

1901 Selma Road Springfield Ohio 45505 937.325.7368  
[www.SCCTC.org](http://www.SCCTC.org)

**August 3, 2023**

**Board of Education  
Special Meeting: 5:00 p.m.**

## **BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.  
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

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### **I. OPENING**

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:05 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

### **Present:**

\_\_\_\_\_ Mr. Jamie Callan, Springfield City Schools, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

### **Absent:**

\_\_\_\_\_ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Dennis Henry, Greenon Local Schools, Term: 3/15/2021– 12/31/2023  
\_\_\_\_\_ Ms. Corinne Scott, Tecumseh Local Schools, Term: 1/11/2021– 12/31/2023

Also Present:

Michelle Patrick, Superintendent  
Julie Wallace, Treasurer

**D. Welcome, Recognition of Guests**

**II. BOARD/DISTRICT COMMUNICATIONS**

**A. Superintendent's Presentation**

**III. NEW BUSINESS**

Food Truck \$100 needed

**SCCTC RESOLUTION NUMBER 37-23 ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-C.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. John Kitchen moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C.

**Roll Call: Ayes:** Callan, Galbreath, Kitchen, Thompson, Wenclewicz, Williams

**Motion carried, 6-0**

**A. BUILDING PROJECT TALKING POINTS**

1. Approve the OFCC Building Project Talking Points as presented.

**B. MEMORANDUM OF UNDERSTANDING**

1. Approve the Memorandum of Understanding between Springfield-Clark CTC Board of Education and Northwestern Local School District Board of Education to contract for operation of Career & technical education satellite programming located on Northwestern Local School District property as presented.
2. Approve the Memorandum of Understanding between Springfield-Clark CTC Board of Education and Clark-Shawnee Local School District Board of Education to contract for operation of a Career & technical education satellite program located on Clark-Shawnee Local School District property as presented.

**C. FIRST READ**

1. Approve the first read of *Introduction to Criminal Justice* by Larry J. Siegel and John L. Worrall, ISBN 978-0-357-63092-1, to be used in the Criminal Justice program.

**D. AGREEMENT**

1. Approve the agreement between Springfield-Clark CTC and **OpenEye Studios** for video production services as presented.

**SCCTC RESOLUTION NUMBER 38-23 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A-G.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stan Wenclewicz moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar Personnel Item A-G.

**Roll Call: Ayes:** Callan, Galbreath, Kitchen, Thompson, Wenclewicz, Williams

**Motion carried, 6-0**

**A. SUPPLEMENTAL**

1. Approve Barbara Marshall, Nurse Assisting Instructor, for the supplemental position of New to Teaching Mentor for the 2023-24 school year.
  2. Approve Adam Lemmer, Education Exploration instructor, for the supplemental position of Educators Rising Advisor for the 2023-24 school year.
- B. RESIGNATION**
1. Accept the resignation of Ronald White, Carpentry Instructor, effective August 1, 2023.
- C. HIRING**
1. Approve Angela Reese, Nurse Assisting Program Coordinator, at \$27.00 per hour, not to exceed 250 hours. The Program Coordinator is required by the Ohio Department of Health for student assessment.
  2. Approve the hiring of Jessica Zakowski, Educational Aide, Step 10, \$21.43 hourly rate, effective August 15, 2023 pending FBI and BCI background checks.
  3. Approve Vickie Black as a substitute in custodial/maintenance, as needed, at the rate of \$11.00 per hour for the 2023-24 school year pending FBI and BCI background checks.
  4. Approve the hiring of Brandilyn Leonard, Food Services Helper at Global Impact STEM Academy, Step 7, \$19.66 hourly rate, effective August 21, 2023 pending FBI and BCI background checks.
  5. Approve Timothy Dennis, HVAC Instructor, Class I, Step 10, \$70,366; pending issuance of ODE CT WFD teaching license and FBI and BCI background checks.
- D. POSITION DESCRIPTION**
1. Approve the job description for the newly created English Language Translator position.
- E. SALARY CHARTS**
1. Approve the Building-Level Administrative salary chart as presented.
  2. Approve the Treasurer salary chart as presented.
  3. Approve the Superintendent salary chart as presented.
  4. Approve the English Learner Translator salary chart as presented.
- F. SALARY CHANGE**
1. Approve Molli Jackson, Satellite CBI Instructor at Clark-Shawnee Local Schools, to move from Class I, Step 0, \$46,251; to Class IX, Step 10, \$83,421 upon verification of official transcripts and experience.
- G. RESOLUTION**
1. Approve the STRS resolution authorizing Board pick-up of employee contribution. These contributions shall be treated as additional compensation and included in salary for retirement purposes. (See attached).

#### **SCCTC RESOLUTION NUMBER 39-23 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM H.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Thompson moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar Personnel Item H.

**Roll Call: Ayes:** Callan, Galbreath, Thompson, Wenclewicz, Williams

**Abstain:** Kitchen

**Motion carried, 5-0-1**

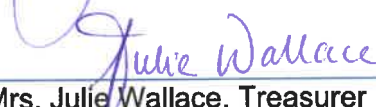
#### **H. ESC SUBSTITUTES**

**V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**VI. ADJOURNMENT of Regular meeting**

Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:10 p.m.

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Signed:  Date: 8/14/23  
Mr. Jamie Callan, President

Attest:  Date: 8/14/23  
Mrs. Julie Wallace, Treasurer

**The next regular Springfield-Clark CTC Board of Education meeting  
will be held August 14, 2023 at 5:00 p.m.**

**COMING UP AT CTC**

**AUGUST**

- 14** BOE Meeting 5:00 p.m.
- 15** New Staff Orientation
- 16** Teacher Work Day
- 17** Student & Parent Orientation
- 18** Teacher Work Day
- 21** Teacher Work Day
- 22** First Day Incoming Students
- 23** All Students Attend