

VIDEO CAMERAS ON BUSES

Placement of Cameras:

- A. Video cameras shall be authorized for use in buses by the supervisor of transportation. The bus driver shall be notified of the placement in his/her bus.
- B. Drivers may request that a camera be placed in their buses. The supervisor of transportation shall discuss the reason for the request with the driver and shall decide if and when a camera shall be placed in the bus by special request and based on availability.
- C. Building principals may request the supervisor of transportation to authorize placement of a video camera in a bus when they have reason to believe that a problem exists.
- D. All buses where video cameras may be utilized shall have signs notifying drivers and riders that video cameras may be in use.

Use of the Recorded Tapes:

- A. When the bus returns to the garage, the supervisor of transportation or designee shall remove the tape, as needed, and retain it if it is needed to support a disciplinary action.
- B. If the driver wishes to view the tape, a time shall be set for this purpose.
- C. The supervisor of transportation may view the tape with or without the driver.
- D. If a serious or flagrant violation of student bus rules is observed or if there is a continued violation, despite intervention, standard disciplinary action may be taken. Lesser violations shall be brought to the attention of the student and proper conduct shall be explained.
- E. Any time a tape is to be used to support a disciplinary action, the tape shall be dated, labeled and kept on file at the transportation department office for as long as deemed necessary.
- F. Tapes not used to support disciplinary action shall be reused.
- G. When a tape is used to support disciplinary action, the student or the student's parent/guardian/custodian may request to view the video. The video will be viewed with the Principal and/or the supervisor of transportation.
- H. A building principal or designee may request viewing of films through the supervisor of transportation. All films will be reviewed at transportation.
- I. The supervisor of transportation may use videos to assist drivers with student behavior management skills.
- J. Video equipment and tapes are the property of the South Kitsap School District.

Revised: October 5, 2023