



PUYALLUP
SCHOOL DISTRICT

A Tradition of Excellence

DONATION AGREEMENT

_____ hereby gives _____ of the Puyallup School District a gift or donation of:
(Donor Name) (School/Department Name)

Funds totaling \$_____ **OR** In-Kind Gifts or Donations (Equipment/Supplies/Materials) with an estimated value of \$_____

Description of In-Kind Gifts or Donations: _____

This gift or donation is for the sole and express purpose/use of: _____

(List programs, activities or specific items for which money shall be spent)

Check here if value of gift or donation is \$5,000 or greater. Board approval is required prior to acceptance.

All gifts or donations to the district are governed under Board Policy and Regulation 6114 and 6114R – Gifts and Donations. All gifts or donations shall become district property. The district will make every effort to use donated equipment or materials in line with the donor’s request. However, as program and district needs change over time, the use or location of donated materials may change or be redeployed.

The Puyallup School District (Tax ID #: 91-6001545) is a political subdivision of the State of Washington. As such, it is a “governmental unit” as defined in Sections 170(b)(1)(A)(v) and 170(c)(1) of the Internal Revenue Code of 1986, as amended (“IRC”), and is not a private foundation by virtue of IRC Section 509 (a)(1). Based upon review of the applicable Internal Revenue Code (IRC), donations or grants to the district receive status as charitable contributions by the donor, if used solely for a “public purpose”. The Puyallup School District has accounting and reporting procedures to ensure gifts or donations will be used exclusively for public purposes within the meaning of IRC Section 170(c)(1).

Please retain a copy of this document for your tax records and consult a tax advisor if you have any questions.

Donor Information:

Acknowledgement:

Name: _____

No Acknowledgement Necessary

Signature: _____ Date: _____

Send Acknowledgement To: _____

Address: _____

Phone: _____ Email: _____

For District Use Only:

Gift or Donation Amount	Signature	Date
Building Admin (All Applicable Gifts or Donations)		
>= \$5,000 – Superintendent (after Board action)		

Please send copy of this form to CAO if value of gift or donation is \$5,000 or greater to facilitate Board approval.