

**ROCHESTER SCHOOL COMMITTEE MEETING  
ROCHESTER PUBLIC SCHOOLS  
Rochester, Massachusetts  
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES  
June 1, 2022**

Meeting was called to order at 6:33 pm by Chairperson Hartley. Ms. Hartley introduced the Rochester School Committee members and stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being videotaped, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

Chairperson Hartley stated this meeting is being conducted in a hybrid format and the School Committee and Administrators have the option of attending in person at Rochester Memorial School located at 16 Pine Street, Rochester MA 02770, and Public Access is available through zoom only by the link provided on our posting and on the Agenda.

**COMMITTEE MEMBERS PRESENT IN HYBRID FORMAT:**

Sharon Hartley – Chairperson  
Anne Fernandes – Vice-Chairperson  
Robin Rounseville  
Katherine Duggan  
Jason Chisholm

MEMBERS ABSENT: None

**OTHERS PRESENT IN HYBRID FORMAT:**

Michael S. Nelson, Superintendent of Schools  
Howard Barber, Assistant Superintendent of Finance & Operations  
Craig Davidson, Director of Student Services  
Derek Medeiros, Principal  
Toni Bailey, Recording Secretary

**PRESENT VIA ZOOM:** Teachers, Parents and Members of the Press and Public

Chairperson Hartley opened the meeting with a moment of silence for the children, families and victims of the Robb Elementary School in Uvalde, Texas.

**RECOGNITION OF ACHIEVEMENT - Retirees**

Chairperson Hartley recognized the following:

Jane LaRue served 18 years in Food Services at Rochester Memorial – the book titled “The Hike” by Alison Farrell, has been dedicated to Rochester Memorial’s library in Ms. LaRue’s name and inscribed as follows:

Jane LaRue  
Food Services  
is hereby recognized for significantly supporting a strong  
educational system that ensures all students are successful learners  
Rochester School Committee  
June 1, 2022

Kristen Mathieu, Grade 3 Teacher, served 18 years at Rochester Memorial – the book titled “The Big Beach Cleanup” by Charlotte Offsay, has been dedicated to Rochester Memorial’s library in Ms. Mathieu’s name and inscribed as follows:

Kristen Mathieu  
Elementary Teacher  
is hereby recognized for significantly contributing  
to the teaching and learning advances at Rochester Memorial School  
Rochester School Committee  
June 1, 2022

Christine Williamson, Instrumental Music Teacher, served 28 years at Rochester Memorial – the book titled “Before John Was a Jazz Giant” by Carole Boston Weatherford, has been dedicated to Rochester Memorial’s library in Ms. Williamson’s name and inscribed as follows:

Christine Williamson  
Instrumental Music Teacher  
is hereby recognized for significantly contributing  
to the teacher and learning advances at Rochester Memorial School  
Rochester School Committee  
June 1, 2022

Chairperson Hartley stated this is a lot of years of service and time combined, and quoted a few lines from “The Ripple Effect”.

Your behavior influences others through a ripple effect. A ripple effect works because everyone influences everyone else. Powerful people are powerful influences.  
If your life works, you influence your family.  
If your family works, your family influences the community.  
If your community works, your community influences the nation.  
If your nation works, your nation influences the world.  
If your world works, the ripple effect spreads throughout the cosmos.

Chairperson Hartley stated remember that your influence begins with you and ripples outward, so be sure that your influence is both meaningful and powerful.

**I. Approval of Minutes:**

A. Approval of Minutes – Regular Session: May 5, 2022

Recommendation:

That the School Committee review and approve the Regular Session meeting minutes of May 5, 2022

Chairperson Hartley asked if there were any comments/changes to the minutes of May 5, 2022

MOTION: by Anne Fernandes to approve the Regular Session Meeting Minutes of May 5, 2022.

SECONDED: Jason Chisholm

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

B. Approval of Minutes – Executive Session

Recommendation:

That the School Committee review and approve the Executive Session minutes of May 5, 2022

Chairperson Hartley stated these minutes will be approved during Executive Session.

**IV. General**

A. Approval of Proposed Mural

Recommendation:

That the School Committee review for approval a mural that Ms. Kristen Mathieu would like to donate to Rochester Memorial School.

Ms. Mathieu stated this mural will bring positive vibes to the entire school through positive messages.

MOTION: by Anne Fernandes to approve the mural donated by Ms. Kristen Mathieu

SECONDED: Robin Rounseville

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

B. Approval of 2022-2023 Leases

Recommendation:

That the School Committee review for approval the leases of SMEC and Countryside Childcare Center for the 2022-2023 School Year.

MOTION: by Robin Rounseville to approve the FY2022/2023 Countryside Childcare Center Lease as presented.

SECONDED: Kate Duggan

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

MOTION: by Robin Rounseville to approve the FY2022/2023 SMEC (Southeastern Massachusetts Educational Collaborative) Lease as presented.

SECONDED: Jason Chisholm

IN FAVOR: 5:0

OPPOSED: None

MOTION PASSED

### C. School Improvement Plan Update:

#### Recommendation:

That the School Committee hear an update from Administration.

Superintendent Nelson noted our current Strategic Plan Vision 2023 is in year four of a five-year Plan and we are closing some of that work down in some ways, and as early as August and September we will begin planning for the next Strategic Plan. Mr. Nelson stated in the last five years we have made a lot of effort as a “school system” to align our Strategic Plan with our School Improvement Plan, our TLC Goals, our Administrator’s Individual Goals, our Teacher’s Goals, etc., and have done a good job at getting all the timelines in a good place. Mr. Nelson stated Rochester Memorial is finishing year one of a two-year School Improvement Plan.

Mr. Medeiros presented an update of the current School Improvement Plan 2021-2023.

#### **Strategic Objective 1: 21<sup>st</sup> Century Learning for All Students**

Goal: Rochester Memorial School students will be engaged in instructional practices that include 21<sup>st</sup> Century Skills as well as Project Based Learning.

Question by Jason Chisholm:

Would it be possible to have Grade 1 students present before the School Committee as Grade 6 once did?

Mr. Medeiros, as well as Mrs. Nelson – Grade 1 Teacher stated yes. Mrs. Nelson stated Grade 1 students worked with Grade 6 students through their iPads and they researched and saved penguins and polar bears this year. Mrs. Nelson will look into Grade 1 presenting before the School Committee.

#### **Strategic Objective 2: Social Emotional Learning**

Goal: Members of the Rochester Memorial School will positively support students through engaging them as individuals by providing positive behavior supports, continuous feedback, working collaboratively with the community and utilizing school and community resources in order to ensure safety and security for all members of the school community.

Mr. Medeiros noted all of his Professional Staff to date have been trained in Responsive Classroom and it allows TLC (The Leadership Council) to do visits and walk through our halls/classrooms. Superintendent Nelson shared it is an exciting way for us to implement Responsive Classroom with fidelity and common language around it.

Question by Jason Chisholm:

Is the Kaleidoscope tool a platform? What types of data is going into the platform that then you can see?

Mr. Nelson stated the Kaleidoscope tool takes the approaches of Responsive Classroom and the principles within each category as articulated and gives metrics that are assigned as you walk through and look for the different principles – once you have completed the walk through the Responsive Classroom software creates a final report, scores you in different areas (i.e.: well, average, etc.) and offers the opportunity to revisit it. Mr. Nelson stated the information is stored in the database and we are able to compare data over a period of time.

Jason Chisholm:

Everything that happens in the classrooms/hallways here at RMS bubbles up to Superintendent Nelson and then he has the visibility to see all of the schools in the district?

Mr. Nelson stated yes and noted TLC is able to see what is being done throughout the district. Mr. Nelson stated this is not an evaluation tool for teachers – it is something to have conversation about with one another and to get better.

Mr. Nelson stated there is a lot of value in seeing who is doing what at RMS, but also looking at our sister schools in terms of what is working well in those schools and what we can do to share ideas.

Chairperson Hartley noted as we move into a new year, she is picturing there will be opportunities for teachers to be able to visit other teacher classrooms and watch other strategies and techniques and share ideas.

Mr. Medeiros noted we are continuing to implement uniformed discipline and policy practices for all of our schools and a uniformed handbook for all of the elementary schools is in place.

Jason Chisholm:

Mr. Medeiros can you talk about what the communication protocol will look like and Mr. Nelson if you would be able to add to it? For example, an incident happens at RMS – how it gets communicated internally/externally to parents, as well as how does that communication work towards central office, or does it?

Mr. Medeiros noted the three elementary schools all have different discipline and policy practices and with a uniformed discipline and policy practice, when the students get to the JHS/HS we want the staff at those schools to receive the same language and practices.

Mr. Medeiros explained that RMS uses a google document that he and Mr. West created called an “Incident Report Form”.

Mr. Medeiros noted the teachers will use the Responsive Classroom philosophy first and if administrative follow-up is needed, the teacher will complete the Incident Report in google documents at which time administration and staff will work with the student, family and staff member. Mr. Medeiros noted at the end of the school year if the central office team would like that information, it can be shared with them. Mr. Medeiros noted having it in google documents allows them to track data - grade level, where incidents took place (hallway/classroom, bus, etc.)

Mr. Chisholm:

Is there any sort of logic that goes into what incident should not wait until the end of the year to go to central office – getting the information to Mr. Nelson earlier?

Mr. Medeiros noted there are going to district protocols for bullying and harassment standpoints and stated they have a one-page, step by step tool for admin to use to know exactly when we need to engage Mr. Davidson, Mr. Barber or Superintendent Nelson.

Mr. Nelson stated the “checklist” that Mr. Medeiros referenced comes from training from our schools’ legal counsel in terms of how to handle discrimination, sexual harassment, anti-bullying, etc.

Mr. Chisholm noted he can sense that there is probably some frustration when students all come to the JHS and they had different expectations at each of the elementary schools and now they are coming into one building and there may be incidence of “that was never an issue over there or it was handled differently over there”. Mr. Chisholm stated it will be very helpful to make this information available to parents.

Mr. Medeiros stated safety training is in all of our minds – in collaboration with the police department we are looking at how can we re-set ourselves to make sure that safety is always our number one priority. Mr. Medeiros noted continuation of the ALICE Training is taking place next week and we have conducted our fire drills and the evacuation drills. Mr. Medeiros noted additional safety protocols are reviewed with staff – for example making sure doors are closed and what needs to happen during a fire drill, etc.

Mr. Medeiros noted ALICE stands for: Alert, Lockdown, Inform, Counter, and Evacuate

### **Strategic Objective 3: Global Citizenship**

Goal: Understanding that Global Citizenship is the idea that one’s identity transcends geography or political borders, and that we, individually, have responsibilities to embrace all members of our community, Rochester Memorial School will prepare students for their role in becoming positive agents of change for racial equity in our global society.

Mr. Medeiros noted Atlas will have curriculum units with links and resources in each curriculum area that will provide learning experiences for global/multicultural learning used by all teachers at RMS

Mr. Medeiros noted The Leadership Council will continue to ensure that that professional development opportunities/training will be ongoing to support staff competency in diversity, equity and cultural proficiency.

Mr. Medeiros stated the ORR School District will continue working closely with community organizations that support and promote equity, diversity and inclusion.

### **CHAIRPERSON'S REPORT:**

Chairperson Hartley addressed School Safety – Ms. Hartley stated she knows that RMS has a long history of focusing on school safety and security and that our school leaders have worked closely with our police department. Ms. Hartley stated we know that one of the big renovations that took place fairly recently was our school entrance – creating a secure entryway and the installation of numerous cameras around key points and the entrance to RMS. Ms. Hartley stated our school office personnel and Mr. Medeiros have the ability to monitor the screens for safety. Ms. Hartley stated the expectation that all doors are securely closed and not propped open is an effort that is made by school staff and leaders. Ms. Hartley stated it takes a lot of work and a lot of effort to make sure all of this is in place.

Ms. Hartley stated we have specific and clear procedures for safety that we review with our safety experts and police department and we have conversations and make changes when necessary and have reminders of the safety procedures.

Superintendent Nelson thanked Chairperson Hartley for acknowledging and beginning tonight's meeting with a moment of silence for the children, families and victims of the Robb Elementary School in Uvalde, Texas.

Mr. Nelson stated in our district we try to prepare our staff, educators and the students through the ALICE Training as best we can for these tragic instances and to make sure student safety is our primary focus.

Mr. Nelson stated door security is important and we are fortunate at RMS to have the double door entrance into our school. Mr. Nelson stated the focus in making sure we understand, to the best of our ability, who is in our buildings at all times for basic fire precaution safety, is an ongoing effort. Mr. Nelson noted the camera support at RMS is instrumental for us on a day-to-day basis and we are fortunate to have the number of cameras in our school as we do. Mr. Nelson noted we never shy away from placing a camera when we learn of a new blind spot and we are fortunate to have the alarm system that we do in our building. Mr. Nelson noted the ongoing communication with Rochester's Police Department and the communication between them and our first responders is always ongoing – it would take only minutes for them to respond to a call at Rochester Memorial School.

Mr. Nelson asked that if anyone sees something of concern (educators, staff, community members, etc.) to reach out and share their concerns – we are all ears and we need to partner with this in order to do our best.

Mr. Nelson stated as an educational leader and a parent, he understands why we are talking about this and please know that we are constantly doing the best we can when it comes to school safety.

### **CENTRAL OFFICE ADMINISTRATOR'S REPORT**

Superintendent Nelson personally thanked Jane Larue, Kristen Mathieu and Christine Williamson for attending tonight's meeting stating it is always bitter sweet saying good-bye to retirees – we recognize what you have given and what you did on a day-to-day basis at RMS and we thank you for everything you have done for our school community.

Mr. Nelson noted June 1<sup>st</sup> marked our last half-day professional development opportunity for our staff systemwide and noted the support from the school committee to allow for adult learning is critical for our teachers and ultimately benefits our entire student body.

Mr. Nelson stated a celebration was held for new teachers and their mentors relating to the ‘New Teacher Induction Program’ and thanked the mentors for lending their expertise.

Mr. Nelson stated relative to COVID-19, he recently updated the school community on the recent updated isolation and quarantine guidance from Mass.Gov. Mr. Nelson stated the testing program at this point is starting to wind down from a state-run standpoint and will end at the end of this school year – there will be no state-run testing during the summer but we will have testing kits available.

Mr. Nelson noted additional summer programs are going to be able to be held through grant funding, and these additional offerings will be shared with families very soon with what the options will be for families for summer learning.

Mr. Nelson stated conversations have taken place regarding updating technology in all of the classrooms at RMS with some of the “one-time” funding they have received.

Mr. Barber stated they are looking at providing each classroom with Promethean Boards/Panels as well as Document Cameras. Mr. Barber noted there will be training on how to use this updated technology with the staff.

Mr. Craig Davidson, Director of Student Services reported as follows:

- As part of the training for all of our paraprofessionals across the district, we partnered with SMEC (Southeastern Massachusetts Educational Collaborative) on how to de-escalate students in the classroom with more of a common approach – using the same approach with all students
- Last week the Kindergarten Readiness Screening took place along with a bus ride – 52 incoming Kindergarten students come through the screening process
- The Unified Track Team from the JHS and HS (students who at one time attended RMS elementary school are on that team) competed at the state level and there were a few students who qualified for the state finals – the TEAM altogether brought home 2 Golds and a Bronze medal

### **PRINCIPAL’S REPORT:**

Mr. Medeiros reported the following:

- They took the whole month of May during the Professional Learning Committee meetings to allow the teams to begin the placement process for students for the next fiscal year.
- We have a signed agreement with Hill for Literacy to work with us over the next few years to conduct a literacy self-assessment, create a new researched based literacy plan and facilitate ongoing professional development tied to the new DESE Literacy guidance

Question by Anne Fernandes:

Will you have a plan for the beginning of the school year?

Mr. Medeiros stated we will have a plan and the first step will be the self-assessment. The Literacy Team, Mr. West and he will engage and meet with the teaching staff and specialists to get their input as to what our teachers feel, where they are doing well in literacy, where they need support, etc.

Anne Fernandes:  
Will recommendations for tools be addressed?

Mr. Medeiros responded yes.

- Excited to welcome back Mr. Otha Day and his wonderful drum beat experience for our students and families. Otha will be here on June 13<sup>th</sup> and June 14<sup>th</sup> throughout the entire school day working with students during their music specialist block with Ms. Audette. He will also be offering a family event on the evening of June 14<sup>th</sup> from 6:00-7:00pm.
- Boosterthon activities began this week with lunch time videos and discussions during each grade level lunch shift. Teachers have incorporated all Boosterthon messaging and activities in their daily routines over the last few weeks and the PTO has messaged all related Boosterthon information to families via our Black Board email system.
- “Thank you” to Ms. Griffin and the 4<sup>th</sup> grade team for planning a wonderful collaborative whole school Flag Day event. Students in all grade levels had the opportunity to participate in a writing prompt focused on “what does the American Flag mean to you?” The festivities will take place on June 14 from 9:30-10:15am.
- “Thank you” to all of our students and staff who participated in MCAS testing this Spring. All test sessions have been completed and everything ran smoothly. Teachers are shifting their focus to Aimsweb EOY in ELA and Math assessments as well as the Shaywitz Dyslexia screener for all of our students in grades PK-1.

Question by Chairperson Hartley:  
What is the time for the Promotion Ceremony on the last day of school?

Mr. Medeiros responded 9:30am.

Question by Robin Rounseville:  
When will students find out their teachers for next year?

Mr. Medeiros stated the placement letter will be included in their final report card on the last day of school, as well as the supply list and summer reading expectations.

Mr. Medeiros noted summer reading is in collaboration with the Plumb Library this year, and there will be a list of books that students can choose from.

## **VIII. School Committee**

### **B. Committee Reports**

#### **1. Budget Subcommittee**

Chairperson Hartley stated this is complete and thanked everyone for attending the Town Meeting.

## 2. ORR District School Committee

Jason Chisholm stated they met on May 18 and will be meeting again on June 27, and reported as follows:

- Next meeting is scheduled for June 27, 2022
- Committee members said good-bye to Eddy Gonet, ORR High School's student representative and wished him well. He will be attending Boston College in the fall. It was noted that Eddy was a "School Choice" student as well, and there is a benefit to open up our doors to students who otherwise would not be here
- They met the two new students going forward
- Joe Pires, on behalf of the Communications Sub-Committee, talked about ideas around what messages we would like to share with our community; i.e.: add clarity as to what it is to be on a school committee and what the school committee does for our community – this is still being brainstormed

Chairperson Hartley noted that Eddy is a very special student at ORR and what he has accomplished has been amazing – it will be great to see what he accomplishes as he goes on.

## 3. SMEC

Anne Fernandes stated they met on last night and reported as follows:

- Minutes of March 29, 2022 were approved, and placed on file as submitted.
- Staff Appointments and Reductions were reviewed, and placed on file, as presented
- Classroom leases were reviewed and approved as submitted. In addition, consideration was rendered for additional spacing given possible program development and expansion.
- The first reading of the FY23 Spending Plans and Tuitions were considered and discussed.
- The second reading of the proposed budget will take place on June 14, 2022
- The Board reviewed and discussed the OPEB and Activity Statement – with no actions taken
- SMEC recently had audits by DESE and DDS and the results will be forthcoming
- Next meeting is scheduled for June 14, 2022

## 4. READS

Superintendent Nelson stated the next meeting is scheduled for June 2 @ 9:00am via zoom.

## 5. Tri-town Foundation

Robin Rounseville stated they met on May 17, 2022 and reported as follows:

- They voted on the distribution of Grants.
  - 1<sup>st</sup> Grant application went to the DECCA Organization which helps cultivate emerging leaders - \$1,967.00 by a unanimous vote (the committee did suggest in the congratulatory letter that the organization should seek some community partners)
  - 2<sup>nd</sup> Grant application that was considered was for a pickle ball court – the application was lacking some basic information and the applicant did not

respond to emails to clarify – it was voted to not fund the pickle ball court although we did say that they should try again

- 3<sup>rd</sup> Grant application was called “Light a Fire” – and it was funded \$1,000.00 – it was a program that was interrupted by COVID and it had been originally approved and the funds were returned
- 4<sup>th</sup> Grant application that was funded was called “Expanding and Maintaining the Empower Garden – this is the garden located at the high school campus – this was funded \$2,000.00
- The Tri-town Foundation funded a total of 3 Grants totaling \$4,967.00
- The Lighthouse Book Awards was discussed - these Awards are given at graduation
- Talked about an opening day presentation to provide information on what the Lighthouse Foundation does and highlight some of the past Grant recipients
- Next meeting will be held in September

#### 6. Early Childhood Council

Kate Duggan stated they met on May 18, 2022 and reported as follows:

- Discussed the Week of the Young Child Events that took place in April
- Discussed the Kindergarten Readiness Screenings – students meeting staff and taking a bus ride
- Next meeting will take place in October

#### 7. Policy Sub-Committee

Kate Duggan stated they met on May 4 2022 and reported as follows:

- The Policy KHB Advertising in the Schools and the Section D Fiscal Management Policy were approved at the Joint School Committee meeting on May 10

#### 8. Equity Sub-Committee

Kate Duggan stated they met on May 24, 2022. Mr. Davidson reported as follows:

- Discussions on setting goals for next year were discussed

### **VIII. School Committee**

#### C. School Committee Re-organization

Recommendation:

That the School Committee reorganize for the 2022-2023 School Year.

Superintendent Nelson explained that every spring elections take place and at this time he is looking for nominations for the position of Chairperson for the 22-23 School Year.

Robin Rounseville nominated Sharon Hartley

MOTION: by Robin Rounseville to elect Sharon Hartley as Chairperson of the Rochester School Committee for FY22-23

SECOND: Jason Chisholm

Mr. Nelson asked Ms. Hartley if she were appointed if she would accept that role?

Ms. Hartley responded yes.

Mr. Nelson asked if there were any other nominations for Chairperson?  
There were none.

IN FAVOR: 5:0  
OPPOSED: NONE  
MOTION PASSED

Chairperson Hartley stated it is really important that we think of ourselves as a Team and it is important that our colleagues and partners work as a Team so that we can do the very best work as we can do.

Chairperson Hartley shared this inspirational quote:  
“Any committee is only as good as the most knowledgeable, determined, and vigorous person on it. There must always be somebody who provides the flame.”

Chairperson Hartley expressed that she thinks it is more than just “somebody” and feels the best part about this committee is that we all have a flame and everyone makes a difference and inspires us from time to time.

Chairperson Hartley asked for nominations for the position of Vice-Chairperson for the 22-23 School Year.

Jason Chisholm nominated Robin Rounseville

MOTION: by Jason Chisholm to elect Robin Rounseville to serve as Vice-Chairperson of the Rochester School Committee for FY22-23  
SECONDED: Kate Duggan

Chairperson Hartley asked Robin Rounseville if she were appointed if she would accept that role?  
Ms. Rounseville responded yes.

IN FAVOR: 5:0  
OPPOSED: NONE  
MOTION PASSED

Superintendent Nelson recommended the following:

School Committee Secretary	Diana Russo
Recording Secretary	Diana Russo/Toni Bailey

MOTION: by Jason Chisholm to elect Diana Russo as School Committee Secretary and Diana Russo and Toni Bailey for Recording Secretary  
 SECONDED: Robin Rounseville  
 IN FAVOR: 5:0  
 OPPOSED: NONE  
 MOTION PASSED

The following positions were discussed:

ORR District School Committee:	Jason Chisholm: Alternate – Kate Duggan
Mass. School Supt. Union No. 55:	Anne Fernandes Robin Rounseville Sharon Hartley
READS:	Michael S. Nelson, Superintendent
Sick Leave Bank:	Robin Rounseville Anne Fernandes
SMEC:	Anne Fernandes
Early Childhood Advisory Council:	Kate Duggan
Sole Signatory:	Sharon Hartley Robin Rounseville
MASC Delegate/Legislative Liaison:	Kate Duggan
School Physician:	Dr. Reynolds/Dr. Mendes
Health & Safety Committee: (Note: If there is a need for it, Chairperson Hartley will re-open the position for committee assignment)	In-active
Collective Bargaining (Board of Selectman):	Vacant
Grievance Planning Committee:	Committee as a whole
Capital Planning Committee:	Anne Fernandes
Policy Subcommittee:	Kate Duggan
Warrant Review Committee:	Committee as a whole
Tri-Town Education Foundation Committee:	Robin Rounseville

Budget Subcommittee:	Committee as a whole
Town Liaison:	Sharon Hartley
Superintendent's Goals Subcommittee:	Sharon Hartley Anne Fernandes
Healthy Tri-Town:	In-active
(Note: If there is a need for it, Chairperson Hartley will re-open the position for committee assignment)	
Equity Sub-Committee	Jason Chisholm

MOTION: by Jason Chisholm to vote on all of the Sub-Committee positions as presented.

SECONDED: Anne Fernandes

IN FAVOR: 5:0

OPPOSED: NONE

MOTION PASSED

**FOOD SERVICE DIRECTOR'S REPORT: By – Jill Henesey, Director of Food and Nutrition Services - June 2022**

Mr. Barber stated the meal participation continued strong until the end of the year and that as of today we are anticipating the free meals will be ending on June 30, 2022, noting there has not been any additional guidance provided.

Chairperson Hartley expressed that she heard from many families how they were very supported during this time.

**FACILITIES DIRECTOR'S REPORT: By – Gene Jones, Director of Facilities – June 2022**

- Repaired Roof Top Unit A1 serving office
- Discovered broken window in C wing – contacted our glass contractor
- Ordered outside air sensor to replace faulty one
- Repaired food service dishwasher
- Town approved our Capital requests
- Covid-19 protocols set for HVAC, Cleaning and Sanitizing
- Conducted routine maintenance on all facility systems

**Question(s) by School Committee:**

Kate Duggan:

Where does the solar installation stand?

Mr. Barber stated we are waiting for some final documentation to be handed in.

Mr. Medeiros stated a soil test took place under the black top of the parking lot to see if it is compatible to hold the weight of the panels. Mr. Medeiros noted reports from this test have not been received as of yet.

## **IX. Future Business**

### **A. Timeline**

The next meeting(s) of Committee will be held as follows:

<u>Rochester School Committee</u>	<u>Joint School Committee</u>
September 1, 2022	June 27, 2022
Rochester Memorial School	Hybrid
16 Pine Street	Time: 6:30pm
Rochester, MA 02770	
Time: 6:30pm	

### **B. Future Agenda Items:**

- Approval of School Council Goals (September)
- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson’s Annual Report (February)
- Budget Public Hearing & Budget Approval (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Committee Reorganization (June)
- Approval of Leases (June)
- Update of School Council Goals (June)

## **X. Open Comments**

Superintendent Nelson stated at this time for anyone who is participating via zoom, if you would like to make an “Open Comment”, - the Open Comment section is for no longer than 20 minutes – you may add your name and address to the chat, we will acknowledge that we have a request, and with the Vice-Chairperson’s permission, anyone with a public comment can speak up to three (3) minutes

There were no Open Comments

## **XI. Information Items**

### **LIST OF DOCUMENTS USED AT THE MEETING**

- Meeting Minutes of May 5, 2022
- School Improvement Plan Update
- Food Service Director’s Report: June 2022
- Facilities Director’s Report: June 2022
- Principal’s Report – June, 2022

Meeting of the Regular Rochester School Committee meeting ended at 8:13pm

MOTION: by Anne Fernandes to adjourn the Regular Meeting of the Rochester School Committee at 8:13pm only to go into Executive Session for the purposes of #3 – to discuss strategies with respect to collective bargaining and exception #7 – to comply with the provisions of any general or special law or federal grant-in-aid requirements, to return only to adjourn

SO MOVED: Jason Chisholm

Roll Call: Jason Chisholm – yes; Robin Rounseville – yes; Kate Duggan – yes; Anne Fernandes – yes; Sharon Hartley - yes

Respectfully Submitted,

Toni M. Bailey, Recording Secretary