

Charlton Elementary School Charlton, MA.



SCHOOL IMPROVEMENT PLAN 2023-2026



*Charlton Elementary School
School Council 2022-2023
Members*

Principal

Jennifer Lilley *Co-Chair

Educator Representatives

Kathleen Berg

Jennifer Houghton

Justine Snow

Parent Representatives

Kathleen Berry *Secretary

Cara Holland

Gina Mroczkowski* Co-Chair

Sabrina Webb

**Charlton Elementary School
Demographics**

**Student Enrollment by Grade
June 6, 2023**

Grade PK	89
Grade K	128
Grade 1	144
Total	361

**Charlton Elementary School
Demographics**

**Anticipated Student Enrollment by Grade
September 1, 2023**

Grade PK	80
Grade K	144
Grade 1	133
Total	357

Goal #1: 1. Strengthen the Continuum of Learning: Provide Access & Opportunity to All Students: To consistently provide a range of supports and learning opportunities that meet the academic and social emotional needs of students while empowering them to grow.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Implement Universal Design for Learning to provide multiple means to achieve learning goals, empower students to know and use their strengths and preferences, and to engage as independent learners	2023-2026	<ul style="list-style-type: none"> ● School Principal ● All Educators 	<ul style="list-style-type: none"> ● Professional development ● Professional collaboration time ● Feedback from colleagues and/or evaluators 	<ul style="list-style-type: none"> ● Evaluator and/or colleague observations ● Educator survey(s) ● UDL practice bank
Align school practices with updated DCAP and IST processes to meet the needs of learners	2023-2024	<ul style="list-style-type: none"> ● School Principal ● IST Coordinator ● All Educators 	<ul style="list-style-type: none"> ● Updated IST forms and DCAP ● Educator training on new procedures 	<ul style="list-style-type: none"> ● Use of updated IST forms and procedures as documents by IST coordinator and principal ● Use of DCAP as documented by Evaluator and/or colleague observations and IST forms
Provide tiered instruction for Social, Emotional, and Behavioral Needs	2023-2026	<ul style="list-style-type: none"> ● School Principal ● School Adjustment Counselor ● All Educators/Support Staff 	<ul style="list-style-type: none"> ● Educator/Support staff training in Tier 1, 2, and 3 practices 	<ul style="list-style-type: none"> ● Outline of Tier 1 Curriculum Scope & Sequence done by both classroom teachers and/or School Adjustment ● Description of Tier 2 offerings and referral process ● Completed trainings

Goal #2: Strengthen Systemic Practices & Processes: Improving Student Achievement & Outcomes To ensure that district-wide practices involved in tiered instruction are explained and accessible to parents/caregivers and staff.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Enhance parent/caregiver understanding of Multi-Tiered Systems of Support (Tiered Instruction)	2024-2025	<ul style="list-style-type: none"> • School principal in conjunction with staff and district leadership team with feedback from parent stakeholders. 	<ul style="list-style-type: none"> • Time • Feedback from parent and educator stakeholders 	<p>Completed & published brochure and/or webpage in conjunction with other elementary schools that:</p> <ul style="list-style-type: none"> • Explains tiered instruction • Gives an overview of the offerings at each level • Explains how students may be recommended for a different level, including: <ul style="list-style-type: none"> ○ Benchmark Assessments, ○ Progress Monitoring, ○ Instructional Support Team, ○ Family notification ○ Special Education Evaluation • Advises families how to reach out for additional information.
Support staff in the consistent implementation of district-adopted practices to select students for tiered supports/instruction, accommodations, and evaluations	2025-2026	<ul style="list-style-type: none"> • School principal in conjunction with staff and district leadership team with feedback from parent stakeholders. • All educators/support staff 	<ul style="list-style-type: none"> • Time • District - agreed upon practices • Feedback from educator stakeholders 	<p>Staff webpage or other digital document sharing district adopted practices for:</p> <ul style="list-style-type: none"> • Benchmark Assessments • Progress Monitoring, • Instructional Support Team

				<ul style="list-style-type: none">• Special Education Evaluation• District Accommodation Plan• 504• Entrance and exit procedures for Tier II services including academic and social/emotional /behavioral supports
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Goal #3 - Strengthen Family/Community engagement, partnerships, and communication:

To create opportunities that allow students and/or their families to support our community, participate in school sponsored activities as a family, and work together to increase the appeal of our school in its environment and practices.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Create an annual calendar of community service activities	2023-2024 and ongoing	<ul style="list-style-type: none"> Principal in conjunction with PTO and Staff 	<ul style="list-style-type: none"> Time Community Connections 	<ul style="list-style-type: none"> Data demonstrating that families are accessing newsletter More families attend community events.
Create an annual calendar of family events	2023-2024 and ongoing	<ul style="list-style-type: none"> Principal in conjunction with PTO and Staff 	<ul style="list-style-type: none"> Time 	<ul style="list-style-type: none"> Building will have more parents within the building throughout the year Parent feedback
Seek partnerships with parents and community businesses/members to beautify the school exterior	2024-2026	<ul style="list-style-type: none"> Principal in conjunction with parent and staff volunteers 	<ul style="list-style-type: none"> Time Community Connections 	<ul style="list-style-type: none"> Physical products (to be determined)
Create consistent and multifaceted pathways for communicating school events and family opportunities	2023-2024 and ongoing	<ul style="list-style-type: none"> Principal in conjunction with parents and staff 	<ul style="list-style-type: none"> Family stakeholder feedback 	<ul style="list-style-type: none"> List of communication methods Annual parent survey about school communication and participation