

PJHS PTO Minutes
October 3, 2013

The 2013-2014 PJHS PTO met in the IMC at 6:30 p.m.

Members in attendance:

Lisa Albaugh (President)
Jen Barlow (Vice President)
Katie Klein (Treasurer)
Elizabeth Tomera
Mr. Lambole (Principal)
Cassandra Lewis
Courtney Knowles
Wendy Roach
Dayna Brown Nelson
Lisa Nichols (Secretary)

The meeting was called to order by President Lisa Albaugh at 6:32 p.m.

Introductions:

Introductions were made as there were so many in attendance this month.

Approval of Minutes:

The minutes were discussed. Changes were requested to the restaurant name to Avanti's and the deletion of Upcoming Events (copied from previous minutes). It has been requested that all minutes be sent out prior to the meeting for review. Katie Klein made a motion to accept the minutes as altered. Elizabeth Tomera seconded.

President's Report:

Several topics were mentioned by Lisa A. that had been discussed at the recent President's luncheon.

- Lack of field trips by the teams was mentioned. Individual teams are not allowed to fundraise per se but fundraising can be done by the entire school.
- Evacuation drills had been held with several lessons learned.
- Fifth grade band transportation is beginning to calm but remains crowded.
- CAC meetings have begun.
- Unit 5 Foundation is a funding source that targets technology needs.
- Core Curriculum and general ISAT testing has begun. The changing of the scoring in standardized tests might result in scored differences. ISAT will be ending as PARCC is being initiated. MAP is aligned to the Common Core and will continue. Unit 5 will be piloting the Middle School PARCC in the spring.
- Movie viewing was discussed. Classroom movies are ok per our unit attorney (not dependent on content). It is \$7000 for Licensing (Unit 5 purchase). "Movie nights" are not covered but a single event can be purchased for \$100 per event.
- A referendum is coming in December that will be based on sales tax. PJHS will be a recipient (if passed) for remodeling. Voting would be in the spring.

Treasurer's Report:

- Katie announced that our No Hassle Fundraiser ended over our budgeted amount.
- The PE Clothes transition is complete.
- Hospitality expenses were handled.
- We paid Lenore \$225 for the entire year of popcorn expenses.

Principal's Report:

- Fundraising is allowed by our PTO. We can earmark our events for grade levels (for example: 8th grade trip). No team fees were charged this year.
- Parent Teacher Conference signups are on line this year.
- Technology will pursuing damage reimbursement on laptops this year.
- November 5th is the picture retake day
- Athletic passes are available at the main office or any home indoor game. The goal is make these passes become an online enrollment item next year.
- October 29th is Hearing and Vision day. PTO will provide a volunteer to assist the school nurse, Susan.
- Boys Baseball in in the state tourney and will have a fan bus.

Committee Reports:

- **Pack the Place** – Girls' Basketball is our first event. Presales and ala carte items make money for the PTO. The ticket gives each student access to the game, slice of pizza and a drink. Students can stay after school for the event. This is an in town rival game so the attendance should be good.
- **Popcorn** – Volunteers are covered for the year. The reduced amounts of days has created more excitement.
- **Hospitality** – Wendy Roach said that the Snack Day in September was successful. Volunteers are lined up for October 9th but the committee still needs soups and salads for the Parent/Teacher conference luncheon on October 25th.
- **Restaurant Fundraising** – Cassandra Lewis mentioned several upcoming events which will be listed on the website. She is working on one event per month.
 - **10/21** – Avanti's – no flyer needed
 - **11/19** – Carl's – no flyer needed
- **Landscaping** – nothing to report
- **Volunteer Coordinator** – The PTO is providing volunteers for the Book Fair. There is a need for volunteers of Vision/Hearing day on 10/29. Elizabeth will work the school nurse (Susan).

New Business:

Several Fund Requests/Needs were discussed.

- **Mrs. Knowles (School Librarian)** – Mrs. Knowles presented a request for funds. (See Attachment) She is requesting that PTO provide funds for the visit of Neal Shusterman – a young adult author. His visit would include three grade level presentation and an autograph session. His talks would cover his writing process and a question and answer session. This would be a whole day event. It was agreed to keep the date as posted (12/5). On another topic – the butterfly center honoring

Katie Thoennes is still in progress. Funding this event was discussed and will be discussed at the November meeting as well.

- **Bike Rack** – One rack has been received and funding will be needed to obtain a second one. Will be discussed at the November meeting.
- **8th Grade Field trip** – This trip will be to the Holocaust Museum. Funding will be needed and will be discussed at a later meeting.
- **Headphones** – We still haven't received further information regarding the headphones from Mrs. Bolton. Will be discussed at a later meeting.

Our next PTO meeting will be held November 7th. Elizabeth made the motion to adjourn the meeting. Jen Barlow seconded. The meeting was adjourned at 8:07 p.m.

Respectfully submitted,
Lisa Nichols
PJHS PTO Secretary



REQUEST FOR PTO FUNDS

Contact Person: Courtney Knowles

Email Address: knowlesc@unit5.org **Phone Number:** 557-4408

Team/Group/Committee:

Literacy Committee

Date of Proposal:

10-3-13

Who will benefit from this request?:

all PJHS students in the 2014-2015 school year

What is the cost? Please include an itemized list, if possible: \$3200

Do you anticipate a need for more money from the PTO in the future? If so, when?

I may be asking for help with purchasing books for the IMC 2nd semester.

When do you need the funds?

November 2014

Where else have you tried to obtain funds?

Scholastic Book Fair, discussion of fundraiser, other literacy funds, grants,
Donor's Choose

If the PTO can't provide full funding, is there a smaller amount that would be acceptable?

We would appreciate any help for funding our author visit.

Description of request:

Neal Shusterman, premiere young adult author, will be in Champaign for an author visit next November. He contacted Mrs. Knowles with a chance to book him for PJHS since he will be in the vicinity. The literacy team was presented with the idea and felt it would be an excellent opportunity for our students. "One Author, One School" was decided upon as a theme. Each grade level will be required to read one of Mr. Shusterman's books to enhance the experience and the presentations will revolve around each novel. Discussion will include how he began writing in middle school, the writing process and question/answer. In addition to the three grade level presentations, Mr. Shusterman will also offer an autograph signing session. This is an amazing opportunity to meet and listen to a well-known author!

