

**PJHS PTO Board Meeting**  
**July 19th, 2012**

The PJHS Board met to approve the 2012 - 2013 budget and address any recent issues at 6pm. Those in attendance: Stephanie Gilliam (President), Lisa Albaugh (Vice President), Katie Klein (Treasurer), Mr. Lamboley (PJHS Principal), Joe Lorenz (Past Treasurer) and Lisa Nichols (Secretary).

- Lisa A. met twice with other school district representatives and our local Coca-Cola marketing and sales directors. Unit 5 is considering a district-wide contract which would restrict all soda, sports drinks and water to Coke only products. All ordering would be done thru our Coke sales team with a 48 hour turn around time. In return, our pricing would be based on sales of 4400 cases (total district-wide). We would receive \$5000 bonus in return (district-wide). Coke also presented a fundraising case sell for the high school students. Coke would provide coolers for the concession stands. This contract would be in effect for two years. The group did not make a decision on the contract and requested further information from Coke. *PJHS Board agreed that this contract as currently presented would be detrimental to the athletic groups' fundraising and hamper our donation efforts.*
- Joe presented his proposed 2012 – 2013 Operating Budget. He explained a few of his comments to the Board.
  - No Hassle – expects the amounts to decrease due to online registration. State Farm and COUNTRY grants would be in this category as well.
  - PE clothes – reduced due to RevTrak expense
  - Hospitality – this category covers Teacher Appreciation events such as Back to School, winter holiday and Parent Teacher conferences as well as cookies, etc. for Open Houses.
  - Student Welfare – the Guidance Office will at times request funds for particular students in need for PE clothes, etc.Katie made a motion to accept the budget as presented by Joe with the ability to monitor and to adjust as necessary. Lisa A. seconded. Budget approved.
- Mr. Lamboley updated the Board on the Parkside Junior High National Treasure project. This project is designed to promote literacy for both students and teachers. A culminating activity has yet to be finalized but will include grand prize drawings. Funds for this project were approved in May by the Board. The project has not started but a few items have been purchased and are stored in the safe. The program will be presented to the staff on the first Institute Day.

- Mr. Lamboley discussed the upcoming Back to School Nights.
  - The sixth grade night (Aug. 20<sup>th</sup> 6:30-8pm) will include a parent 'Boot Camp'. This night will be mandatory for students and guardians in order to receive their computer devices. It was agreed that refreshments would not be needed at this event as the team divided groups will be stationed in one area and not moving. Katie and Lisa L. will provide an informational table before and after the training.
  - The seventh grade night (Aug. 28<sup>th</sup> 5:30-6:30pm) will be more traditional open house type format. Cookies and drinks will be provided by the PTO. Cookies can be purchased at Sam's or from the District's Food Services with advance planning. PTO will have an information table available during the evening. Stephanie will provide the parents a short motivational talk about PTO and its membership.
  - The eighth grade night be held on the same evening (Aug. 28<sup>th</sup> 7-8pm). Stephanie will speak at this event as well.
  
- Stephanie scheduled a few events that needed participation.
  - Saturday, Aug. 11<sup>th</sup> – 8am till exhausted - Landscaping  
Volunteers will meet in front of the school to work on the outside landscaping. PTO maintains the surrounding grounds (basically everything other than the grass).
  - Monday, Aug. 13<sup>th</sup> – 3-7pm – PJHS Walk-In Registration  
Stephanie will email time slots for the Board to choose times to volunteer at the PTO Informational table. The table will provide a listing of the Board Members and meeting dates as well as our No Hassle Fundraiser form and Volunteer signup.
  
- RevTrak training will be completed by Katie. Another person should be trained once more details are known. Katie will be able to produce reports, etc. once the training is complete. It is believed that Erin Estabrook is trained to a small extent currently.
  
- Stephanie will email the Board with the proposed 2012 – 2013 meeting dates. The meetings will follow the traditional second Thursday of every month.

Our next membership meeting is Sept. 13<sup>th</sup> at 6:30 in the IMC. The meeting adjourned at 7:30 pm.

Respectfully submitted,  
 Lisa Nichols  
 PJHS PTO Secretary