



1901 Selma Road Springfield Ohio 45505 937.325.7368  
[www.SCCTC.org](http://www.SCCTC.org)

**July 10, 2023**

**Board of Education Meeting: 5:00 p.m.**

## **BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.  
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

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### **I. OPENING**

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

### **Present:**

\_\_\_\_\_ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Jamie Callan, Springfield City Schools, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Dennis Henry, Greenon Local Schools, Term: 3/15/2021– 12/31/2023  
\_\_\_\_\_ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Ms. Corinne Scott, Tecumseh Local Schools, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Stanley Wendlewicz, Clark County ESC, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

### **Absent:**

\_\_\_\_\_ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025

**Also Present:**

Michelle Patrick, Superintendent

Julie Wallace, Treasurer

**D. Welcome, Recognition of Guests**

**II. BOARD/DISTRICT COMMUNICATIONS**

**A. Superintendent's Update**

Pamela Leist, Ennis Britton School Levy Compliance

Mr. Dennis Henry left the meeting at 6:00 p.m.

**III. NEW BUSINESS**

**SCCTC RESOLUTION NUMBER: 31-23 - Adoption of the minutes of the June 12, 2023**

**Springfield-Clark CTC Board of Education Regular Meeting**

Mr. Stan Wenclewicz moved and Mrs. Corinne Scott seconded adopting the minutes of the June 12, 2023 Board of Education meeting as presented.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Wenclewicz, Williams

**Motion carried, 7-0**

**SCCTC RESOLUTION NUMBER: 32-23 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-E.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Financial Items A-E.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Wenclewicz, Williams

**Motion carried, 7-0**

**A.** Approve June Financials and final FY23 appropriations as presented.

**B.** Approve the following Transfers:

| AMOUNT        | FROM         | TRANSFERS                           |
|---------------|--------------|-------------------------------------|
| \$ 180,000.00 | General Fund | Permanent Improvement Fund 003-0000 |
| \$ 120,000.00 | General Fund | Uniform School Supply Fund 009-000  |

**C.** Approval to adopt permanent FY24 appropriations at fund level:

|                              |                  |
|------------------------------|------------------|
| General Fund                 | \$ 15,868,010.65 |
| Special Revenue              | \$ 655,963.08    |
| Debt Service                 | \$ 0.00          |
| Capital Projects             | \$ 248,257.82    |
| Enterprise Fund              | \$ 891,039.61    |
| Trust/Internal & Agency Fund | \$ 16,209.01     |
| Total                        | \$ 17,679,480.17 |

**D.** Approve the agreement between Springfield-Clark CTC and **K-12 Business Consulting, Inc.** for the Five-Year Forecast consulting services at \$6,500.00

plus additional cost for site visits as outlined in the agreement.

**E. PETTY CASH**

Approve the establishment of Cash Change Funds as follows:

| CASH CHANGE FUNDS | AMOUNT  | MAXIMUM EXPENDITURE    |
|-------------------|---------|------------------------|
| Culinary Arts     | \$100   | Change given as needed |
| School Cashier    | \$125   | Change given as needed |
| Food Truck        | \$500   | Change given as needed |
| Food Truck (Fair) | \$1,500 | Change given as needed |

**SCCTC RESOLUTION NUMBER 33-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-D.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-D.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Wenclewicz, Williams

**Motion carried, 7-0**

**A. AGREEMENT**

1. Approve the amendment to the Alternative Food Service Agreement with **Global Impact Stem Academy** to continue current contract for a period of three successive renewal terms of one year each.

**B. TRAVEL**

1. Approve out-of-state travel for **Michelle Patrick and Pamela Noeth** to present at and attend the ACTE Career Tech Vision 2023 Conference in Phoenix, Arizona November 29 - December 2, 2023. Estimated cost is \$4,000.00 for this trip.

**C. CELL PHONE REIMBURSEMENT**

1. Approve the 2023-2024 Administrative/Supervisory **cell phone reimbursement** as presented.

**D. RESOLUTION**

1. Approve the **Resolution Appointing a Board Member** to the Springfield-Clark CTC Board of Education as presented to be submitted by participating districts upon appointment of their members to the Springfield-Clark CTC Board of Education.

**SCCTC RESOLUTION NUMBER 34-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM E.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Williams moved and Mrs. Corinne Scott seconded the Board of Education adopt the Consent Calendar-Administrative, Item E.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Wenclewicz, Williams

**Motion carried, 7-0**

**E. RESOLUTION**

1. Approve the **Resolution Determining to Proceed to Levy** an Additional Tax in the form of a General Permanent Improvement Levy at a Rate of 1.4 Mills for a Continuing Period of Time at the Election to be Conducted on November 7, 2023.

**SCCTC RESOLUTION NUMBER 35-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM F.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. John Kitchen moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar-Administrative, Item F.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Williams

**Abstain:** Wenclewicz

**Motion carried, 6-0-1**

**F. AGREEMENT**

1. Approve the service agreement between Springfield-Clark Career Technology Center and **Clark County Educational Service Center** additional amount not to exceed \$10,449.45 for services for the 2022-2023 school year as presented.

**SCCTC RESOLUTION NUMBER 36-23 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-D.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar Personnel Items A-D.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Wenclewicz, Williams

**Motion carried, 7-0**

**A. SUPPLEMENTAL**

1. Approve Summer Career Camp supplemental pay for **Abby Williams** for June 5-8, 2023 for \$25.00 per hour, not to exceed 8 hours per day or \$800.00.

**B. EXTENDED DAYS**

1. Approve up to five extended days for **Michelle Carn** for the purpose of equity analysis and planning to meet Perkins requirements. This is in addition to the five extended days board approved in May 2023

for learning the new virtual website.

**C. LEAVE**

1. Approve the leave of **Shelley Dillow**, Intervention Specialist, per certification from STRS, "considered on leave of absence during the first five years following the effective date" of June 15, 2023.

**D. HIRING**

1. Approve the hiring of **Michael Taylor**, Intervention Specialist, Step 1, Class VII \$56,712 pending verification of experience.
2. Approve the hiring of **Angela Holstein**, Administrative Assistant, at Step 10, \$26.77 per hour, effective July 24, 2023.

**IV. EXECUTIVE SESSION** for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division.

Mr. Stan Wenclewicz moved the Board of Education enter into Executive Session, Mr. John Kitchen seconded the motion at 7:09 p.m.

**Roll Call: Ayes:** Acuff, Callan, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 7-0**

Mr. Jamie Callan declared the Board to be back in Open Session at 8:00 p.m.

**V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**VI. ADJOURNMENT of Regular meeting**

Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 8:05 p.m.

Signed: \_\_\_\_\_

Mr. Jamie Callan, President

Date: \_\_\_\_\_

8/14/23

Attest: \_\_\_\_\_

Mrs. Julie Wallace, Treasurer

Date: \_\_\_\_\_

8/14/23

**The next meeting of the Springfield-Clark CTC Board of Education meeting will be held August 3, 2023 at 5:00 p.m.**

## **COMING UP AT CTC**

### **AUGUST**

- 3 BOE Special Meeting 5:00 p.m.**
- 14 BOE Meeting 5:00 p.m.**
- 15 New Staff Orientation**
- 16 Teacher Work Day**
- 17 Student & Parent Orientation**
- 18 Teacher Work Day**
- 21 Teacher Work Day**
- 22 First Day Incoming Students**
- 23 All Students Attend**

**September 11 , 2023 - Regular BOE Meeting**

**October 9, 2023 - Regular BOE Meeting**

**November 13, 2023 - Regular BOE Meeting**

**December 11, 2023 - Regular BOE Meeting**

**January 8, 2024 - Organizational & Regular BOE Meeting**