

PJHS PTO Minutes
March 7, 2013

The 2012-2013 PJHS PTO met in the IMC at 6:30 p.m.

Members in attendance:

Stephanie Gillam (President)
Lisa Albaugh (Vice President)
Katie Klein (Treasurer)
Cassandra Lewis
Elizabeth Tomera
Lisa Nichols (Secretary)

The meeting was called to order by President Stephanie Gillam at 6:33 p.m. and introductions were made.

Approval of Minutes:

The minutes were discussed and approved. Katie made a motion to accept the minutes as written. Lisa A. seconded.

President's Report:

- Stephanie attended the PTO President's meeting that morning. Several topics were discussed between the various officers and Dr. Niehaus.
 - In an effort to increase available funds, the School Board is considering a County Sales Tax one percent increase rather than a referendum. This would be used for facilities.
 - The School Board is considering the benefits and negatives to adding a new high school versus expanding NCHS. The land that a new school would require is not acquired.
 - PJHS should have a new Associate Principal before Spring Break although it won't be announced until later.
 - Discussion was held regarding PTO's and their 'blanket' insurance idea. PTO's are covered under the respective school's policy as long as the event is held on school property and no equipment is involved. It was recommended that individual PTO's seek their own insurance to cover their officers, theft or any lawsuit. The District will not provide any insurance specifically for PTO's.
 - PTO's across the District suffered a significant loss in No Hassle Fundraising due to the online process. PJHS tried RevTrak; another school tried using PayPal. The District will continue to look for an alternative for us.
 - Restaurants in town continue to support our many PTO's with fundraising nights. PJHS will add this idea to our efforts next school year.

Treasurer's Report:

- Katie reported that RevTrak was cancelled and confirmed.
- The Literacy project is still way under the budgeted amount but the culminating activity has not been held yet.

Principal's Report:

- Mr. Lamboley was unable to attend so we went over his last Principal's Report that is posted regularly on the main PJHS website.
- Several events are coming up.
 - April 25th – 6th grade orientation – we will have an informational booth that evening for the new parents. We will not be serving cookies at this event.
 - May 21st – 8th grade awards – this evening event is for 8th grade award winners and their families. We will be serving cookies at this event.
 - May 24th – 6th/7th grade assembly
 - May 24th – 8th grade Picnic – PTO sponsors this event. We provide volunteers and food for this event.
 - August 6th – Registration – PTO will have a booth and volunteers.

Committee Reports:

- **Hospitality**-Sign ups were sent to the volunteers for the April 3rd Snack Attack event for the school. PTO is providing snacks and drinks. Hospitality is also organizing Teacher Appreciation week events.
- **Pack the Place**-It was agreed to keep the plan at three events per year.
- **Popcorn**-Progressing well but several empty slots yet to fill. Discussion was held if we should reduce from every Friday to twice a month or to once a month. This will be discussed at a later meeting.
- **Landscaping**-It's still winter.

Upcoming Events:

- **ISAT Testing** – March 5, 6, 7 & 8 and is wrapping up.
- **Administrative Professional's Day** – April 24th. PTO will have volunteers answer the phones and maintain the front desk while the staff enjoys a group off-site lunch. The lunch is paid for under our Hospitality budget line item.

Old Business:

- **Forms** – All of the forms were discussed. Lisa A. edited the current forms and minor tweaks were made. The forms will need to be copied and stuffed in bright enveloped for mailing to our parents. Stephanie will follow up on when our deadline is to have the forms ready.
- **Thoennes Donations** – Several book donations have been received. Elizabeth Tomera motioned that the PTO donate \$100 to our PJHS IMC in honor of Caity. Cassandra Lewis seconded. Motion carried.
- **Bylaws** – Lisa A. edited the Bylaws and a few adjustments were made. Per the Bylaws, they have been posted on the website. If there are no objections within the required 14 day waiting period, then they will be considered approved.

New Business:

- **Slate of Officers** – all positions have been filled with the exception of the Hospitality Chair. The following officers will be voted on at the April meeting.
 - President** – Lisa Albaugh
 - Vice-president** – Jen Barlow
 - Secretary** – Lisa Nichols
 - Treasurer** – Katie Klein

Hospitality – open

Pack the Place – Dayna Nielsen & Nickie Davis

Popcorn Friday – Jen Blair

Volunteer Coordinator – Elizabeth Tomera

Restaurant Coordinator – Cassandra Lewis

Our next PTO meeting is April 4th at 6:30 p.m. in the IMC. Elizabeth moved to adjourn the meeting. Cassandra seconded the motion. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,
Lisa Nichols
PJHS PTO Secretary