

PJHS PTO Minutes
February 7, 2013

The 2012-2013 PJHS PTO met in the IMC at 6:30 p.m.

Members in attendance:

Stephanie Gillam (President)
Lisa Albaugh (Vice President)
Dan Lamboley (Principal)
Lisa Nichols (Secretary)

The meeting was called to order by President Stephanie Gillam at 6:35 p.m.

Approval of Minutes:

The minutes were discussed and approved. Lisa A. made a motion to accept the minutes as written. Stephanie seconded.

President's Report:

- Stephanie mentioned that she receives several emails regarding assemblies from different vendors. Mr. Lamboley said that she could feel free to delete those as he will be the contact for school event.
- Stephanie asked if we should consider school kits/supplies as an option (another email that she had received). All agreed that these products might work at the elementary school level but not at the higher grade levels.

Treasurer's Report:

- Katie Klein was unable to attend the meeting but did send an email with her report.
- Erik Bush from the Unit Office will be looking into our insurance rates. He is investigating a group policy to cover all PTO's.
- Katie researched Revtrak cancellation policies. We are under a month to month contract with a 30-day cancellation policy. Lisa A made a motion to cancel our contract immediately. Lisa N seconded.

Principal's Report:

- ISAT tests are the first week in March. Mr. Lamboley will work with Lenore on the snack budget and notify Katie of their expenses.
- The CORE team will meet next week. They will be working on setting up a date for the 6th grade orientation (end of April) and revamping the awards night. He proposed that during the 8th grade Picnic, the 6th/7th graders would have an assembly for their team awards (which could include parents). A more formal evening awards event could be held for the 8th graders and their parents.
- Mr. Lamboley would like to organize a Promise Council for PJHS. He would like for the focus to be on incoming 6th grade parents and how to involve them in their children's school. He is early in the brainstorming stage.
- The district will be looking actively for a new associate principal. Mr. Lamboley also has some coaching positions to fill.

- The current 6th grade laptops are not durable. The company has agreed to swap them for more durable for next school year. Mr. Lamboley believes that the incoming 6th graders might have a Dell option for their laptops.

Committee Reports:

- **Hospitality**-There is a snack day approaching – usually held around St. Patrick's Day. The expenses were around \$80 last year. Teacher Appreciation week needs further discussion and was tabled until next meeting.
- **Pack the Place**-The last event was held and made over \$400 over budget. It was agreed to continue with three events for next school year.
- **Popcorn**-Progressing well but several empty slots in March. Discussion was held if we should reduce from every Friday to once a month. This will be discussed at a later meeting.
- **Landscaping**-It's winter.

Upcoming Events:

- **ISAT Testing** – March 5, 6, 7 & 8

Old Business:

- **Forms** - Stephanie had copies of our current PTO forms that we use for our No Hassle fundraiser and Volunteer signups. Mr. Lamboley said that the forms cannot be included with the online registration but would be very willing to mail them home to our parents. He said that the forms can be delivered to our 5th grade feeder schools for distribution. An emailed PDF copy is also an option. He would need to have them by May. The content of our forms will be discussed further at the next meeting.

New Business:

- **Bylaws** – Stephanie passed out copies of our Bylaws. These have not been changed since 2004. The content really doesn't apply any longer. A fourteen day notice to the membership is required to make any changes. The board will make changes and post the changes to the website to be approved at the next PTO meeting.
- **Nominating** – A slate of officers needs to be presented in March with a membership vote taken in April. Currently, the Vice President position remains open as well as a couple of committee chairs. Mr. Lamboley did email all of our feeder elementary schools with our PTO information and request for interested persons to contact Stephanie.

Our next PTO meeting is March 7th at 6:30 p.m. in the IMC. Lisa A moved to adjourn the meeting. Mr. Lamboley seconded the motion. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Lisa Nichols
PJHS PTO Secretary