

**MATTAPOISETT SCHOOL COMMITTEE MEETING**  
**January 14, 2019**  
**MINUTES**

Regular meeting of the Mattapoissett School Committee held on Monday, January 14, 2019, at 6:30 p.m., in the Center School Cafeteria, 17 Barstow Street, Mattapoissett, Massachusetts.

**PRESENT:** Patrick LeClair, Chair; Carole Clifford; Charles Rider; Jim Muse

**ABSENT:** Rachel Westgate

**ALSO PRESENT:** Dr. Doug White, Superintendent; Dr. Elise Frangos, Assistant Superintendent of Curriculum; Paul Kitchen, School Business Manager, Michael Nelson, M.Ed., Director of Student Services; Rosemary Bowman, Principal; Kevin Tavares, Associate Principal; Deborah Carlino, Secretary; members of the press and public

**MEETING TO ORDER:** Chair LeClair opened and called the meeting of the Mattapoissett School Committee to order at 6:30 p.m.

**SCHOOL COMMITTEE RECOGNITION:** None at this time.

**OPEN COMMENTS:** None at this time.

**I. Approval of Minutes**

1. **Regular Meeting December 10, 2018**
2. Executive Session None
3. Budget Subcommittee: None

**MOTION:** by Mr. Muse to approve the minutes of December 10, 2018

**SECOND:** by Ms. Clifford  
**UNANIMOUSLY VOTED**

II. Consent Agenda

III. Agenda Items Pending

**III. General**

**A. School Calendar Review**

Dr. White noted that this calendar has been reviewed at the Joint Meeting as well. He explained that this calendar is similar to the current school year's calendar. He asked everyone to review the proposed calendar and provide input if any. He noted that the draft has also been shown to the Unions for their review and input. He plans to present the final draft at the Joint Meeting in March.

There was discussion by the Board about combining the February and April vacations into one vacation in March.

Dr. White noted that in order for that to happen they should do a study and review the pros/cons of this option which could take up to a year of data review.

### **B. Curriculum Position Discussion**

Dr. White noted that with the impending retirement of Dr. Frangos in June, he advised that this has been discussed at the Joint and there has been suggestions that this position be broken into two separate positions. One position would be the curriculum person and the other would be an administrative evaluator for staff.

Dr. White also noted that during discussions with the other School Boards, there has been concern that the Assistant Superintendent position will “go away” and once it does, we can’t get it back.

It was agreed that this was the best time to reevaluate the best direction to go with this position.

Dr. White noted that the Rochester School Committee voted to add money to their budget in order to create and fund two positions.

Ms. Clifford would like three positions, but understands that it is not fiscally reasonable nor responsible.

Dr. White stated that he would like to bring the three chairs together to further discuss the direction that the district wishes to pursue.

### **C. FY20 Budget Update**

Mr. Muse stated that the Budget Subcommittee has met and there is a proposed budget to bring forward.

Dr. White explained that because they were without a Business Manager for so long, he has a meeting with Town Officials to review the proposed budget. Once that has been done, any amendments will be tweaked and he would like to bring the first draft to the Board at the next meeting.

### **D. Chairperson’s Report Approval**

Chair LeClair asked for input and comments to the draft Chairpersons’ Report.

Ms. Bowman suggested a name spelling correction.

MOTION: by Mr. Muse to approve the Chairperson’s Report as presented

SECOND: by Mr. Rider

UNANIMOUSLY VOTED

V. New Business

A. Curriculum

**B. Business**

**1. Financial Report:** Dr. White provided an update of the finances for FY 2019; the report is dated 7/1/2018 thru 1/14/2019 with a budget balance of \$375,685.02. He noted that this would be his last version, as Mr. Kitchen will take over such responsibilities. He will have transfers ready for approval at the next meeting.

2. Budget Transfers: None at this time.

C. Personnel

VI. Special Topic Report

**CHAIRPERSON'S REPORT:** None at this time.

**CENTRAL OFFICE ADMINISTRATORS REPORT:** Dr. White wished everyone a Happy New Year and looks forward to a great 2019 school year.

Dr. Frangos noted that there is a full day of Professional Development this Friday. They will hold conferences starting at 8:30 a.m. and there will be many guest speakers who will speak on social and emotional practices.

Mr. Nelson advised that Project Grow has already started its signup process.

**PRINCIPAL'S REPORT:**

Ms. Bowman provided a report dated January 14, 2019. She noted that report cards will be sent home with all Kindergarten students on Wednesday, January 23, 2019. The Teaching Strategies GOLD report included progress on the Kindergarten standards and a comment section completed by the teacher for each student. The Mattapoisett Joint School Council is sponsoring a "Pajama Bingo Night" on Thursday, January 24, 2019, at OHS from 6 to 7 p.m. This is a free event for all Center School and OHS families. This will be a night of fun, food and prizes. The incoming Kindergarten Parent Informational meeting has been scheduled for Thursday, January 30<sup>th</sup> at 6:30 p.m. The meeting will be held in the cafeteria at Center School. The Kindergarten teachers will present an overview of the Kindergarten day and the nurse will speak to the parents about the necessary health information that must be submitted to the school office. There are 50 students eligible to attend Kindergarten according to the census information that was provided to the school. Parents of these students received an invitation by mil to attend the January 30<sup>th</sup> meeting. Schools will be closed for winter break from February 18<sup>th</sup> thru 22<sup>nd</sup>, 2019. Schools will reopen Monday, February 25<sup>th</sup>, 2019.

VI. Unfinished Business

VII. School Committee

**A. Committee Reports:**

1. ORR District School Committee: Mr. Muse noted that they met in December. They approved a ski club program that will be six trips to Wachusett Mountain. They discussed potential capital improvements.

2. SMEC: Mr. Muse noted that they starting looking at their budget.

3. READS: Dr. White explained that they reviewed their budget. They are also discussing a proposed building project and funding of same.

4. Early Childhood Council: Nothing at this time.

