



School Improvement Council Virtual Meeting
Minutes
October 20, 2020
6:00 P.M.

The following members were in attendance: Mary Lamm, Jennifer Tudor (Sec), Andrew Walker, Cherisha Floyd, Timothy Kinney, Janet Jordan, Elizabeth Barrett, Melinda Petruzzi, Angela Bruccoli, Mark Gentry, Toni Karl (Vice Chair), Julie Bird, Elizabeth "Beth" White (Chair), Linda Byars, Thornton Kirby, Kim Weber, Robin Hardy, Amy Smith, William Faulk, Kaaren Hampton, Alaura Cakely (SR class pres.), Sarayu Vuddandapu (FR rep), Barb Waldman (public part.), Tom Hudson (guest),

Excused Absences: Rosie Robinson, Susan Robertson

- **Welcome and Introductions:** Beth White called the meeting to order at 6:00 pm.
- **Approval of Minutes of September 24, 2020 meeting:**
 - A motion was made by Drew Walker and seconded by Mary Lamm and unanimously passed.
- **Principal's Report:**
 - Irmo Strong 5K. Working to reach a goal of 300 participants.
 - Following the DHEC procedures for reporting of COVID cases of students and staff.
 - Virtual Magnet Fair on Thursday, November 12.
 - "This is Escalores" magnet program will begin at IHS during the 2021-2022
- **Special Guest:** Tom Hudson, Executive Director SC School Improvement Council
 - Reviewed the role of the SIC: provide input and feedback during the development of the school's five-year renewal (improvement) plan and annual updates; assists implementation of school improvement programs and activities; monitors and reports on school improvement goals.
 - Reviewed who serves on an SIC and how representatives are elected/appointed.
 - Reviewed meeting procedures and schedules: at least 8 meetings a year.
 - Members need access to the SIC Handbook, the IHS By-laws, and the IHS School Improvement Plan.
 - SICs are considered "a public body" as defined by the SC Freedom of Information Act (SC FOIA). Therefore, meetings must be open to the public. Agendas must be made public at least 24 hours in advance of the meeting. Minutes must be posted on the main entrance to the school and on the school website.
 - SICs must prepare a *Report to the Parents* every school year to keep the community informed about their school's performance and progress toward improvement goals. SICs also assist the principal in writing the narrative for the annual school report card.
- **Chair's Report:**
 - Plan for sub-committees. Each subcommittee goal is aligned with a IHS School Improvement Goal. Each member is to participate in at least one subcommittee.

Requests for subcommittees need to be emailed to Beth White at bwhite206@bellsouth.net by Friday, October 23.

- By-laws: Review the SIC Handbook on guidelines for by-laws as well as current IHS by-laws and recommend updates. (Last revised 03-15-18)
- Communication with Parents/Teachers (Aligns with IHS's 4th School Improvement Goal): Support communication efforts from teachers to parents and parents to teachers (recognizing student on-task behavior in class).
 - Dr. Hardy: How do we improve response rate from parents? Response rate from parents on reentry survey was 35%. How do we best reach families?
- Facility Safety (Aligns with the district's Strategic Plan Goal 3- Strategy 3.1): Promote facility safety in order to provide a safe environment for students and staff.
 - Beth White: We must to ensure Irmo's facility needs are not lost in the district's redistricting discussions.
- Curricula Offered (Aligns with the district's Strategic Plan Goal 1- Strategy 1.3 and IHS's 2nd School Improvement Goal): 1) Review current curricula choice documents for IHS and create a parent/community friendly document. 2) Revisit the support for ACT/SAT extended through SIC and plan support for the 2020-2021 school year.
 - Beth White: Consider creating a video and other documents to showcase all of Irmo's offerings.
- Teacher/Staff/Administrator Motivation (Aligns with the district's Strategic Plan Goal 3- Strategy 3.3 of the District Strategic Plan and Goal 4- Strategy 4.2): 1) Acknowledge the work of IHS teachers/staff/and administrators on a monthly basis to promote a sense of community in order to provide an environment conducive to working and learning. 2) Retain highly qualified and diverse staff.
- IHS Annual Goals: This is year five.
 - Graduation rates will improve by 5% as reported by the SC Dept. of Education.
 - Average SAT score will improve by 25 points and the ACT composite will improve by 2.0 points.
 - End of Course exam scores will improve by 10%.
 - Student on-task behavior in class will improve by 10% as measured by teacher, parent, and student survey results; referrals for classroom disruptions will decrease 10%.
 - Melinda Petruzzi: We need to begin collecting data.
- **SIC Attendance, Voting, SIC Basic Training:** Participants need to let Beth White, Toni Karl, or Jennifer Tudor know if they are not going to be in attendance. If a member has missed three meetings, it will be assumed they have vacated their position. Ex Officios do not vote. SIC basic training will take place in the future.
- **Public Comments:** None
- **Announcements:** Please consider participating in the Irmo Strong 5K.
- **Review assignments and agenda for next meeting:** Remember to sign up for a subcommittee meeting
- **Adjournment:** Beth White adjourned the meeting at 7:13.

Next Meeting: November 17, 2020, 6:00pm

Respectfully submitted,

Jennifer Tudor