

PJHS PTO Minutes September 5, 2013

The 2013-2014 PJHS PTO met in the IMC at 6:30 p.m.

Members in attendance:

Lisa Albaugh (President)
Jen Barlow (Vice President)
Katie Klein (Treasurer)
Elizabeth Tomera
Mr. Lambole (Principal)
Ann Marie Hawthorne
Cassandra Lewis
Wendy Roach
Diane Naden
Lisa Nichols (Secretary)

The meeting was called to order by President Lisa Albaugh at 6:32 p.m.

Approval of Minutes:

The minutes were discussed and approved. Jen Barlow made a motion to accept the minutes as written. Elizabeth Tomera seconded.

President's Report:

- Lisa Albaugh attended the first Superintendent/PTO lunch for 2013.

Treasurer's Report:

- Katie Klein announced that our No Hassle Fundraiser should hit our budgeted amount.
- The PE Clothes invoice was just received and still needs to be reconciled before a final report can be given. Paper forms are only in the report as of now.

Principal's Report:

- Mr. Lambole updated the PTO on the upcoming school events.
 - MAP testing ended with a few technical issues.
 - 9/20 is Picture Day (packets will be sent home the week of the 9th)
 - 10/25 is Parent Teacher Conferences. Online signup will begin on October 1.
- Back to School Parent events were well attended due to the requirement regarding the new laptops for 8th grade. He mentioned how much he appreciated Lisa A's PTO speech.
- Computers should be coming home. 7th grade is continuing to have issues. The class is not using the same type as 6th and 8th.
- Teachers have cut back on their supply lists due to the increase in technology fees. It was encouraged that the classes not have fundraising events but seek grants from State Farm (for example) as an alternative.

- PJHS is beginning a 2nd Step program on Late Start Days. There will be a new theme each month.
- Pride Time is also a new program for PJHS. This is a video clip and discussion with relevant middle school topics.
- There was a small discussion regarding cell phone usage during lunch time.

Committee Reports:

- **Pack the Place** – The dates are set. School Reach will be used to advertise the advance tickets sales. PTO will receive those funds.
- **Popcorn** – First event was successful. Students receive a green slip to exchange for a bag of popcorn. Volunteers are still needed for the PBUS luncheon on 9/27.
- **Hospitality** – Wendy Roach presented a thorough plan for the committee for the year. The handout is included at the end of the minutes.
- **Restaurant Fundraising** – Cassandra Lewis mentioned several upcoming events which will be listed on the website. She is working on one event per month.
 - **9/29** – Rosati's – no flyer needed
 - **10/21** – Avanti's – flyer needed
- **Landscaping** – Ann Marie Hawthorne will be doing the cutting back and trimming. Decorative grass will be cut back. Roses did very well this year. Boy Scouts will be volunteering once a quarter for us. The storage of weed killer and other chemicals in the custodial closet still needs to be arranged
- **Volunteer Coordinator** – Volunteers are needed for the upcoming Picture Day on 9/20. There is also a need for volunteers of Vision/Hearing day on 10/29. Elizabeth will work the the school nurse (Susan).

Old Business:

- **Forms** – PTO Fund Request Form in posted on our website now.

New Business:

- **December Meeting Date** – It was agreed to keep the date as posted (12/5).
- **CAC treats** – 10/13. . CAC is the advisory board comprised of representatives of each Unit 5 school and the public at large. The subcommittees work on different topics and present their findings to the school board. Several of the topics have been implemented in the past. PJHS will be hosting the October general meeting. Hospitality will handle this. The budget might need to be adjusted to accommodate this event.
- **PE Clothes** – Mr. Lambole cleared up some questions that the PTO had.
 - The shirts should be the Unit 5 shirt – the shorts can be any black short.
 - Student Assistance is something that PTO does provide as part of our budget. We will provide shirts only.
 - It was suggested that PTO provide a volunteer to help with the sorting of shipments. It is too much for the PE department to handle.
- **Bike Racks** – Mr. Lambole mentioned that the school will be receiving two new bike racks in about two weeks. These are a gift from the Friends of the Constitution Trail. The current bike racks are an eyesore and ineffective.

Our next PTO meeting will be held October 3rd The meeting was adjourned at 7:47 p.m.

Respectfully submitted,
Lisa Nichols
PJHS PTO Secretary

Attached: Hospitality handout

Events Supported by PTO:

2013 Staff Count= 110

August

Teacher Back to School Breakfast

Back to School Nights

- 6th grade
- 7th & 8th grade

October

CAC
CEA Meeting @ PJHS

- Snacks & Drinks (need head count)

December

Holiday Lunch

April

Spring Snack Day

May

Staff App. Week (set up for night staff as well)

- Monday-
- Tuesday-
- Wednesday-
- Thursday-
- Friday-

Visit the idea of doing something that is long term benefit for staff.

- Room Remodel/Makeover
- Drawings for Staff

May/June

Awards Night - Popcorn? / Date?

8th Grade Picnic- Meal? / Date?

For all you do, we want to regularly thank you in **COLORFUL** ways throughout the year on the second Wednesday of the month!!
Look for the color themes in the staff lounge!

Full run of school year

- Popcorn Fridays - Buddy Burge
- Birthday recognition - (partner with wellness committee and change out bulletin board in lounge)

Bring before the PTO Board

- Have a snack day for staff every 2nd Wednesday of each month w/color theme snacks
- Can we have brought in for staff home baked items?
- Change from Teacher to Staff
- Do we want to recognize nurse day, secretary day, etc. ?
- Talk to Mr. Lamboley and ask if during Staff Appreciation Week if we could use School Reach and have a link to an outside web address where families could see what's going on for the week.
- Created our own PJHS PTO Hospitality Jooners and posted our Sept donation sign-up sheet.

January 8
Blue & White

February 12
Red

March 12
Green

April 9
Purple & Pink

May
Staff Appreciation Week

PTO Hospitality 2013-2014

For all you do, we want to regularly thank you in **COLORFUL** ways throughout the year on the second Wednesday of the month!!
Look for snacks in the color themes in the staff lounge!

..just an idea, but it might be fun for the staff to dress in these colors on these days :)

September 11
Black & Orange

October 9
Orange & Yellow

November 13
Brown & Orange

December 11
Christmas Lunch

January 8
Black & White

February 12
Red

March 12
Green

April 9
Purple & Pink

May
Staff Appreciation Week

Parkside Hospitality Web Support/Tracking

- Google Docs – Spread Sheet with expenses and project notes:
 - <https://accounts.google.com>
 - Sign in: pjhshospitality
 - Password: unit5pjhs
- Jooners Online Sign Up Sheets
 - Populated with email addresses of those who would donate
 - www.jooners.com
 - Login – Member Log In email: pjhshospitality@gmail.com
 - Password: unit5pjhs

April

Spring Snack Day

May

Shift Aug. Week (set up for night staff as well)

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

Visit the idea of doing something that is long term benefit for staff

- Room Cabaret/Mechanical
- Drawings for Staff