PJHS PTO Minutes
December 1, 2016

The PJHS PTO met in the PJHS conference room at 6:00 pm.

Members in Attendance
Jen Barlow (President)
Melissa Beaver (Vice President)
Dan Lamboley (Principal)
Andy Traum (Treasurer)
Erin Estabrook (Secretary)
Becky Thompson (Hospitality)
Leslie Klockenga (Hospitality)
Angela DeJaynes

Approval of Minutes
- November minutes were unavailable for approval at meeting.
- Have the October minutes been approved?

President's Report
- Nothing at this time

Treasurer's Report
- Pack the Place totals: need to coordinate with chairs regarding expenses and income
- Issues regarding receipts: as a tax-exempt organization we LEGALLY can NOT reimburse for sales tax as noted on the reimbursement form

Principal's Report
- Semester is winding down.
- Author visit was great – alternating years.
- Popcorn "Fridays" is being handled differently than in the past:
  - Using more popcorn
  - Erin moved to reimburse up to $500 for more popcorn. Andy 2nd. Motion passed.
- MAP tests will be administered in January.

Committee Reports
- Pack the Place (Andy – see Treasurer Report)
- Hospitality
  - Working on another helper
  - Great feedback for parent/teacher conference snacks
  - Will look into utilizing Unit 5 food service for Christmas staff lunch, December 21

- Landscaping
    - November 11 session was good.

Upcoming Events

- None

Old Business

New Business

- Staff Christmas recognition – 112 staff, $10 each, Steak-n-Shake or Moe's gift cards

Our next PTO meeting will be held on Thursday, February 2, 2017, at 6:00pm in the IMC.

Becky moved to adjourn. Leslie seconded. Meeting adjourned at 6:37 pm.

Respectfully submitted,
Erin Estabrook, PJHS PTO Secretary