

**PJHS PTO Minutes**  
**May 2, 2013**

The 2012-2013 PJHS PTO met in the IMC at 6:30 p.m.

**Members in attendance:**

Stephanie Gillam (President)  
Lisa Albaugh (Vice President)  
Katie Klein (Treasurer)  
Elizabeth Tomera  
Mr. Lamboley (Principal)  
Lisa Nichols (Secretary)

The meeting was called to order by President Stephanie Gillam at 6:35 p.m.

**Approval of Minutes:**

The minutes were discussed and approved. Katie made a motion to accept the minutes as written. Lisa A. seconded.

**President's Report:**

- Stephanie confirmed that the PTO covered Administrative Professional's Day. Lisa N. and Jen Barlow volunteered to cover that luncheon timeframe.
- Stephanie made recommendations to the 6<sup>th</sup> Grade Orientation event that the school hosts. This was not an Open House as many expected. There is also a need for an actual greeter so that parents know where to start the evening.

**Treasurer's Report:**

- Katie reported that the Memorial Gifts had been deposited.
- Insurance is still on hold. She will follow up on the PTO decision this month via email.

**Principal's Report:**

- Mr. Lamboley mentioned that there will be a change in the fee schedule for next year to include a tech fee with an increase in the registration fee. All Junior High students will have some type of laptop to use in the fall. Online registration opens on July 1. A mailing will be sent in May to include PTO information.
- School awards are being prepared and will follow the new format of an in-school program for the 6<sup>th</sup> and 7<sup>th</sup> grades. The 8<sup>th</sup> grade event will be in the evening for students being awarded and their parents.
- Mike Clark will be returning as the Associate Principal in the fall.

**Committee Reports:**

- **Hospitality** - A breakfast is planned in May. There is also going to be a cookie event in May.
- **Pack the Place** - Nothing to report.
- **Popcorn** - Will make a decision on frequency at a later meeting.
- **Landscaping** - Elizabeth will coordinate a landscaping event this summer.

**Upcoming Events:**

- **Nurses Day** – The date is May 6<sup>th</sup>. A motion was made by Lisa A. to give Mrs. Schwingle a gift card to Target. Motion was seconded by Lisa L. Katie will make that purchase and delivery
- **8<sup>th</sup> Grade Awards Night** - PTO will provide cookies and drinks at the 8<sup>th</sup> Grade Awards Night (May 21<sup>st</sup>). Lisa N. will set up the table and work the table. Stephanie will buy the cookies and beverages.
- **8<sup>th</sup> Grade Picnic** - Erin Estabrook will be using Sign Up Genius to organize the volunteers. It was agreed that PTO would be changing it up a bit and providing ice cream rather than the hot dogs. Students still eat lunch at school so we will just do the desserts.

**Old Business:**

- **Retirement Gifts** – There are two employees retiring this year. Bev Schweinberg and Earl (Buddy) Burge. It was agreed to purchase two gift cards to Menards and Barnes & Noble. Katie will purchase and deliver to Mr. Lamboley for distribution.

**New Business:**

- **Band & Popcorn** – It was motioned by Stephanie to let the Band pop popcorn during the ISA event. Elizabeth seconded.
- **Wireless Microphone System** – Mrs. Bolton and the band requested that the PTO purchase a wireless mic system similar to the system that the school borrows from a staff member. It was agreed that the PTO would address this request once a more formal request was made and our fall funds and budgets were established. It was mentioned that the PTO should consider paying half of this system if our budget would allow.

Our next PTO meeting will be held during the summer for officers and committee chairs. This date will be set later and coordinated via email. Our budget will be set at that time. on. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,  
Lisa Nichols  
PJHS PTO Secretary