

# 2024-2025 OPEN ENROLLMENT (Non-Resident) School Choice Application

## THOSE WHO NEED TO APPLY

**Families who live outside District 279** that would like their student to attend an attendance area school within Osseo Area Schools boundaries.

### Send this application to:

Enrollment Center  
ISD 279 - Osseo Area Schools  
7051 Brooklyn Boulevard  
Brooklyn Center, MN 55429

Fax: (763) 585-7368

Email: [enrollmentcenter@district279.org](mailto:enrollmentcenter@district279.org)

## APPLICATION WINDOW DEADLINES

# JANUARY 15, 2024

Applications received after Jan 15, 2024,  
will be processed as received.



**If you need help with this application, please call (763) 585-7350.**

**Si necesita ayuda en español para llenar esta forma, por favor llame al siguiente número de teléfono: (763) 549-2444.**

**Yog koj xav tau kev pab los yog muaj lus nug txog daim ntawv no, thov hu rau tus xov tooj (763) 585-7320.**

## ABOUT ATTENDANCE AREA SCHOOLS

Attendance area schools each have a unique learning environment that is defined by the characteristics of the communities that they serve. The local communities accent the learning opportunities at an attendance area school and play a significant role in school accomplishments.

The communities that an attendance area school serves are established through an attendance area. An attendance area is a geographic area surrounding the school. Attendance areas optimize enrollment at each attendance area school.

**Families who live outside District 279 are not assigned to an attendance area school, therefore, they must apply to attend any attendance area school through an Open Enrollment (Non-resident) Application.**

## TRANSPORTATION

When students are approved to attend a school outside of their assigned attendance area school, transportation is the responsibility of the biological parent/legal guardian.

**Transportation is not a guarantee.** Students in need of transportation in open enroll circumstances may be eligible for transportation services on a limited basis on the following

1. If there is capacity on a bus within the attendance area of the school your student is attending. Capacity is determined first by in attendance area families first.
2. If capacity continues to be available throughout the school year.
3. If the family and student is willing to get to and from the bus stop. Open enrollment bus stops are usually blocks or miles from the students home.
4. The student must register and apply for bus services each school year via the transportation department.

**Please note:** Existing bus stops are located within each school's attendance area and are not guaranteed to be in a convenient location for your student. From time to time, enrollments change, bus routes change, and available seats on bus routes change.

**Consider your options carefully if your student is dependent upon District transportation to attend school.**

# TO BEGIN THE APPLICATION PROCESS, PLEASE FOLLOW THESE STEPS:

**1** Determine your resident district by using the **DISTRICT MAP** at [www.district279.org](http://www.district279.org), or by contacting the Enrollment Center at (763) 585-7350 or [enrollmentcenter@district279.org](mailto:enrollmentcenter@district279.org). *If your address is within District 279, please apply through an In-District Transfer Application.*

**2** Select the schools that you are interested in. **A list of the District 279 attendance area schools is included on the next page.** Choices will be considered in the order that they are listed on your application.

To attend a District 279 magnet school (Birch Grove School for the Arts, Weaver Lake Elementary: A Science Technology, Engineering and Math School, Zanewood Elementary: A Science, Technology, Engineering, Arts and Math School, Brooklyn Middle School - A Science Technology, Engineering, Arts and Math School, Osseo Senior High-Health Science Program, and Park Center Senior High - An IB World School), please apply through **MAGNET SCHOOL CHOICE**.

**3** Finally, complete the Open Enrollment (non-resident) Application attached to this packet. An application must be completed for each student who wishes to attend an alternate attendance area school. **To have the best chance of acceptance to your school(s) of choice, please submit your application to the Enrollment Center by JANUARY 15, 2024.**

## APPLICATION TIMELINE

	APPLICATION DEADLINE	DATE NOTIFICATION WILL BE MAILED	ENROLLMENT DEADLINE
APPLICATION WINDOW:	January 15, 2024	January 24, 2024	February 16, 2024

\* Applications received after January 15, 2024 will be processed as received.

## APPROVAL GUIDELINES

Open Enrollment (Non-resident) Applications are approved on a space-available basis. A lottery (random selection) will be used if the number of applications exceeds the number of spaces available. Application priority is given in the following order:

1. Sibling - if the student's sibling already attends the requested school.
2. \*Childcare- if the student's childcare is in the attendance area of the requested elementary school.
3. \*Employee-if the student's biological parent/legal guardian is an employee of District 279.

\* If indicated on the application.

Note: Priority **does not** guarantee that the student will be accepted to the requested school(s). **All first choice schools will be considered first, remaining spots will be filled by the second choice, and then lastly by the third choice.**

## WAITING POOL

Applications not selected for approval will automatically be entered in a waiting pool for consideration as space becomes available. Applications in the waiting pool are selected in order of date received.

# ATTENDANCE AREA SCHOOL CHOICE OPTIONS AND LOCATIONS

## Elementary Schools

SCHOOLS	START/END TIME
<b>Basswood Elementary</b> Grades K - 5 15425 Bass Lake Road Maple Grove, MN 55311	Grades K-5 ► 8:50 a.m. - 3:20 p.m.
<b>Cedar Island Elementary</b> Grades K - 5 6777 Hemlock Lane Maple Grove, MN 55369	Grades K-5 ► 9:30 a.m. - 4:00 p.m.
<b>Crest View Elementary</b> Grades K - 5 8200 Zane Avenue North Brooklyn Park, MN 55443	Grades K-5 ► 8:50 a.m. - 3:20 p.m. Pre-Kg ► 8:50 a.m. -11:20 a.m. 12:50 p.m. - 3:20 p.m.
<b>Edinbrook Elementary</b> Grades K - 5 8925 Zane Avenue North Brooklyn Park, MN 55443	Grades K-5 ► 8:50 a.m. - 3:20 p.m. Pre-Kg ► 8:50 a.m. -11:20 a.m. 12:50 p.m. - 3:20 p.m.
<b>Elm Creek Elementary</b> Grades K - 5 9830 Revere Lane North Maple Grove, MN 55369	Grades K-5 ► 8:50 a.m. - 3:20 p.m.
<b>Fair Oaks Elementary</b> Grades K - 5 5600 65th Avenue North Brooklyn Park, MN 55429	Grades K-5 ► 9:30 a.m. - 4:00 p.m. Pre-Kg ► 9:30 a.m. -12:00 p.m. 1:30 p.m. - 4:00 p.m.
<b>Fernbrook Elementary</b> Grades K - 5 9661 Fernbrook Lane Maple Grove, MN 55369	Grades K-5 ► 8:50 a.m. - 3:20 p.m.
<b>Garden City Elementary</b> Grades K - 5 3501 65th Avenue North Brooklyn Center, MN 55429	Grades K-5 ► 9:30 a.m. - 4:00 p.m. Pre-Kg ► 9:30 a.m. -12:00 p.m. 1:30 p.m. - 4:00 p.m.

SCHOOLS	START/END TIME
<b>Oak View Elementary</b> Grades K - 5 6710 East Fish Lake Road Maple Grove, MN 55369	Grades K-5 ► 9:30 a.m. - 4:00 p.m.
<b>Palmer Lake Elementary</b> Grades K - 5 7300 West Palmer Lake Dr. Brooklyn Park, MN 55429	Grades K-5 ► 8:50 a.m. - 3:20 p.m. Pre-Kg ► 8:50 a.m. -11:20 a.m. 12:50 p.m. - 3:20 p.m.
<b>Park Brook Elementary</b> Grades K - 5 7400 Hampshire Avenue N. Brooklyn Park, MN 55428	Grades K-5 ► 8:50 a.m. - 3:20 p.m. Pre-Kg ► 8:50 a.m. -11:20 a.m. 12:50 p.m. - 3:20 p.m.
<b>Rice Lake Elementary</b> Grades K - 5 13755 89th Avenue North Maple Grove, MN 55369	Grades K-5 ► 8:50 a.m. - 3:20 p.m.
<b>Rush Creek Elementary</b> Grades K - 5 8801 Country Road 101 Maple Grove, MN 55311	Grades K-5 ► 9:30 a.m. - 4:00 p.m.
<b>Woodland Elementary</b> Grades K - 5 4501 Oak Grove Parkway Brooklyn Park, MN 55443	Grades K-5 ► 9:30 a.m. - 4:00 p.m.
<b>Zanewood Elementary</b> Grades K - 5 7000 Zane Avenue North Brooklyn Park, MN 55429	Grades K-5 ► 9:30 a.m. - 4:00 p.m. Pre-Kg ► 9:30 a.m. -12:00 p.m. 1:30 p.m. - 4:00 p.m.

**Note:** If you are interested in attending Birch Grove School for the Arts or Weaver Lake Elementary: A Science, Technology, Engineering and Math School or Zanewood Elementary: A Science, Technology, Engineering, Arts and Math School, please apply through **MAGNET SCHOOL CHOICE**.

## Middle Schools

SCHOOLS	START/END TIME	SCHOOLS	START/END TIME	SCHOOLS	START/END TIME
<b>Maple Grove Middle</b> Grades 6-8 7000 Hemlock Lane Maple Grove, MN 55369	Grades 6-8 ► 8:10 a.m.- 2:40 p.m.	<b>North View Middle</b> Grades 6-8 5869 69th Ave. N. Brooklyn Park, MN 55429	Grades 6-8 ► 8:10 a.m. - 2:40 p.m.	<b>Osseo Middle School</b> Grades 6-8 10223 93rd Ave N Maple Grove, MN 55369	Grades 6-8 ► 8:10 a.m. - 2:40 p.m.

**Note:** If you are interested in attending Brooklyn Middle School—A Science, Technology, Engineering, Arts and Math School, please apply through **MAGNET SCHOOL CHOICE**.

## Senior High Schools

SCHOOLS	START/END TIME	SCHOOLS	START/END TIME
<b>Maple Grove Senior High</b> Grades 9-12 9800 Fernbrook Lane Maple Grove, MN 55369	Grades 9-12 ► 7:30 a.m. - 2:00 p.m.	<b>Osseo Senior High</b> Grades 9-12 317 Second Avenue NW Osseo, MN 55369	Grades 9-12 ► 7:30 a.m. - 2:00 p.m.

**Note:** If you are interested in Park Center Senior High - An International Baccalaureate (IB) World School, or Osseo Senior High's Health Science Magnet Program, please apply through **MAGNET SCHOOL CHOICE**.



## General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education

The *General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education* is the required application for all Minnesota school districts. Please use this application for inter-district K-12 open enrollment and inter-district enrollment in Early Childhood Special Education (ECSE). Please use the *Statewide Enrollment Options Application for State-funded Voluntary Pre-Kindergarten and School Readiness Plus* for voluntary pre-kindergarten or school readiness plus open enrollment.

**IMPORTANT NOTE:** Do not disclose other information to the non-resident district until a seat is offered in writing. At that point, the district will request information such as special needs, birth date, race, ethnicity, academic and other records.

### Section 1: To be Completed by One or Both of the Student's Parents or Legal Guardians

#### Student Information

Student Last Name: \_\_\_\_\_

First: \_\_\_\_\_

Full Middle: \_\_\_\_\_

Will the student be at least age 5 and under age 21 by September 1 of the enrollment year or be applying for ECSE?

Yes      No\*

**\*If No, please read information in the [Statewide Enrollment Options Instructions](#) before proceeding.**

Student's current grade level (If applying for ECSE, write EC): \_\_\_\_\_

Grade Level Desired: \_\_\_\_\_

#### Student Resident District Information

Resident District Name: \_\_\_\_\_

District Number: \_\_\_\_\_

City: \_\_\_\_\_

### **District of Choice (non-resident school district)**

District of Choice Name: \_\_\_\_\_

District Number: \_\_\_\_\_

City: \_\_\_\_\_

Identify the reason for the request to enroll in a nonresident district:

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### **School Site or Program Preferences**

If the non-resident school district has multiple school sites/programs that serve your child's needs, you may rank sites/programs in order of preference (add more preferences if desired).

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

### **Enrollment Timeline**

When are you seeking to enroll your child?

Immediately

Not immediately, but sometime during the current school year

Next school year.

### **Special Situations**

Please check all that apply.

Sibling preference: student has a sibling currently open-enrolled in this non-resident district.

Employee child preference: Student has parent or legal guardian who is a Minnesota resident who is an employee of the non-resident district.

Family move: The student's Minnesota resident district changed after December 1 prior to the school year requested, waiving deadlines.

Student is a resident of City of Edina but the resident school district for the student's Edina home is not Edina Public Schools. Student seeks enrollment in Edina Public Schools.

Student is requesting a move into and/or a move out of a district that receives [Achievement and Integration Revenue](#), waiving deadlines. You can check here if you do not know the answer to this:

Student is currently expelled under [Minnesota Statutes 2022, section 121A.45](#) for a reason listed in [Minnesota Statutes 2012, section 124D.03, Subdivision 1](#), which allows but does not require the non-resident district to deny the application.

## Parent/Legal Guardian Information

The student must live with at least one parent/guardian who lives in Minnesota.

### Minnesota Parent/Guardian 1

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

### Parent/Guardian 2:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

## Physical or Electronic Signature of at Least One Parent/Legal Guardian is Required

I hereby verify that the above information is true and correct to the best of my knowledge.

Signature of parent/legal guardian 1: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of parent/legal guardian 2 (optional): \_\_\_\_\_

Date: \_\_\_\_\_

## Submission Information

For priority consideration, please complete this application and send it to the Superintendent's Office in the [non-resident District](#) by **January 15** before the first fall enrollment. Please do not send this application to the Minnesota Department of Education. Use one application per student per requested district.

Applications received by the non-resident district after the January 15 deadline may qualify for exceptions to deadline or, if not, districts may voluntarily agree to allow enrollment through a voluntary [School District Non-resident Agreement for Inter-district Enrollment](#).

## Section 2: To be Completed by the Non-resident District

**Non-resident District:** Notify parents/guardians of application approval or disapproval in writing by **February 15 or no more than 90 days after receiving applications** that come later through an Achievement and Integration School Choice Program. If rejected, you must let families know legal reason for denial. Reminder: ECSE open enrollment applications cannot be denied solely due to lack of capacity to provide special education services. (See [Minn. Stat. section 124D.03, subd. 6 \[2022\]](#)).

**Please expedite any requests for open enrollment into Early Childhood Special Education Services.**

Families must accept or decline the offer by **March 1 or 10 business days after notification that their application has been approved**. After receiving the commitment to attend, the non-resident district must notify the resident district by March 15 (or 30 days after initial receipt if form filed after January 15) of the student's intent to enroll. Districts must report all counts of rejected applications and reasons to the Minnesota Department of Education by July 15 or each year.

**Date Application Submitted:** \_\_\_\_\_

**District Name:** \_\_\_\_\_ **District Number:** \_\_\_\_\_

**District Contact Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Does the January 15 deadline apply?**

Yes, the deadline applies and it was met.

Yes, but it was not met. **If this is the case, contact the superintendent's office in the resident district immediately regarding Section 3 of this form** to determine whether the resident district and your district will agree to a **Non-resident Agreement** to serve the student prior to open enrollment becoming available.

No, one or both districts receive Achievement and Integration funding from MDE.

No, family moved to resident district on December 1 or later.

No, the commissioner of education and commissioner of human rights have determined the resident district's policies, procedures or practices are in violation of Title IV of the Civil Rights Act ([Minn. Stat. section 124D.03, subd.7 \[2022\]](#)).

**Will the student have priority in a lottery?**                      No                      Yes, based on:

Sibling of currently open-enrolled student in this district.

MDE-approved Achievement and Integration with specific school choice plan involving the districts.

Child of Minnesota resident who is a district employee.

City of Edina resident whose resident school district is not Edina Public Schools, seeking entry to the district.

## Approval/Disapproval of Open Enrollment Application

### APPROVED

**APPROVED BUT WITH A NON-RESIDENT AGREEMENT** for upcoming year that is mutually agreed upon by both districts. Enrollment will continue in subsequent years as open enrollment provided that a lottery is not needed for the student's grade level in the first fall enrollment or the grade level has not been closed by board action. Students will be entered into lottery if one is held. (Non-resident district: keep documentation of the agreement. Districts may document agreement using Section 3 or another format of their choosing.)

**STUDENT'S ASSIGNED SCHOOL SITE/PROGRAM:** On the basis of information provided in the above application, and with respect to district policies and procedures, the above student will be assigned to:

**School Building Name:** \_\_\_\_\_

**Starting Date:** \_\_\_\_\_ **Grade Level:** \_\_\_\_\_

### NOT APPROVED

The non-resident district has denied the request for open enrollment because of the following reason(s) allowed in [Minnesota Statutes 2022, section 124D.03](#). Reminder: ECSE open enrollment applications cannot be denied based on special education program capacity. Check all that apply:

The January 15 deadline applies and was not met; situations that would have waived the deadline are not present. See Statewide Enrollment Options Instructions or [Minnesota Statutes 2022, section 124D.03, subdivision 3](#).

Statutory enrollment cap has been reached for open enrollment. ([Minn. Stat. 2022 section 124D.03, subd.2](#))

Grade is closed district-wide by board action. ([Minn. Stat. 2022 section 124D.03, subd. 2 and subd.6](#))

District has denied the application because of specific expulsion reasons allowed in law. (<https://www.revisor.mn.gov/statutes/2012/cite/124D.03>)

### NOTIFICATION TO RESIDENT DISTRICT

Non-resident district must notify resident district or last district of attendance by March 15 or 30 days later of the pupil's intent to enroll in the non-resident district. The same procedures apply to a pupil who applies to transfer from one participating non-resident district to another participating non-resident district.



**Name of Superintendent/Responsible Authority:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please Note:** districts may not modify this form, add data fields or create alternative formats.