

**HOMER COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION
ORGANIZATIONAL/REGULAR MEETING OF JANUARY 16, 2017
MINUTES**

ORGANIZATIONAL/REGULAR MEETING

Call to Order – Pledge of Allegiance – Roll Call – Interim Superintendent Scott Salow called to order the organizational and regular meeting of the Homer Community School District Board of Education on January 16, 2017 at 7 p.m. in the Homer High School media center.

Members Present: President Gary Tompkins, Vice-President Kimberly Willis, Secretary Isabell Nazar, Treasurer Catherine Yates, Trustee Josh McCullough, Trustee Johnna Vanderford

Members Absent: Trustee Chad Rocco

Others Present: - Interim Superintendent Scott Salow, Administrative Assistant Martha Robinson, Business Manager Julie Waterbury, High School Principal Tom Salow, Elementary Principal Heather Cahill, Holly Blashfield, Tiffany Thatcher, Nate Huff, Any Cupp, Tammy Winchell, Dawn Masternak, Dr. Debra Dahl

Oath of Office – Interim Superintendent Scott Salow gave the oath of office to Gary Tompkins, Isabell Nazar and Johnna Vanderford.

Election of Temporary Chairperson – Interim Superintendent Scott Salow asked for nominations to elect a temporary chairperson. Gary Tompkins was nominated. Josh McCullough moved, and Catherine Yates supported the motion, to elect Gary Tompkins as the temporary chairperson until the start of the organizational business. The motion passed unanimously.

Agenda – There were no additions or changes to the agenda.

CARE (Children Are our Reason for Existing) – Dr. Debra Dahl provided information on Grace Health and on her role at Homer Community Schools.

Administrative Reports – Tom Salow and Heather Cahill gave their reports.

Public Voice – Dawn Masternak encouraged board members to observe the elementary during board appreciation day.

Communications - Board members received an official board appreciation resolution from the Calhoun Intermediate School District Board (CISD). Student thank you letters from Mrs. Failing's third grade class were shared with board members.

Committee Report – Interim Superintendent Scott Salow gave a report for the finance/building and grounds committee meeting.

BOARD ORGANIZATIONAL

Election of Officers - Interim Superintendent Scott Salow began the board organizational meeting by asking for nominations for the position of board president.

Gary Tompkins was nominated. Isabell Nazar moved, and Johnna Vanderford supported the motion, to elect Gary Tompkins as president of the Homer Board of Education for 2017. The motion passed unanimously.

Gary Tompkins assumed the duties of board president.

President Gary Tompkins asked for nominations for the position of vice-president. Kimberly Willis was nominated. Josh McCullough moved, and Johnna Vanderford supported the motion, to elect Kimberly Willis as vice-president of the Homer Board of Education for 2017. The motion passed unanimously.

President Gary Tompkins asked for nominations for the position of secretary. Isabell Nazar was nominated. Catherine Yates moved, and Josh McCullough supported the motion, to elect Isabell Nazar as secretary of the Homer Board of Education for 2017. The motion passed unanimously.

President Gary Tompkins asked for nominations for the position of treasurer. Catherine Yates was nominated. Johnna Vanderford moved, and Josh McCullough supported the motion, to elect Catherine Yates as treasurer of the Homer Board of Education for 2017. The motion passed unanimously.

Designation of Depositories – Catherine Yates moved, and Kimberly Willis supported the motion, designating the following as banks of deposit for the 2017 year:

- County National Bank, Homer
- Huntington National Bank, Grand Rapids
- Century Bank & Trust, Coldwater

The motion passed unanimously with Johnna Vanderford abstaining.

Designation of Signors – Isabell Nazar moved, and Catherine Yates supported the motion, to designate the board treasurer, superintendent and business manager as signors on all designated bank accounts for 2017. The motion passed unanimously.

Designation of Regular Board Meetings – Johnna Vanderford moved, and Josh McCullough supported the motion, to have the Homer Board of Education regular meeting time at 7 p.m. on the third Monday of each month for 2017. The motion passed unanimously.

Designation of Recording Secretary and Election Supervisor – Isabell Nazar moved, and Johnna Vanderford supported the motion, designating the superintendent's secretary for the position of board recording secretary and election supervisor for 2017. The motion passed unanimously.

Designation of Executive Treasurer/Electronic Transfer Officer – Kimberly Willis moved, and Catherine Yates supported the motion, designating the business manager to carry out the financial administrative duties of the district for 2017. The motion passed unanimously.

Designation of Attorney – Kimberly Willis moved, and Josh McCullough supported the motion, to appoint Thrun Law Firm as the school attorney for 2017. The motion passed unanimously.

Designation of Auditor – Isabell Nazar moved, and Kimberly Willis supported the motion, to appoint Maner Costerisan as the school auditor for 2017. The motion passed unanimously. The current agreement with Maner Costerisan is for the years ending June 30, 2015, 2016 and 2017.

Designation of Copyright Enforcement Officer – Catherine Yates moved, and Kimberly Willis supported the motion, designating the Director of Instructional Technology as the copyright enforcement officer for 2017. The motion passed unanimously.

Discussion was held on rotating members for board committee assignments. A suggestion was made to refer this topic to the policy committee.

Appointment of Committees/Designation of Committee Meeting Dates - Board members were appointed to committees as follows:

- Calhoun Area School Board Member Association - Chad Rocco and Catherine Yates as alternate
- Finance/Building & Grounds – Chad Rocco, Gary Tompkins, Catherine Yates,
- Policy/Legislative – Isabell Nazar, Kimberly Willis, Johnna Vanderford
- Non-Certified Staff - Josh McCullough, Isabell Nazar, Johnna Vanderford
- Certified Staff - Kimberly Willis, Chad Rocco, Gary Tompkins and Isabell Nazar as alternate
- Curriculum/Technology - Josh McCullough, Isabell Nazar, Johnna Vanderford
- Board/Village – Josh McCullough, Chad Rocco, Gary Tompkins
- Athletic - Josh McCullough, Gary Tompkins, Catherine Yates
- Michigan Association of School Boards – Johnna Vanderford voting delegate and Catherine Yates as alternate

Johnna Vanderford moved, and Catherine Yates supported the motion, to approve these committee appointments for the 2017 year with the board president serving as an alternate on all committees and to approve the dates and times for committee meetings for 2017 as presented. The motion passed unanimously.

CONSENT AGENDA

The following consent agenda items were covered:

- Approval of minutes for the December 19, 2016 regular meeting.
- Acceptance of financial reports, committee reports and committee minutes.
- Approval of total district payments for December 2016 in the amount of \$1,220,097.70.
- Employment
 - Resignation – Anthony Pennock, Elementary Special Education Teacher

Johnna Vanderford moved, and Josh McCullough supported the motion, to approve the consent agenda. The motion passed unanimously.

DISCUSSION ITEMS

Governance Team Norms – Board members reviewed and sign the Governance Team Norms.

ACTION ITEMS

Leave of Absence – Isabell Nazar moved, and Josh McCullough supported the motion to approve a leave of absence for the remainder of the 2016-17 school year to a Homer Community School employee. The motion passed unanimously.

SUPERINTENDENT’S REPORT

- A. January is school board recognition month - Board visit on Thursday, January 19 at 9 - 12:30.
- B. End of semester on January 27 - Student dismissal at 11 am.
- C. Sno-Coming on February 3 - Assembly at 1:30 pm and court at halftime of the varsity boys game.
- D. Board workshop on February 7 for superintendent evaluation training - Luncheon at 5:30 pm with workshop starting at 6 pm in the HS media center.
- E. Student enrollment for the end of December was 1063. Spring Count Day is February 8.
- F. Mid-winter break on February 17 & 20 - No school.
- G. Interim Superintendent Salow will work on scheduling a date for the board goals setting workshop.

ADJOURNMENT

The next Homer Board of Education meeting will be held on Monday, February 20, 2017 at 7 p.m. in the high school media center.

There being no further business, the meeting adjourned at 8:17 p.m.

Respectfully submitted,
Isabell Nazar, Secretary
Homer Board of Education

AIN:mr