

Student Technology Information and Responsibilities

Dutch Fork High School 2022-23



By accepting a District-Issued Chromebook, you agree to:

- Bring the charged and working Chromebook to school every day
 - No loaners will be available
- Use the Chromebook only for schoolwork and not share your Chromebook with others
- Check school email and Google classroom EVERY DAY Monday-Friday
- Check Google Classroom EVERY DAY Monday-Friday
- Keep the Chromebook in the district case at all times
- Be responsible for care of the Chromebook, charger and case
- Join your grade level Google Classroom (see homeroom teacher for classroom code)
- Abide by all rules and guidelines in the iFive Mobile Device Guide, Acceptable Use Agreement, and the Student Handbook (available on [D5 iFive website](#))

You agree to NOT:

- Write or put stickers on the Chromebook or case
- Let other students use your Chromebook, charger or case
- Leave Chromebook unattended or in an unsecure or unlocked location
- Use VPNs, hotspots, or any process/procedure to bypass district network filters or policies

Damaged/Missing Chromebooks

- Chromebooks are covered for ONE ACCIDENTAL damage per year (Aug 1st-July 31st)
- Any additional damages are the responsibility of the student/parent including case and charger
- If CB is misused or abused, the student//parent is responsible for the cost of repair
- Damaged or missing CBs must be reported to the Media Center
- Any found CBs should be turned into main office ASAP
- A stolen CB should be reported to the police in the location where it was stolen
 - The police report should then be brought to the Media Center/iCare ASAP

Want more Chromebook Help? Check out: [Chromebook How-To's](#)

Also visit the [D5 iFive website](#) and [DFHS Technology website](#).

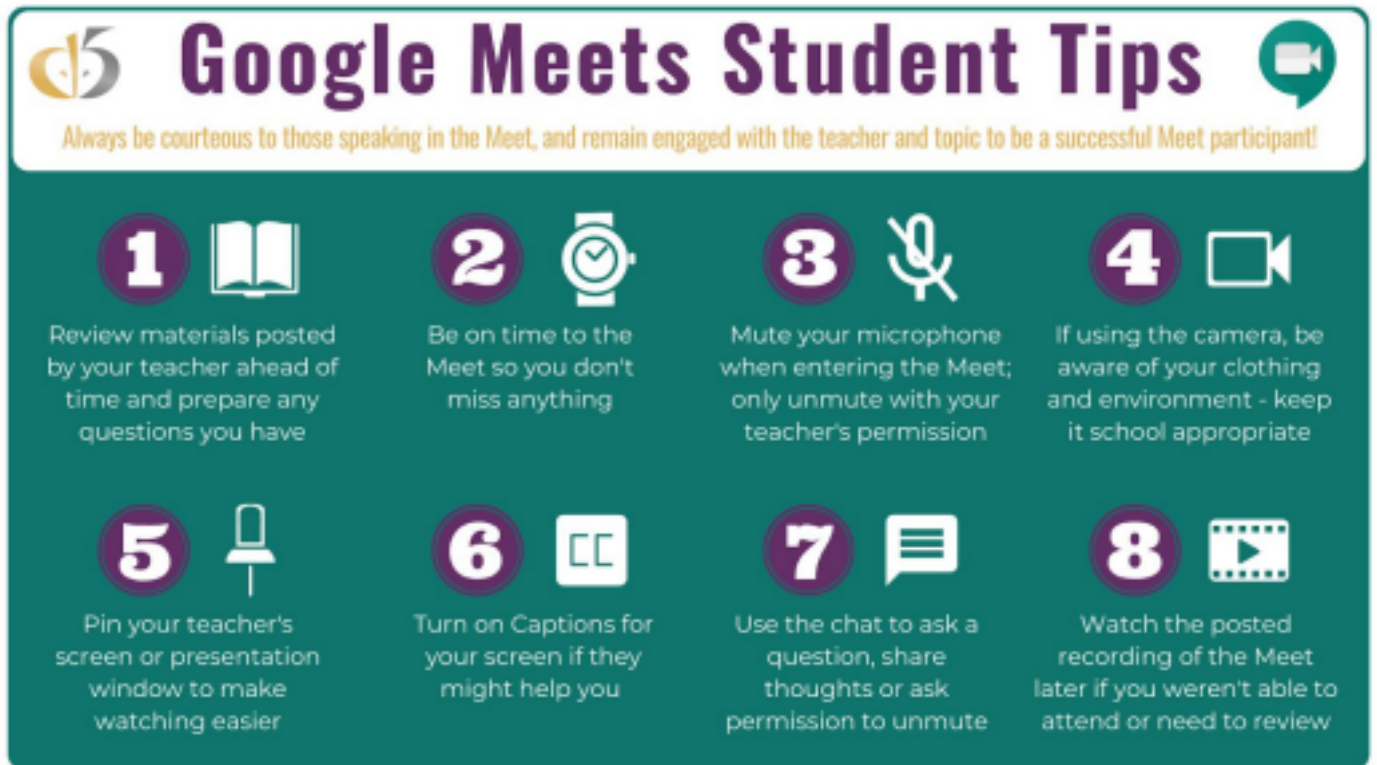
Students: Using Google Meet

STUDENTS

You must follow all procedures and rules.









Joining a Google Meet

Use the link provided by your teacher in Google Classroom



Google Meets Student Tips

Always be courteous to those speaking in the Meet, and remain engaged with the teacher and topic to be a successful Meet participant!

- 1**  Review materials posted by your teacher ahead of time and prepare any questions you have
- 2**  Be on time to the Meet so you don't miss anything
- 3**  Mute your microphone when entering the Meet; only unmute with your teacher's permission
- 4**  If using the camera, be aware of your clothing and environment - keep it school appropriate
- 5**  Pin your teacher's screen or presentation window to make watching easier
- 6**  Turn on Captions for your screen if they might help you
- 7**  Use the chat to ask a question, share thoughts or ask permission to unmute
- 8**  Watch the posted recording of the Meet later if you weren't able to attend or need to review

Etiquette and Expectations for Students

- You will need to allow your camera and microphone the first time you use a Google meet (each device)
- **Mute** your microphone before entering.
 - All mics should be muted except the teacher unless he/she calls on you.
- Turn **off** your camera unless told by your teacher.
 - Be aware of your surroundings (background).
 - Wear appropriate clothes.
 - Do not make faces or exhibit other distracting behavior.
- Only share your screen when told to by your teacher.
- Only talk when a teacher gives permission. Raise Your Hand using the Nod extension.
- Keep Meet invitations private; do not share the link with others.
- Exit the Meet when the meeting is over. The teacher will be the last to leave the Meet.