

Minutes for Parkside Junior High PTO
5/12/2011

Attendance: Lisa Matchett, Erin Estabrook, Joe Lorenz, Mr. Clark, Stephanie Gillam, Nancy Nakahara-Hulett

Minutes from the April 14, 2011 meeting were reviewed and approved.

President's report:

Nurse's Day: \$25 gift card to Susan

Administrative Professionals Day: Lisa and Nancy staffed the office.

Hospitality still has \$360 remaining, and Lisa Hoffbauer asked for suggestions on how to spend it. Use these funds for the microwave? Bring snacks in for the staff during the last week of school?

Treasurer's report:

\$12,000 in checkbook

\$800 in expenses for hospitality

Awards night and 8th grade activity coming up

Front sign, TV monitor are potential projects. Mr. Lamboley will discuss the TV monitor with Normal West administration. What did West get? Any recommendations?

50" flat panel monitor and installation to display upcoming activities, announcements. Location has not been finalized—probable site would be in the cafeteria. Installation would be done by the district.

Monitor would be in the neighborhood of \$2000.

Front sign: Erin moved that we purchase a sign, not to exceed \$2000. Stephanie seconded. Motion carried unanimously. If additional funding is needed, the board can communicate via email.

Monitor: Erin moved that we set aside an amount not to exceed \$2500 for the TV monitor. Stephanie seconded. Motion carried unanimously.

Principal's report:

Mr. Clark expressed his thanks to the PTO for their support of Staff Appreciation Week.

Reviewed Principal's Message

- Upcoming Events
- Awards Night. PTO provides refreshments. Lisa will send out an email requesting volunteers.
- Online registration pilot
 - Joe mentioned that with Commerce Bank, the PTO could set up a machine at registration, so that parents could pay by debit or credit card rather than check. There would be a transaction fee of ½%. Between PE clothes and the No-Hassle Fund Raiser, most families will likely spend about \$30.
- Dates for next year:
 - 6th Grade Curriculum Night: 8/16/11, 6:30 p.m. – 8:00 p.m.
 - 7th/8th Grade Open House: 8/23/11, 6:00 p.m. – 8:30 p.m.

New Business:

Microwave Oven

- Lisa mentioned that the microwave oven in the teacher's lounge is broken. She discussed it with Mr. Lamboley, who thought it would be a great idea to replace. Joe recommended a commercial grade one, as it probably gets a lot of use.
- Joe motioned to spend up to \$400 on a microwave; Erin seconded the motion; and the motion carried unanimously.

Retirements:

Mrs. Lakin and Mrs. Jamison will be retiring at the end of the school year. Tote bags are coming no later than the week of 5/23/11. We will also provide \$50 gift cards with the tote bags.

Elections:

Attendees completed PJHS PTO 2011-2012 Officers and Board ballots. Congratulations to our new officers and board members!

President: Erin Estabrook
Vice-President: Stephanie Gillam
Secretary: Val Farmer-Dougan
Treasurer: Joe Lorenz
Popcorn Friday: Janan Moser, Brenda Hieb
Hospitality: Lisa Hoffbauer, Pam Jefferson
Pack the Place: Stacy Keiser
Volunteer Chairman: TBD

State playoffs, finals and team dinners:

- When teams go to state, should the PTO sponsor a dinner? What about for state finals, elite 8, sectionals?
- Fund up to a certain amount?
- Both athletic teams and band?
- PTO funds are to benefit the majority of students.
- If we had a policy, then board members would know how to respond to requests.
- Agreed to think about and discuss at the summer meeting.

Mr. Clark

Discus cage

Small number of discus throwers

Potential safety hazard, however, for a large number of students.

Summer project for Mr. Clark to figure out what we're looking at, cost. Evaluate options to add to present structure or take it all out.

Next meeting

Monday, July 25th, at 6:30 p.m. Location: Lisa Matchett's house, 310 Ironwood, Normal. This time will be used for the 2010-2011 officers and board to hand over binders, etc. to the 2011-2012 officers and board.