

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**June 12, 2023**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Brad Bergstrom, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Brad Bergstrom, President  
Frank Yanes, Clerk  
Reverend Edward Ezaki, Member  
Constance Lunde, Member  
Karyll Smith Quinn, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Matt Stovall, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1 Project Surf Camp will be held on June 28, 2023, in Morro Bay. Students, families, and staff from Kingsburg Elementary and Kingsburg High School will attend. Project Surf Camp is a charitable organization that aims to build self-confidence, self-esteem, and self-efficacy. They provide opportunities to build social skills, improve physical fitness, develop healthy outlets for stress reduction, and foster independence. Outcomes are

achieved through the modality of surf, paddleboard instruction and/or beach and aquatic activities. It truly is a life-changing event for those involved. If you would like to participate, contact Erin Pasillas. The Kingsburg Community Education Foundation will be funding this experience.

- 5.1.2 Dr. Sever thanked staff, principals, and teachers for the successful close of a great year.
  - 5.1.3 Mr. Stovall, Mrs. Pasillas, and Dr. Sever met with each principal regarding their site intervention plans for next year. Principals and teachers will address the diverse needs of our students by reviewing literacy skills to screen and identify students for targeted support.
6. Director of Expanded Learning and English Learner Programs Report
    - 6.1. Mrs. North presented the changes being approved to the District's EL Master Plan.
  7. Assistant Superintendent's Report
    - 7.1. LCAP Local Indicators – The Dashboard includes a concise set of state indicators and local indicators that are founded on the Local Control Funding Formula (LCFF) priorities but are also aligned to the measure's requirement under the Every Student Succeeds Act (ESSA). Those LCFF priorities for which there is no state level data collected are referred to as local indicators.
    - 7.2. Local Control Accountability Plan – The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities.
    - 7.3. LCAP Federal Addendum – The LCAP Federal Addendum is meant to supplement the LCAP to ensure that eligible LEAs have the opportunity to meet the LEA plan provisions of the Every Student Succeeds Act (ESSA). Due to Reagan Elementary qualifying for Additional Targeted Support and Improvement (ATSI) or LCAP Federal Addendum needed to be updated to reflect this change.
  8. Chief Business Official's Report
    - 8.1. Project Updates
      - 8.1.1 CSPP Playground Bark- Sequoia Construction will remove the existing bark in the CSPP playground area to determine what type of draining system is underneath the bark area. A yellow mold has grown in the bark, and as we remove it from the area, it keeps growing back. We will determine a solution after the inspection.
      - 8.1.2 Our Food Service Department has provided a service to Kingsburg High School with breakfast for students this year. It went well, and their staff will be taking over next year.
      - 8.1.3 IT Expansion- The IT offices need quiet, separated spaces to conduct meetings. Sequoia Construction will cut three (3) new door openings on the west wall of the current IT office, expanding into the storage area. They will then frame the new walls and install the tackboard and door frames.
      - 8.1.4 Washington Front Office- Tack board, carpet, and new furniture will arrive by mid-July.
      - 8.1.5 The Lincoln Demo started for the Window Project. They will move on to Roosevelt and Washington after.
      - 8.1.6 The Lincoln fence next to the staff parking lot has been raised to 6 feet for safety.
    - 8.2. Budget Presentation
  9. Board Member Reports
  10. First Reading: Board Policies/Administrative Regulations/Exhibits
    - 10.1. Revised AR 1230: School-Connected Organizations
    - 10.2. Revised BP 3555: Nutrition Program Compliance
    - 10.3. Revised BP 6177: Summer Learning Programs

No changes were made to the policies as submitted. They will be brought back to the next Board meeting for approval.

11. Consent Agenda

- 11.1. Consider Approval of Minutes – May 30, 2023 Board Meeting
- 11.2. Consider Approval of Cash Balances
- 11.3. Consider Approval of Budget Report
- 11.4. Consider Approval of Accounts Payable Report
- 11.5. Consider Approval of Request to Surplus Equipment
- 11.6. Consider Approval of Fresno County Superintendent of Schools Mail and Delivery Agreement for 2023-2024
- 11.7. Consider Approval of Authorized Signature, Authorization to Pick up Accounts Payable, and Mailing Permits
- 11.8. Consider Approval of Renewal Quote from School Pathways for Central Valley Home School
- 11.9. Consider Approval of School Plans for Student Achievement (SPSAs) for Title I Schools
  - 11.9.1 Washington School
  - 11.9.2 Roosevelt School
  - 11.9.3 Lincoln School
  - 11.9.4 Reagan Elementary
  - 11.9.5 Central Valley Home School
  - 11.9.6 Island Community Day School

Item 11.9.1.- 11.9.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**BUSINESS SERVICES**

12. Consider Approval of Local Control Accountability Plan (LCAP)

- 12.1. Local Control Accountability Plan
- 12.2. LCAP Federal Addendum

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

13. Consider Adoption of Proposed 2023-2024 Budget

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

14. Consider Adoption of Resolution No. 23-11 to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

15. Consider Approval of Proposal from Sequoia Construction for Bark Removal at the Washington Preschool

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

16. Consider Approval of Proposal from Sequoia Construction for IT Office Renovation

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **CURRICULUM & INSTRUCTION**

17. Consider Approval of Revised EL Master Plan

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

18. Consider Approval of Agreement with City of Kingsburg and KECSD for a School Resource Officer

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

19. Consider Approval of Purchase from Gottschalks Music Center for Instruments

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

20. Consider Approval of Quote from California Teaching Fellows for Washington Elementary

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes  
Motion Carried: 5-0

21. Consider Approval of Quote from California Teaching Fellows for the Extended Learning Opportunities Program

Moved: Rev. Ezaki; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

22. Consider Approval of Client Service Agreement with Instructional Coaching Group for Academic Coach and Principal Professional Development

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

23. Consider Approval of Student Teacher Agreement Between Grand Canyon University and KECSD

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

24. Consider Approval of Contract Renewal with Frontline Education for Personnel and Payroll Software Systems

Moved: Rev. Ezaki; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

25. Consider Approval of One-Time, Off Schedule, 3% of Base Salary Pay Incentive for Classified, Certificated, and Management Employees Who Finished a 2022-2023 Contract – To consider approval of a one-time, off the salary schedule, payment of 3% of an employee's 2022-23 base salary for the purposes of recognition of loyalty to the district through the COVID-19 pandemic. The one-time payment will be paid on the July 31, 2023 payroll for all eligible employees who finished the 2022-23 fiscal year employment contract.

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

26. Consider Approval of Revised 2023-2024 Certificated Management Salary Schedule to Include Community Schools Coordinator

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

27. Consider Approval of CTC Variable Term Waiver, Bibiana Ruiz, Speech/Language Pathologist, K-8- Employment is Based on Waiver

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## **PUBLIC COMMENT**

28. Public Comment on Agendized and Non-Agendized Items

28.1. No comments were received from the public.

29. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, July 31, 2023, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

30. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

31. Anticipated Litigation (Government Code Section 54956.9(b))

32. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

32.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion Recommendations per California Education Codes 48916, 49073-49079

32.1.1 Case No. 23-22

32.1.2 Case No. 23-23

33. Public Employee Employment

33.1. Certificated Personnel

33.1.1 Consider Acceptance of Resignation: TK Teacher, Washington School

33.1.2 Consider Approval of Request to Hire: 6<sup>th</sup> Grade Teacher, Reagan Elementary School

33.2. Classified Personnel

33.2.1 Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School

33.2.2 Consider Acceptance of Resignation: Paraprofessional- RSP, Washington School

33.2.3 Consider Approval of Request to Hire: Paraprofessional- Categorical, Washington School

33.2.4 Consider Approval of Request to Hire: Paraprofessional- Categorical, Washington School

33.2.5 Consider Approval of Request to Hire: Paraprofessional- EL, Reagan Elementary School

33.2.6 Consider Approval of Request to Hire: Cafeteria Helper, Rafer Johnson Jr. High

- 33.2.7 Consider Approval of Request to Hire: Paraprofessional- RSP, Washington School
- 33.2.8 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 33.2.9 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 33.2.10 Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 33.2.11 Consider Approval of Request to Hire: Paraprofessional- EL, Reagan Elementary School

34. Pupil Personnel

- 34.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
  - 34.1.1 Consider Approval of 2023-24 New Attendance Requests – Site-Based Program
  - 34.1.2 Consider Approval of 2023-24 New Attendance Requests – Central Valley Home School
  - 34.1.3 Consider Approval of 2023-24 Renewal Attendance Requests – Site-Based Program
  - 34.1.4 Consider Approval of 2023-24 Renewal Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

35. Report of Actions Taken in Closed Session

Action taken on agenda item 32.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Case No. 23-22 – The Board ratified the Stipulated Expulsion. The student was placed on a suspended expulsion with Kingsburg Elementary Charter School District for the first two quarters of the 2023-2024 school year to a regular site outside of KECSD.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda item 32.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Case No. 23-23 – The Board ratified the Stipulated Expulsion. The student was placed on a suspended expulsion with Kingsburg Elementary Charter School District for the first quarter of the 2023-2024 school year with placement at Island Community Day School with the opportunity to return to Rafer Johnson Jr. High on October 16, 2023 pending successful completion of his rehabilitation plan.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda items 33.1.1. – 33.2.11.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Tara Fry, TK Teacher, Washington School
- Approved Request to Hire: Jedidiah Scott, 6<sup>th</sup> Grade Teacher, Reagan Elementary School
- Accepted Resignation: Brooklynn Young, Paraprofessional- Categorical, Reagan Elementary

- Accepted Resignation: Cierra Brown, Paraprofessional- RSP, Washington School
- Approved Request to Hire: Elizabeth Tamez, Paraprofessional- Categorical, Washington School
- Approved Request to Hire: Nayeli Perez, Paraprofessional- Categorical, Washington School
- Approved Request to Hire: Lizbeth Garcia Rodriguez, Paraprofessional- EL, Reagan Elementary
- Approved Request to Hire: Jacqueline Lawrence, Cafeteria Helper, Rafer Johnson Jr. High
- Approved Request to Hire: Lucia Flores, Paraprofessional- RSP, Washington School
- Approved Request to Hire: Erika Abril, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Melissa Hernandez, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Deisy Castro, Paraprofessional- RSP, Special Education
- Approved Request to Hire: Melissa Sandoval, Paraprofessional- EL, Reagan Elementary

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 34.1.1 – 34.1.4.:

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to take the following action:

- Approved All Requests- 2023-24 New Attendance Requests – Site-Based Program
- Approved All Requests- 2023-24 New Attendance Requests – Central Valley Home School
- Approved All Requests- 2023-24 Renewal Attendance Requests – Site-Based Program
- Approved All Requests- 2023-24 Renewal Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

36. Adjourn

Meeting was adjourned at 6:53 p.m.