



	Date	AM Start	AM Stop	PM Start	PM stop	Total Hours
EX.	9/26/2023	7:15 AM	11:30 AM	12:00 PM	4:05 PM	8.53
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
TOTAL ROUTES:						

EMPLOYEE NAME

BUS NUMBER(S)

MONTH & YEAR

RATE PER ROUTE (IF APPLICABLE)

CONTRACT HOURS PER DAY (IF APPLICABLE)

EMPLOYEE SIGNATURE

SUPERVISOR SIGNATURE

DATE

Minute	Decimal Time	Minute	Decimal Time	Minute	Decimal Time	Minute	Decimal Time
1	0.02	16	0.27	31	0.52	46	0.77
2	0.03	17	0.28	32	0.53	47	0.78
3	0.05	18	0.30	33	0.55	48	0.80
4	0.07	19	0.32	34	0.57	49	0.82
5	0.08	20	0.33	35	0.58	50	0.83
6	0.10	21	0.35	36	0.60	51	0.85
7	0.12	22	0.37	37	0.62	52	0.87
8	0.13	23	0.38	38	0.63	53	0.88
9	0.15	24	0.40	39	0.65	54	0.90
10	0.17	25	0.42	40	0.67	55	0.92
11	0.18	26	0.43	41	0.68	56	0.93
12	0.20	27	0.45	42	0.70	57	0.95
13	0.22	28	0.47	43	0.72	58	0.97
14	0.23	29	0.48	44	0.73	59	0.98
15	0.25	30	0.50	45	0.75	60	1.00