

# Paulding High School Athletic Department

## “Home of the Panthers”

Dear Student-Athlete:

On behalf of Paulding High School, we welcome you as a member of our athletic program. We are proud that you have made the commitment to challenge yourself to excel on the playing field or court and represent Paulding High School. We invite you and your parents to read our Mission Statement; it helps define the goals and beliefs in which our athletic department believes in.

Participating in an athletic program is a privilege for high school students. You represent your school, your family and your community every time you step onto the field or court. As such, you are expected to conduct yourself in an exemplary manner at all times.

Please read the Handbook carefully; if you have any questions, ask your coach, the athletic director or the principal. The last two pages contain the Student Athletic Code of Conduct, which you and your parents must sign and return to your coach.

Good luck this sports season—Go Panthers!

### ATHLETIC DEPARTMENT MISSION STATEMENT

At Paulding High School, the Athletic Department is committed to the ideals of Sportsmanship, Pride and Respect in the spirit of amateur athletic competition.

We believe that our coaches and athletes are leaders and role models in our school and community. Their loyalty, passion and commitment to their sport(s) and to their team(s) are crucial to the success of our athletic programs.

The support and positive involvement of our community, and of the parents of our student-athletes, are of critical importance. We believe that our adult fans should be excellent examples of ethical behavior, integrity and good sportsmanship.

We encourage the full participation of our student body, faculty and staff in the support of our athletes, coaches and teams. School spirit- attending athletic events, cheering, motivating and supporting the teams is the goal for all of our students and staff. Go Panthers!

### ACADEMIC ELIGIBILITY FOR INSCHOLASTIC COMPETITION

For many years, the Ohio High School Athletic Association (OHSAA) has established academic requirements which student-athletes must meet in order to be eligible to participate in interscholastic competition. The current OHSAA requirements are that all students in grade 9-12 must have received passing grades in a minimum of five (5) one-credit courses in the immediately preceding grading period.

In addition, the state legislature passed a law in 1998 that required each school district in the state of Ohio to determine a grade point average which their students must meet in order to be academically eligible. **The Paulding Exempted Village School Board has determined that students participating in interscholastic competition in grades 7-12 must maintain a minimum grade point average of 1.5 in the previous nine-week grading period.**

This means that in order to earn academic eligibility, students must meet these two criteria each nine weeks (each quarter) in order to be eligible the next quarter:

- I. Pass 5 credits (Gr. 9-12) (OHSAA rule)
- II. Minimum 1.5 GPA (PEVS rule)

### **PROTECTING YOUR ATHLETIC ELIGIBILITY**

Do not change your course schedule or drop a course without first consulting your guidance counselor to determine whether it will affect your eligibility.

Eligibility for each grading period is determined by grades received the preceding grading period. Semester and yearly grades have no effect on eligibility.

When you enroll in grade 9 for the first time, you have eight semesters of athletic eligibility taken in order of attendance, whether you participate or do not participate in a sport.

Participation by an athlete in a non-interscholastic program while a member of a school squad in the same sport is prohibited.

### **ATTENDANCE POLICY FOR ATHLETES**

1. A student must be in attendance for 5 full class periods, in order to participate in or attend an extracurricular activity that day, unless prior arrangements have been made with the Principal and/or Athletic Director.
2. School field trips do not constitute an absence.
3. Any exceptions must be approved in advance by the Principal or Athletic Director.

### **EMERGENCY MEDICAL ATTENTION**

1. Minor Injuries
  - a. Coach/Athletic Trainer will treat a minor injury first; first aid administered.
  - b. Coach/Athletic Trainer will follow up with a phone call to parent/guardian as soon as possible, if necessary.
2. Serious Injuries
  - a. Coach/Athletic Trainer will administer first aid.
  - b. Parents will be called immediately.
  - c. If deemed necessary by the coach, the rescue squad will be called.
  - d. Whenever possible, a school employee will accompany the injured athlete to the hospital.

### **REQUIRED FORMS TO BE COMPLETED BEFORE THE STUDENT IS ALLOWED TO PRACTICE OR PLAY IN ANY CONTEST**

- A. Physical Form- (Found on Final Forms or OHSAA.org)
  - a. Every athlete must have a physical exam performed by a physician.
  - b. The OHSAA Physical Form must be completed and signed by the physician, the student-athlete and a parent/guardian.
  - c. Physicals are valid for 13 months from the date of completion.
- B. Emergency Medical Authorization Form (Found on Final Forms)
  - a. A completed Emergency Medical Authorization Form must be on file with the Athletic Director's Office or with the Coach of the program involved.
- C. Student Athletic Code of Conduct (Found on Final Forms)
  - a. A coach may attach additional team rules to the Code of Conduct.

- D. Ohio Department of Health Concussion Form (Found on Final Forms)
- E. Sudden Cardiac Arrest Form (Found on Final Forms)
- F. School Fees or Fines
  - a. All school fees and fines must be paid in order for a student to participate in the athletic program. Fees must be paid in full, or a payment plan in place.
- G. Any other forms that the OHSAA and/or school may require the student-athlete and/or parent/guardian to sign.
- H. All required forms will be signed electronically on Final Forms by the student-athlete and/or parent/guardian prior to the student-athlete participating in any athletic practice and/or contest.

### **TRANSPORTATION**

1. All players, managers, statisticians, and camera operators must travel to and from contests in transportation provided by the Athletic Department/PEVS.
2. In cases of emergencies, or special circumstances, the Athletic Director, Principal, or Head Coach may give permission for a student to be transported to or from a contest by the student's parent/guardian. Written and signed permission to do so by the parent/guardian must be obtained in advance and given to the Head Coach.
3. The Athletic Director will make the final decision regarding athletic transportation issues.
4. A school bus shall be the source of transportation for athletic teams.

### **WHO TO CONTACT?**

Please follow the proper "chain of command" when you have concerns or questions regarding the athletic program: Coach-Head Coach-Athletic Director-Principal-Superintendent-Board of Education.

### **MULTI-SPORT PARTICIPATION IN THE SAME SEASON**

Participation in multiple sports during the same season is prohibited unless approved by the Athletic Director. The Head Coaches involved must then give approval as well. If approval is given, then the Head Coaches would develop a weekly schedule for the student-athlete for the entire season.

### **TEAM APPAREL/CLOTHING**

At no point in time is a team required to purchase any type of clothing or apparel that is not a uniform or something worn during an athletic contest. These items are optional to purchase.

### **PANTHER SCHOLAR ATHLETE AWARD**

This special award will be given to recognize multiple sport athletes with high academic achievement. Junior and Senior athletes who have earned a minimum 3.5 GPA and have earned at least two varsity letters in two different sports will be eligible.

### **PROCEDURES FOR EXTRACURRICULAR PARTICIPANTS**

1. At the beginning of the 9<sup>th</sup> grade year, or at the beginning of a student's first Paulding High School extracurricular involvement, the student and parent(s)/guardian(s) will complete and sign the Paulding High School Informed Consent Agreement form. No student shall participate in practice, competition, or an extracurricular activity until this form is properly executed and on file with the Athletic Director or Principal.

#### 2. RANDOM TESTING

In-season random testing shall be done throughout the season. Each team may have up to 20% of its eligible students tested per random selection. A student may be tested more than once per season. In

the event of a positive result, the specimen will be sent to a laboratory for confirmation of results and a certified Medical Review Officer will determine the results.

a. Random selection of student athletes:

The Athletic Director, under the Principal's supervision, will use a system to ensure that students are selected in a random fashion. This system may include computer generated random numbers or names or by pulling numbers from a pool of numbers equal to the number of eligible student athletes.

b. Scheduling of random testing:

Random testing will be unannounced. The day and date will be selected by the Athletic Director and confirmed with the building administrator. Random testing may be done weekly.

3. DRUGS FOR WHICH ATHLETES MAY BE TESTED:

LSD, Alcohol, Marijuana, Amphetamines, Methadone, Anabolic Steroids, Methaqualone, Barbiturates, Nicotine (Tobacco), Benzodiazepines, Opiates, Cocaine, Propoxyphene (Darvon), or any substance included in U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.

4. COLLECTION PROCESS (Urine Screens) Other testing types may apply.

The student will be notified to report to the collection site. A specimen from the student will be collected as follows and all students must follow this process:

All students must have a picture ID or be identified by the Athletic Director or Principal. No exceptions will be allowed.

Drug testing area must be secured during the testing.

Only lab technicians, designated school administrator and students will be witness to the test.

Privacy must be kept for all students.

The Athletic Director is responsible for ensuring that all of the forms are completed and signed by both parent/guardian/custodian and student. No student is to enter the collection site until forms and proper ID are completed.

When students arrive and cannot give a sample, they will need to start drinking water, pop or juice. After 36 oz. the human body will need to urinate.

No bags, backpacks, purses, cups, containers or drinks will be allowed to enter the collection area. All coats, vests, jackets, sweaters, hats, scarves or baggy clothing must be removed before entering the collection site. Only pants and t-shirts or dresses may be worn in the collection area. Any infringement of the rules will result in the student taking the test over.

Students processed by the lab technician who cannot produce a sample will be kept in a secured area to wait until they can test. If they leave this area they will not be allowed to test. They are not to have contact with anyone until after the sample is given.

Students will be asked to hold out their hands and a sanitizer will be put on their hands or will wash hands with water. The bathroom personnel will add a dye to the toilet.

Students will be asked to urinate directly into the collection cup given to them by the lab personnel. The lab technician will stand outside the stall and listen for normal sounds of urination.

Any and all adulterations of the specimen will be detected and considered the same as a test refusal or 1st time infraction. (The lab checks every sample for adulteration, such as additives you drink or add to urine to change the sample.)

Adulterations: We will treat adulterations and diluted samples as first time offenses. They are not called positives but have the same consequences. Any suspicion of tampering with the sample will be brought to the tester's attention. The sample will be screened or sent to the lab for immediate confirmation of tampering.

The sample must be taken in one attempt and be at least 30 ml in size. The student must hand the cup to the lab technician.

Students are not to flush the toilets or urinals. In the event that a student flushes the toilet he or she will be required to give a new sample immediately or the sample will be invalid.

With student watching, the lab technician will recap the sample and hand it to the student who must then return it to the intake technician. In the event that the student does not hand the cup directly to the intake technician, the sample is invalid and a new sample must be taken. If the student leaves the collection area or has contact with anyone, the sample will be invalid and the student will have to give another sample.

This collection procedure is subject to change because of procedural requirements by the testing agency. The School Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.

When using rapid screens, all non-negative screens will be sent out with a chain of custody to a certified laboratory for confirmation. A Certified Medical Review Officer will verify the positive test.

## STUDENT ATHLETIC CODE OF CONDUCT

ATHLETES AND PARENTS: Please read carefully the following rules and regulations, which govern students participating in the athletic programs at Paulding High School. The completed signature page must be turned into the coach before the student is allowed to practice or compete. Your signatures indicate that you have read and understand these rules and regulations, which govern all student-athletes at Paulding schools.

- 1. Selling, exchanging, or distributing any illegal or illegally used chemical drugs, including steroids, or counterfeit controlled substances, either prescribed or patented, or any alcoholic beverages, drug paraphernalia, or unauthorized nonprescription drug is prohibited.**

First Offense: Immediate denial of participation in all athletic activities for one calendar year.

Second Offense: Immediate denial of participation for remainder of high school career.

- 2. Possession, use, or being under the influence of any illegal or illegally used chemical drugs, including steroids, or counterfeit controlled substance, either prescribed or patented, or any alcoholic beverages, drug paraphernalia, (including but not limited to e-cigarettes and vapes), or unauthorized nonprescription drug is prohibited.**

First Offense: Denial of participation from 20% of events in that sport. (This is defined as 20% of the total schedule. This penalty will carry over to the next season if not fulfilled because of time.) During this time the student will be expected to participate in all scheduled practices. This denial will continue for all OHSAA post season tournaments as well.

Second Offense: Immediate denial of participation in athletics for one calendar year from that date.

Third Offense: Immediate denial of participation in athletics for the remainder of high school career.

- 3. Possession or use of cigarettes, cigars, tobacco of any kind, or paraphernalia, (including lighters or empty pipes), associated with tobacco is prohibited.**

First Offense: Denial of participation from 20% of events in that sport. (This is defined as 20% of the total schedule. This penalty will carry over to the next season if not fulfilled because of time.) During that period, the student will be expected to participate in all scheduled practices. This denial will continue for all OHSAA post season tournaments as well.

Second Offense: Immediate denial of participation in athletics for one calendar year from that date.

Third Offense: Immediate denial of participation in athletics for the remainder of high school career.

- 4. Athletes found guilty of, or admitting to, criminally related activities may be removed from the team for the remainder of the season.**
- 5. Athletes may be denied participation and/or removed from the team by the coach for the causes listed above, or for other violations of team rules. This decision may be appealed to the Athletic Director, and then to the Building Principal (ORC 3313.664)**
- 6. Additional rules and information:**
  - a. Violations of the Student Athletic Code of Conduct will be cumulative throughout the student-athlete's high school career, and across violation categories.
  - b. The Athletic Code of Conduct will be in effect for a student-athlete throughout his or her athletic career. Student-athletes will sign the code of conduct their first sporting season in high school and will be under the code of conduct till they have played their last sporting event in high school. (365 days a year).
  - c. The conduct and appearance of our student-athletes is to be exemplary while a member of an athletic team. In addition to the established school rules in these areas, a coach may establish other regulations. These rules will be attached to Athletic Code of Conduct.
  - d. Athletes will abide by the rules and regulations as set forth by the Paulding Exempted Village School Board of Education, Paulding High School, and the OHSAA.
  - e. A student cannot quit a sport and join another in the same season after selections have been made.
  - f. A student athlete's high school career is defined as the first practice they participate in until their last interscholastic event (includes off seasons).
  - g. **Lying** – If a student-athlete has been found to be lying about violating a code of conduct policy during the investigation process an additional 10% will be added to the discipline.
  - h. All suspensions will be kept on file in the athletic office.

**PAULDING EXEMPTED VILLAGE SCHOOLS  
ATHLETIC CODE OF CONDUCT AND EXPECTATIONS**

**INFORMED CONSENT AGREEMENT**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

**AS A STUDENT:**

I understand and agree that participation in athletic activities is a privilege that may be withdrawn for violations of the **Athletic Code of Conduct and Expectations**, hereinafter **Code of Conduct**.

- I have read the **Code of Conduct** and thoroughly understand the consequences that I will face if I do not honor my commitment to the **Code of Conduct**.
- I understand and realize that there is risk of injury in participating in athletic activities.
- I understand that when I participate in any athletic program, I may be subjected to initial and random drug testing, and if I refuse, I will not be allowed to practice or participate in any athletic activities, as this will count as a positive test and the Paulding Athletic Policy will be followed. This will also include five (5) test over the next 365 days, at the discretion of the Paulding High School Athletic Department. I have read the consent on the reverse of this form and agree to its terms.
- I understand this is binding while a student at Paulding High School.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**AS A PARENT/GUARDIAN:**

- I have read the **Code of Conduct** and understand the responsibilities of my son/daughter/ward as a participant in athletic activities at Paulding High School.
- I pledge to promote healthy lifestyles for all student athletes of Paulding High School.
- I understand and realize that there is an assumed risk of injury involved for my son/daughter/ward as a participant in athletic activities.
- I understand that my son/daughter/ward, when participating in any athletic program, may be subjected to initial and random drug testing, and if they refuse, will not be allowed to practice or participate in any athletic activities. I have read the consent on the reverse of this form and agree to its terms.
- **I understand this is binding while my son/daughter/ward is a student at Paulding High School.**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (print)

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

**PLEASE READ THE CONSENT TO PERFORM DRUG TESTING ON THE REVERSE SIDE**

**CONSENT TO PERFORM DRUG TESTING**



We hereby consent to allow the student named on the front of this form to undergo testing for the presence of illicit drugs or banned substances in accordance with the **Policy and Procedure for Random Drug Testing of Paulding High School Students Participating in Interscholastic Sports** as approved by the Paulding Exempted Village School Board.

We understand that the collection process will be overseen by a qualified Vendor.

We understand that urine samples will be initially tested on-site using a Rapid Test Dip Device. Only positive sample results from these rapid tests will be sent to a certified medical laboratory for confirmation, and that the samples will be coded to provide confidentiality.

We hereby give our consent to the medical vendor selected by the Paulding Exempted Village Schools School Board, their laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform urinalysis testing for the detection of illicit drugs or banned substances.

We further give permission to the medical vendor selected by the Paulding Exempted Village Schools School Board, its doctors, employees, or agents, to release all results of these tests to the Medical Review Officer (MRO) working for the medical vendor. We understand these results will be forwarded to the Building Principal and will also be made available to us.

We understand that consent pursuant to the **Informed Consent Agreement** will be effective for all athletic sports in which this student athlete might participate as a student at Paulding High School.

We hereby release the Paulding Exempted Village School Board of Education and its employees from any legal responsibility or liability for the release of such information and records.

\*\* Revised March 16<sup>th</sup>, 2023\*\*