



1901 Selma Road Springfield Ohio 45505 937.325.7368  
[www.SCCTC.org](http://www.SCCTC.org)

**June 12, 2023**

**Board of Education Meeting: 5:00 p.m.**

## **BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.  
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

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### **I. OPENING**

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

### **Present:**

\_\_\_\_\_ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Jamie Callan, Springfield City Schools, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Ms. Corinne Scott, Tecumseh Local Schools, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025  
\_\_\_\_\_ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/11/2021– 12/31/2023  
\_\_\_\_\_ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

### **Absent:**

\_\_\_\_\_ Mr. Dennis Henry, Greenon Local Schools, Term: 3/15/2021– 12/31/2023

**Also Present:**

Michelle Patrick, Superintendent  
Julie Wallace, Treasurer

- D. **Welcome, Recognition of Guests**  
Dan Schall, Bradley Payne Advisors

**II. BOARD/DISTRICT COMMUNICATIONS**

- A. Superintendent's Update
- B. Executive Director's Update
- C. Curriculum Director's Update
- D. Technology Director's Update

**III. NEW BUSINESS**

**SCCTC RESOLUTION NUMBER: 24-23 - Adoption of the minutes of the May 15, 2023 Springfield-Clark CTC Board of Education Regular Meeting**

Mr. Stan Wenclewicz moved and Mrs. Chris Williams seconded adopting the minutes of the May 15, 2023 Board of Education meeting as presented.

**Roll Call:** Ayes: Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**SCCTC RESOLUTION NUMBER: 25-23 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-E.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Financial, Items A-E.

**Roll Call:** Ayes: Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

- A. Approve May transfers and Financials as presented.
- B. Approve the Treasurer to invest in commercial paper.
- C. Approve Advancement State/Federal Grants fund accounts: Recommend Motion that the Board of Education approve an advance to the State/Federal Grant Funds and any other funds not to exceed \$100,000.00 from the General Fund.
- D. Approve for the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.
- E. Approve so that the temporary appropriations for the fiscal year 2024 be established at one hundred percent (100%) of the 2023 final appropriations at the Fund level.

**SCCTC RESOLUTION NUMBER 26-23 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEMS A-B.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mrs. Corinne Scott moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-B.

**Roll Call: Ayes:** Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**A. DONATIONS**

1. Approve the donation of \$500.00 from SVG Motors to the Jaguar Jubilee.

**B. AGREEMENT**

1. Approve the **Innevato** Agreement for curriculum scope of work as presented. Total amount is \$50,220.80
2. Approve the engagement agreement with **Stifel, Nicolaus & Company, Incorporated** for Underwriting Municipal Securities Services.
3. Approve Business Associate Agreement and Letter of Understanding between the Springfield-Clark CTC and **MHS for Clark and Madison Counties, Inc.**
4. Approve service agreement with the **Greenon Local School District** for transportation training, compliance and monitoring for the 2023-2024 school year.

**SCCTC RESOLUTION NUMBER 27-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM C.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Ben Galbreath seconded the Board of Education to adopt the Consent Calendar-Administrative, Item C.

**Roll Call: Ayes:** Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**C. RESOLUTION**

1. Approve the **Resolution Authorizing the Vocational District Board to Participate** in the Ohio Facilities Construction Commission Vocational Facilities Assistance Program.

**SCCTC RESOLUTION NUMBER 28-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM D.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mrs. Corinne Scott moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Item D.

**Roll Call: Ayes:** Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**D. RESOLUTION**

1. Approve the **Resolution of Necessity** approving a Voted 1.4-mill Continuing Permanent Improvement Tax Levy to be placed on the ballot at the election to be conducted on November 7, 2023, the proceeds of which will be used (a) for general permanent improvements, (b) to pay debt service on bonds to be issued in conjunction with the State of Ohio Vocational Facilities Assistance Program (VFAP) and (c) to satisfy statutory maintenance requirements under VFAP.

**SCCTC RESOLUTION NUMBER 29-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM E.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar-Administrative, Item E.

**Roll Call: Ayes:** Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**E. RESOLUTION**

1. Approve the **Resolution Declaring Official Intent with respect to Reimbursement** of Temporary Advances made for Capital Expenditures to be made from Subsequent Borrowings.

**SCCTC RESOLUTION NUMBER 30-23 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-F.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Ben Galbreath moved and Mrs. Corinne Scott seconded the Board of Education adopt the Consent Calendar Personnel, Items A-F.

**Roll Call: Ayes:** Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**A. RESIGNATION**

1. Accept the resignation of **Karen Holstein**, Exempt Executive Director's Administrative Assistant, effective August 31, 2023 for the purpose of retirement.
2. Accept the resignation of **Tammy Ridgeway**, Classified Administrative Assistant, effective June 30, 2023, for the purpose of transitioning to the Exempt Administrative Assistant to the Executive Director.
3. Accept the resignation of **Rebecca Thompson**, Classified Educational Aide, to accept an Intervention Specialist position in our district.

**B. HIRING**

1. Approve the hiring of **Michael Husic**, CBI Instructor Northwestern Satellite, Step 10, \$81,785.00 based on education and experience for pending verification of experience and successful FBI/BCI check.
2. Approve the hiring of **Jessica Meyers**, Science Instructor, Class I, BA+0, step 0, \$46,251. Pending completion of Alternative Licensure requirements and successful FBI/BCI check. Should additional time be needed to complete the requirements for the Alternative Licensure, Mrs. Meyers will fall under a substitute license and move to salary once it is completed.
3. Approve the hiring of **Christina Guajardo-Wilbur**, Assistant Director, Administrator, Step 1, \$70,000, pending successful FBI/BCI check.
4. Approve the hiring of **Tammy Ridgeway**, Exempt Administrative Assistant, step 6, \$57,677. Effective July 1, 2023.
5. Approve the hiring of **Molli Jackson**, Satellite CBI Instructor at Clark-Shawnee Local Schools. Class I, Step 0, \$46,251, pending receipt of official transcripts, proof of teaching experience, confirmation of CBI endorsement program enrollment, and successful FBI/BCI check.
6. Approve the hiring of **Rebecca Thompson**, Intervention Specialist, Class I, Step 0, \$46,251, pending formal paperwork with Alternative Licensure.
7. Approve the hiring of students Oliver Cameron, Marcus Ellis, Ryan Latham, Cameron Mingee, Caleb Roberts and Ethan Lopez as custodial/maintenance summer workers, at \$13.60 per hour.
8. Approve the hiring of Culinary Arts II students Alayna Conley, Clista Yates, Savannah Masker, Lovie Neuhart, Cara McPeek, Sonny Bowshier, Robert McClanahan, Olivia Crosnoe, Ramzi Irvin; to work in the SCCTC food truck - anytime school is not in session from summer 2023 - FY2024 at the Ohio state minimum wage.
9. Approve the hiring of Culinary Arts alumni students Michaela Insley, Tanzie Hunter, Isaiah Stilwell, Hailey Stoddard, Kristin Hall, and Ainslee Whited to work in the SCCTC food truck - anytime school is not in session from summer 2023 - FY2024 at \$1.00 over the Ohio state minimum wage.
10. Approve the hiring of **Alicia Rittenhouse**, Communications and Marketing Coordinator, at step 10, \$72,145, Exempt Non-Supervisory Position.

**ADDENDUM**

**C. EXTENDED & CURRICULUM DAYS**

1. Approve extended and curriculum days and planning days per spreadsheet provided as presented.

**D. TRANSFER**

1. Approve the position movement of **Claire Spangler**, Intervention Specialist, to Counselor.

**E. CONTINUING CONTRACT**

1. Approve a continuing contract for **Claire Spangler**, Counselor.

**F. SUPPLEMENTAL**

1. Approve supplemental positions as presented on the attached form.

**SCCTC RESOLUTION NUMBER 30-23 - ADOPTION OF CONSENT CALENDAR-  
ADMINISTRATIVE, ITEM F.**

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stan Wenclewicz moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar-Administrative, Item F.

**Roll Call: Ayes:** Acuff, Callan, Galbreath, Kitchen, Scott, Thompson, Wenclewicz, Williams  
**Motion carried, 8-0**

**ADDENDUM**

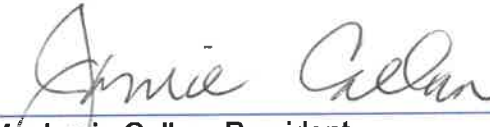
**F. AGREEMENT**

1. Approve the Final Addendum Construction Trades Project Work Experience Agreement.

**IV. COMMENTS AND QUESTIONS FROM BOARD MEMBERS**

**V. ADJOURNMENT of Regular meeting**

Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:10 p.m.

Signed:  Date: 7/10/23  
Mr. Jamie Callan, President

Attest:  Date: 7/10/23  
Mrs. Julie Wallace, Treasurer

**The next regular Springfield-Clark CTC Board of Education meeting  
will be held July 10, 2023 at 5:00 p.m.**

## **COMING UP AT CTC**

### **JUNE**

**12 BOE Meeting 5:00 p.m.**

**19 Juneteenth Observed**

### **JULY**

**10 BOE Meeting 5:00 p.m.**

### **AUGUST**

**14 BOE Meeting 5:00 p.m.**

**15 New Staff Orientation**

**16 Teacher Work Day**

**17 Student & Parent Orientation**

**18 Teacher Work Day**

**21 Teacher Work Day**

**22 First Day Incoming Students**

**23 All Students Attend**

