



The monthly meeting of the Board of Directors was held Tuesday, September 12, 2023 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

**Approved MEETING MINUTES**

**General Business:**

Call to order 6:00 pm

**Roll Call:**Board Members/Director Present or Absent:

name	present/absent
Lindsay Schipper (Chair - Parent)	Present
Renee Feagan (Parent)	Present
Michael Rynders (Parent)	Present
Karl Schaumann (Teacher)	Present
Erin Ribar (Vice-Chair and Parent)	Present
Diane Rohan (Community Member)	Present
Jean Woodberry (Secretary - Teacher)	Present
Corey Purkat (Treasurer and Parent)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i> )	Present
Julie Lundgren (CFO, <i>ex officio member</i> )	Present

**Community Input:** None

name	position/role

**Review of Agenda:** Policy Reviews added

**Conflict of Interest Disclosure:** None

**School/Community Presentations:** None

name	position/role

**Celebrate LILA:**

- Arrival of year long exchange student is going well.
- Ambassadors were warmly welcomed.
- Students and staff are excited with the arrival of the students from Casvi.

**School Update:** Executive Director Report in Board Folder.

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars (in board folder. Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA, Strategic Plan Pillar 2: Collaborative Community, Strategic Plan Pillar 3: Professional Excellence, Strategic Plan Pillar 4: Advancing LILA's Future.

**Action Item:** Treasurer's Report (July 2023 financials)

Explanation	To review
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Motion	Motion to approve the Treasurer's Report (July 2023 financials)
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Made by	Woodberry	Seconded by	Purkat
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Discussion	Reports in folder. Brief explanation of reports
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Vote		Yea	7 Feagan Purkat Rohan Schaumann Ribar Rynders Woodberry	Nay		Abstain	1 Chair
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Decision	Motion carries
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**Action Item:** Policy 130: Document Retention and Destruction

Explanation	To review
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Motion	Motion to approve Policy 130 Document Retention and Destruction
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Made by	Ribar	Seconded by	Rohan
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Discussion	Policy Review, no changes
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Vote		Yea	7	Nay		Abstain	1
			Feagan Purkat Rohan Schaumann Ribar Rynders Woodberry				Chair

Decision	Motion carries
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**Action Item:** Policy 132: Data Practices Requesting Public Information

Explanation	To review
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Motion	Motion to approve Policy 132: Data Practices Requesting Public Information
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Made by	Ribar	Seconded by	Purkat
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Discussion	Policy Review, no changes
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Vote		Yea	7	Nay		Abstain	
			Feagan Purkat Rohan Schaumann				

			Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 134: Data Practices Requesting Student Information

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to approve Policy 134: Data Practices Requesting Student Information
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Purkat
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<b>Discussion</b>	Policy Review, 1 typo change
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<b>Vote</b>		<b>Yea</b>	7 Feagan Purkat Rohan Schaumann Ribar Rynders Woodberry	<b>Nay</b>		<b>Abstain</b>	
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 218: Public and Private Data

<b>Explanation</b>	To review
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<b>Motion</b>	Motion to approve Policy 218: Public and Private Data
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Rohan
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<b>Discussion</b>	Policy Review, no changes
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<b>Vote</b>		<b>Yea</b>	7 Feagan	<b>Nay</b>		<b>Abstain</b>	
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			Purkat Rohan Schaumann Ribar Rynders Woodberry				
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<b>Decision</b>	Motion carries
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**Action Item:** Policy 244: Special Education Workload Analysis

<b>Explanation</b>	New policy
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<b>Motion</b>	Motion to approve Policy 244: Special Education Workload Analysis
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<b>Made by</b>	Ribar	<b>Seconded by</b>	Woodberry
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<b>Discussion</b>	New required policy drafted by Special Education Director
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<b>Vote</b>		<b>Yea</b>	7 Feagan Purkat Rohan Schaumann Ribar Rynders Woodberry	<b>Nay</b>		<b>Abstain</b>	
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<b>Decision</b>	Motion carries
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**Dialog/Discussion Items:**

Special Election discussion to elect a third teacher position.

**Reports:**

<b>Subject</b>	Finance Committee meeting Minutes, 9/11/2023 (review and file)
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<b>Discussion</b>	Reports are filed.
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**Action Item:** Consent Agenda (Secretary's Report is in the board folder)

Motion	Motion to approve Consent Agenda
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Made by	Rohan	Seconded by	Purkat
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Vote		Yea	7	Nay		Abstain	1
			Feagan Purkat Rohan Schaumann Ribar Rynders Woodberry				Chair

Decision	Motion carries
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**Announcements:**

- Community:
  - Julie: Charter leaders retreat day at MDE.
  - Shannon: International student experience at airport.
  - MACS board of directors retreat.
  - Scary Scamper: Oct 28
  - Ice Cream Social at Lower Campus and Middle School Dance at Upper: September 15
  - High School Dance at Upper: September 22
  
- Board Training:

**Other Business:** None

**Reflection on Board Performance:** Fist of Five. How did this meeting go?

**Adjourn:**

Motion	Motion to adjourn at 7:08 pm
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