer Pimental.

Ms. Hartley highlighted some of Ms. Henesey’s work over the summer and the beginning of the school year - for working with Erin Bednarczyk and coming up with a face book page and a beautiful logo for RMS; Ms. Hartley was happy to read about getting rid of “straws” in the cafeteria; and, Ms. Hartley concluded that she was happy to read that there are zero students with negative accounts at this time.

Ms. Henesey stated straws have been withdrawn in all of the cafeterias (except for the current stock they have), however, if a student requests a straw she will give them one. Ms. Henesey also stated she is working on the face book page to reach out to parents and will be posting the monthly menu and will be getting out to all of the schools to promote what the kitchen/cafeteria has to offer to the students.

Ms. Rood stated there was a profit at the end of last school year, and was wondering if there are any identified needs (tools) that need to be replaced/repared.

Mr. Spencer stated they always have ongoing assessments to make sure everything runs smoothly and Ms. Henesey and Mr. Jones are well aware of any needs or repairs that require attention to and will act upon those items/needs/repairs as they come up.

1. Financial Report

Mr. Spencer stated FY17/18 ended with a surplus of \$12,000 and added the reason for this small amount was at the end of the school year, Mr. Medeiros and staff approached him and asked if they could purchase Scholastic K-3 and Wilson Language Foundations. With these two purchases, Mr. Spencer stated the committee would see deficits in a couple of the financial lines, but overall, a surplus of \$12,000.00. Mr. Spencer stated it was a great year - we were able to do a lot for the kids, and the town was very supportive throughout the year!

CHAIRPERSON’S REPORT:

Chairperson Hartley stated it’s been a great start to the new year, and she was pleased to have all of the new staff members of Rochester Memorial at the meeting tonight.

CENTRAL OFFICE ADMINISTRATOR REPORT:

Dr. White stated the Administrators of the Central Office thought it was too long to go six weeks without updating the committee on what is going on in the District so they will be sending weekly reports to all of the school committees. Dr. White stated the committee is welcome to make notes on their weekly reports and ask any questions they may have regarding a weekly report at the next school committee meeting.

Dr. White stated if there is an item that the Central Office would like to discuss at a school committee meeting from any of the three offices in the Central Office, they will put the item(s) on the Agenda, and provide back-up information for it to be discussed at the following school committee meeting.

Dr. White stated the Central Office Administrators split up and visited all of the schools on opening day.

PRINCIPAL'S REPORT:

Mr. Medeiros welcomed his new staff - Mr. Forrest Cote, Ms. Shannon Mulcahey, Mrs. Gina Muse, Mrs. Jennifer Murphy and Mrs. Donna Abaray; Mr. Medeiros stated he attended a four-day workshop in Responsive Classroom and noted that it will help him identify focus areas that will help strengthen the use of Responsive Classroom at RMS; Mr. Medeiros stated Rochester Memorial's School Council is in need of three new parent representatives, and noted that informational packets regarding School Council was sent home to all parents the first day of school. Mr. Medeiros stated once parents are identified, ballots will be sent out via email through a specific link, which Mr. West designed, and the Rochester PTO will tally the votes and select three parent representatives for the council; Mr. Medeiros extended a "thank you" to Mr. Ouellette and Mr. Simmons for their hard work over the summer months. Mr. Medeiros stated their building is glowing, clean and ready to engage the students through technology. Mr. Medeiros stated Mr. Simmons programmed 75 new chrome books for the grade 6 team, and oversaw major infrastructure work. Mr. Medeiros was proud to announce that Grade 2 will have 1:1 laptops to use, and Grades 3 through 6 have 1:1 chrome books to use.

Mr. Medeiros concluded Open House was well attending once again on August 28th and it was a pleasure welcoming all families of students from Grades 1-6.

Chairperson Hartley reported on Mr. Gene Jones' Facilities Report ensuring that all of the systems and items that needed to be inspected have been inspected, there are occupancy permits as needed, and we are ready to go on opening day.

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee

Chairperson Hartley stated they have not met.

2. ORR District School Committee

Chairperson Rood stated they meet in two weeks.

3. SMEC

Ms. Fernandes stated they meet on September 26th.

4. READS

Dr. White stated they meet in September.

5. Tri-Town Foundation

Ms. Rounseville stated they have not met.

6. Early Childhood Council

Ms. Bennett stated they have not met.

7. Policy Sub-Committee

Ms. Bennett stated they have not met.

IX. Future Business

A. Timeline

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is Thursday – October 11, 2018 @ 6:30pm and will be held at the Rochester Memorial School – 16 Pine Street, Rochester, MA.

The next meeting of the Joint School Committee is Thursday, September 27, 2018 @ 6:30pm and will be held in the Media Room of the ORR Jr. High School – 133 Marion Road, Mattapoissett.

B. Future Agenda Items

- MCAS Results Report (November/December – depending upon receipt of results)
- Initial Budget Review (January)
- School Lunch Statement (January/June)
- Approval of Chairperson’s Annual Report (February)
- Interim report on School Committee progress toward goals (February)
- Budget Approval (public hearings) (February)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Committee Reorganization (May/June – depending on election date)
- Approval of new School Council goals (June)

X. Open Comments

Chairperson Hartley stated at the last meeting, it was discussed that the committee would read a book as a group, and noted that since the District is thriving on Responsive Classroom, she thought the book “Culturize” by Jimmy Casas would be a good book to read as a group.

Ms. Hartley had mentioned the name of the book to Mr. Nelson, who stated he heard Jimmy Casas speak at a conference and he was an amazing speaker and had an amazing story to tell.

The school committee members agreed to read this book and will have a separate meeting to share-out their comments on this book. Ms. Hartley will ask Ms. Russo to assist them in coming up with a date to meet.

Mr. Medeiros stated to the committee that the piano behind him was donated to the school in 1976 and at this time, it is too expensive to maintain. Mrs. Williamson has done a great job in trying to maintain it throughout the years, however, it is hard to find replacement parts for a piano this old. Mr. Medeiros asked the school committee if the piano could be given over to the town to see if any of their departments would like it or dispose of it properly.

MOTION: by Chairperson Hartley to entertain a Motion to declare said piano as surplus and let the surplus process move forward.

SO MOVED: Ms. Rounseville

SECONDED: Ms. Rood

IN FAVOR: All

OPPOSED: None

MOTION PASSED

XI. Information Items

LIST OF DOCUMENTS USED AT THE MEETING

Rochester School Committee Meeting Agenda – August 29, 2018, 2018
Meeting Minutes of June 14, 2018 and June 21, 2018
School Business Administrator’s Report – August, 2018
Food Service Director Report – August, 2018
Food Service Profit & Loss Statement – August, 2018
Facilities Director Report – August, 2018
Principal’s Report – August, 2018

Chairperson Hartley requested at 8:05pm a Motion to go in to Executive Session for the Purpose of #3 - to discuss litigation - to come out only for the purpose of adjourning.

Role Call: Sharon Hartley – Yes; Anne Fernandes – Yes; Tina Rood – Yes; Robin Rounseville – Yes; Meagan Bennett – Yes.

Respectfully Submitted,

Toni M. Bailey, Recording Secretary