

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street – Rochester, MA 02770**

**MEETING MINUTES
February 6, 2020**

PRESENT

Committee Members:

Sharon Hartley	Anne Fernandes	Danni Kleiman	Robin Rounseville
CHAIRPERSON	VICE-CHAIRPERSON		

ABSENT

Committee Members:

Tina Rood

ALSO, PRESENT

Other Attendees:

Dr. Douglas White	Michael Nelson	Derek Medeiros	Charles West
SUPERINTENDENT OF SCHOOLS	ASST. SUPT.	PRINCIPAL	ASSISTANT PRINCIPAL

Jenn Seco	Members of the
RECORDING SECRETARY	Press

MEETING TO ORDER

The Rochester School Committee meeting was called to order on Thursday, February 6, 2020 by Chairperson Hartley at 6:37 p.m. in the Rochester Memorial School Music Room.

AGENDA ITEM I.

APPROVAL OF MINUTES

AGENDA ITEM I.A.

REGULAR SESSION

Minutes of January 9, 2020 “RSC 02062020 January Minutes”

MOTION: Vice Chairperson Fernandes made a motion to approve the January 9, 2020 minutes as amended
SECOND: Ms. Kleiman
VOTE: Unanimously Pass

AGENDA ITEM I.A.

EXECUTIVE SESSION

Minutes of January 9, 2020

MOTION: Vice Chairperson Fernandes made a motion to approve the Executive Session minutes as presented
SECOND: Ms. Kleiman
VOTE: Unanimously Pass

AGENDA ITEM I.A.

BUDGET MINUTES

Minutes of January 9, 2020 “RSC 02062020 Budget Minutes”

MOTION: Ms. Kleiman made a motion to approve the Budget minutes as presented
SECOND: Ms. Rounseville
VOTE: Unanimously Pass

AGENDA ITEM IV.A.

FY21 BUDGET REVIEW

Dr. White shared that the Budget Subcommittee has met on several occasions working on a budget that will meet the needs of the Rochester students for FY21. He went on to share that the governor's budget was released and as part of Chapter 70 funds there is an increase of \$27,900 for Rochester. The Student Opportunity Act will have two forms; a short form for districts like "ours" receiving minimum funds and a long form for districts receiving a significant amount. A plan will need to be developed with stakeholders in order to bring the three year plan forward taking what is already done under consideration and continued connection to the strategic plan. The Student Opportunity Act is over a seven year period.

Principal Medeiros shared information on kindergarten orientation and enrollment stating fifty-three families attended the event on February 5th. He also shared that families are able to register online and on February 12-13th families can bring the hardcopy documentation needed to the school in order to complete the process.

Dr. White shared that regular day and special education budget changes will be made such as shifting of personal. He shared other contractual obligations and no longer received grants dollars will also shift. Additional resources for the reading program innovation station was also discussed and the needs if kindergarten enrollments increase. A discussion on busses and ensuring they will be able to meet all the need was also had. He went on to share that the draft budget is a work in progress at this point in time.

AGENDA ITEM IV.B.

CAPITAL PROJECTS

Dr. White shared that the capital subcommittee met discussing to move forward with the push to improvement in technology infrastructure and the HVAC system units on the roof that need replacements. The committee also discussed the need for funding for a pump to irrigate the fields. The committee suggested the option of a school initiative through the PTO with community support to fund the pump. Chairperson Hartley agreed that the irrigation of the fields is important but it the push for technology and updating the HVAC should take priority. The irrigation will take 3rd priority per Chairperson Hartley and the committee. More discussion to come.

AGENDA ITEM IV.C.

REVIEW ROCHESTER BUILDING USE POLICY

Ms. Kleiman reviewed the draft policy (Please refer to "RSC 02062020 Rochester Current Building Use Policy" and "RSC 02062020 ORR, Marion, Mattapoissett Building User Policy"). Overall there would be a onetime \$25 application fee per facility to cover administration costs and rental amounts are broken down per hour which include utilities, ware/tare, staffing, etc. The rental cost is for all unless it is a school function. There is still some work to be done such as categories and a full understanding of all facility usage and by whom.

Dr. White added that the previous fee was a onetime cost regardless of the time (1 hour or 8 hours). The new fee is lower per hour and charges for the actual time being used. He added that these changes are addressing needs for the operation because the budget does not support these additional expenses.

The policy committee will bring together all parties involved in order to continue to work towards a fair policy that works for all before the policy is put in place. Ms. Kleiman's recommended that Rochester follow the new procedure in order to be aligned.

The committee requested that Mr. Jones gather a list of groups are currently using the Rochester Memorial building in order for Dr. White to insure all groups are represented.

AGENDA ITEM IV.D.

SUPPORT STAFF NEGOTIATIONS TEAM "Please refer to "RSC 02062020 FY20 Financials"

Dr. White shared a letter from the Rochester Memorial Support Personal Association looking to open negotiations with the committee. Chairperson Hartley agreed to participate in order to help set a date.

AGENDA ITEM V.C.1.

FINANCIAL REPORT "Please refer to "RSC 02062020 FY20 Financials"

Dr. White reviewed the financials with the committee. He went on to share that any negative line can be managed within the program and the budget will continue to be monitored each month. He noted that rental support is available to support program 88.

AGENDA ITEM V.C.2.

BUDGET TRANSFERS "Please refer to "RSC 02062020 Budget Transfer"

Dr. White reviewed program 10 and 22 (all staff line) stating that grant funding was not received for program 22, Reading. Dr. White requested \$4,308 be transferred from all staff to the teachers line to cover the short fall.

MOTION: Vice Chairperson Fernandes made a motion to approve the transfer as presented

SECOND: Ms. Rounseville

VOTE: Unanimously Pass

AGENDA ITEM VII

CHAIRPERSON'S REPORT

Chairperson Hartley shared that the committee has been busy with the superintendent search. She added that the Screening Committee completed interviews and recommended three finalists. Detailed information has been gathered and will be shared as the final decision gets closer. Chairperson Hartley stated that it is Town Report time and shared some insight into this historical document which shares the town's progression and accomplishments throughout each year. She also shared that the Mass Municipal meeting gives awards for the reports.

CENTRAL OFFICE ADMINISTRATORS REPORT

Dr. White shared an overview on curriculum and the great happenings with all the groups in each of the departments. He went on to share there is a good handle on the curriculum and live documents listing all courses being offered with full description links of each course and area across the board is available. This is the objective in each school and the goal is June 2020. Mr. Nelson added that the tracking tool is useful for individual goals as well.

Mr. Nelson shared that great feedback was received around the January 17th PD. Overall the day was a success cementing the commitment to cultural proficiency and continuing efforts towards an action plan that makes sense. He also thanked the teacher leadership in each building.

Mr. Nelson shared the following events

- February 5th was a half day PD working on project-based learning curriculums/cultural proficiency planning
- Across the district Connecting Academics with Morning Meeting workshop took place and teachers left with an implementation plan.
- Legal training was offered to all clinical staff around implementation around student discipline.

PRINCIPAL'S REPORT

Principal Medeiros shared an overview of news and important upcoming dates which can be found in more detail in the Principles Report.

Agenda item VIII. B.

COMMITTEE REPORTS

ORR District School Committee

No Update

SMEC

Vice Chairperson Fernandes shared the following items discussed at SMEC

- Operation budget approved
- Articles of Agreement, Rochester portion signed
- RFP approved

READS

Dr. White shared the following items discussed at READS

- Approved FY21 budget
- Annual report was shared with committee

TRI-TOWN FOUNDATION

No update

EARLY CHILDHOOD COUNCIL

Ms. Kleiman shared the following items discussed at Early Childhood Council

- Kindergarten registration discussed
- Library program discussion

ADJOURN MEETING

MOTION: Vice Chairperson Fernandes gave the motion to adjourn meeting

SECOND: Ms. Rounseville

VOTE: Unanimously Pass

Next Joint Meeting on March 5, 2020

Meeting adjourned at 7:43 p.m.

NEXT MEETING Thursday, March 12, 2020

Submitted by Jenn Seco, Recording Secretary