SHAC Minutes December 6, 2021
Meeting led by Mary Jenke, Minutes Recorded by Aimie Patrick

Meeting called to order at 5:06 and welcomed all attendees.

SHAC members in attendance included the following:

Staff: Aimie Patrick, Kaitlin Cook, Courtney Robison, Terra Smith, Joel Casiday

Student: Janiah Standley

Parents: Mary Jenke, Mara Savell, George Standley

The goal of this meeting was to share information regarding the focus and purpose of SHAC this year along with legislative changes that are new for this year's meeting processes and topics.

Agenda Item #1 - Review of Officer Duties and Nominate of Officers Review of the responsibilities of the officer positions for SHAC to include the Chair, Co-Chair and Secretary as stated in the SHAC Guide for School Districts published by the TXDSH.

Dr. Smith nominated Mary Jenke for Chair and Ms. Robison seconded the motion.

Once Co-Chair position responsibilities were reviewed, Dr. Smith spoke to HB 1525 as well as SHAC responsibilities. She shared examples of how SHAC will meet the needs of the topics for recommendations.

Kaitlin Cook nominated Mara Savell as Co-Chair. Joel Casiday seconded the motion.

Dr. Smith shared that committee members who are COCISD employees would assist with any information needed from staff and so inquiries would go through our COCISD SHAC members. A list of the staff members who are directly related to health and their contact information was shared.

Aimie Patrick nominated Jesse Wallace as secretary, Kaitlin Cook seconded the motion.
At the next SHAC meeting, the committee will vote on the nominees.

No action taken on forming subcommittees as the Board of Trustees must choose (or not) to adopt a resolution to grant SHAC permission to begin work and then prescribe follow up for next steps.

Agenda Item #2 - Orientation of SHAC and Duties

HB 1525 was reviewed and included the following:

- Posting requirements

- Maintaining minutes and recording requirements: Plan A and Plan B to record audibly and post to SHAC website
- Bylaws must be created for SHAC, Mary Jenke will create bylaws to be reviewed and voted on at next meeting (to be posted on SHAC website)

Agenda Item #3 - Update on processes and timelines of the Human Sexuality and Responsibility curriculum (by Dr. Smith)

Dr. Smith reviewed the process for updating curriculum, informing parents, SHAC participation during spring 2022 semester process to be implemented in 2022/2023 academic school year.

Mr. Standley asked how the selected curriculum is presented to the public for the required meetings to determine if materials would be adopted. Dr. Smith explained the process. Board meeting on December 13th will determine our next action.

Question by Mara Savell - Do/Can we use historical vendors or search for new ones? We can go either way depending on the needs of the district.

Agenda Item #4 - Future meetings - schedule

Joel Casiday moved to schedule SHAC meetings for 2nd Tuesday of each month. Mary Jenke seconded the motion. No opposition.

Next Meeting

January 11, 2022 from 5:00-6:00 will be our next SHAC meeting.

Future meetings will be scheduled and posted on SHAC website as “the second Tuesday of each month”.

No further discussion or questions.

Meeting adjourned at 5:55 PM.