

**PJHS PTO Minutes
November 7, 2013**

The 2013-2014 PJHS PTO met in the IMC at 6:30 p.m.

Members in attendance:

Lisa Albaugh (President)
Mr. Clark (Asst. Principal)
Ann Marie Hawthorne
Cassandra Lewis
Ima Chase
Lisa Nichols (Secretary)

The meeting was called to order by President Lisa Albaugh at 6:30 p.m.

Approval of Minutes:

The minutes were discussed and approved. Ann Marie Hawthorne made a motion to accept the minutes as written. Cassandra Lewis seconded.

President's Report:

- Lisa A. mentioned that she had nothing new to report.

Treasurer's Report:

- Katie Klein was unable to attend.
- PTO will be paying an additional \$200 for popcorn this year. Nothing was paid in 2012.

Principal's Report:

- Mr. Lamboley was unable to attend and Mr. Clark didn't have anything to report.

Committee Reports:

- **Pack the Place** – This year is expected to be profitable.
- **Popcorn** – Still going well and well received.
- **Hospitality** – Committee was unable to attend. PT Conference luncheon had to use funds to purchase food items but are still well within their budget.
- **Restaurant Fundraising** – Cassandra Lewis mentioned several upcoming events. We will not be hosting an event in December.
 - **11/19** – Carl's – no flyer needed
 - **3/18** – Monical's – flyer needed
- **Landscaping** – Ann Marie Hawthorne will be winterizing the plantings. We are still working on the Boy Scouts for the spring season.
- **Volunteer Coordinator** – Elizabeth Tomera was unable to attend. Discussion was held regarding cancellations and processes if not enough volunteers sign up. This needs further discussion.

Old Business:

- **Fund Requests** – Several PTO Fund Requests were discussed.
 - **Author Visit** – This was formally presented at our last meeting. Ima Chase made the motion to give \$1600 towards the author visit as presented by Mrs. Knowles (Librarian). Ann Marie seconded this motion.
 - **Bike Racks** – This has been a topic for several meetings now. Cassandra made a motion to give \$1250 towards the purchase of a new bike rack with the understanding that PJHS will pursue district funds as the primary funding source. Ann Marie seconded this motion.
 - **Sound System** – This fund request was made last year but the PTO has not had any follow-up on the details. Mr. Clark will talk to Mr. Lamboley for clarification.
 - **Field Trips** – This is a district wide funding issue. Although PTO would love to assist our teams with field trips, we decided that it is almost impossible to determine an equitable way to distribute funds. Lisa A. made the motion that the PTO not fund Field Trips. Ann Marie seconded the motion.

New Business:

- **Holiday Expenses** – It was agreed that our annual gift for the teachers and staff will be gift cards from Rosati's. This is a budgeted annual expense.
- **School Kidz Kits** – It was agreed that these school supply kits would better serve the elementary level student than the junior high. We will not be pursuing this as a fundraising opportunity.

Our next PTO meeting will be held December 5th. The meeting was adjourned at 7:26 p.m.

Respectfully submitted,
Lisa Nichols
PJHS PTO Secretary