

**MATTAPOISETT SCHOOL COMMITTEE MEETING**  
**16 Barstow Street – Mattapoisett, MA 02739**

**MEETING MINUTES**  
**February 24, 2020**

School Committee Members Present:

James Muse	Carole Clifford	Karin Barrows	Shannon Finning
CHAIRPERSON	VICE-CHAIRPERSON		

School Committee Members Absent:

Charles Colburn  
Rider

**ADMINISTRATORS**

Dr. Douglas White	Michael Nelson	Rosemary Bowman	Kevin Tavares
SUPERINTENDENT OF SCHOOLS	ASST. SUPT.	PRINCIPAL	ASSOCIATE PRINCIPAL

**MEETING TO ORDER**

**The regular meeting of the Mattapoisett School Committee was called to order on Monday, February 24, 2020 by Chairperson Muse at 6:30 p.m. in the Center School Cafeteria.**

**AGENDA ITEM I.A.**

**APPROVAL OF MINUTES**

**A.1. Regular Session**

Minutes of January 13, 2020 as presented

**MOTION:** Ms. Clifford made the motion to accept the as presented

**SECOND:** Dr. Finning

**VOTE:** Pass

**AGENDA ITEM IV.A.**

**INITIAL DRAFT FY 21 BUDGET REVIEW**

Superintendent White explained that the Mattapoisett Budget Sub-Committee had met twice and had also met with the Finance Committee and the budget being presented has support from the town. He also explained that next month they would hold the Budget Public Hearing for the FY 21 Budget and then the budget would be approved by the full committee. Mrs. Bowman reviewed enrollment and class sizes for the current school year as well as the FY21 school year. The Superintendent reviewed the FY21 initial budget with the school committee, the superintendent explained that the budget has increased a total of \$171,892 or 2.39% increase to the FY20 budget. The Superintendent reviewed each of the programs with the school committee and the increase or decrease in each program. The Superintendent also reviewed the revenue with the school committee. Mr. Nelson reviewed special education and out of district enrollment and needs.

Mr. Muse expressed that the town was very supportive of the budget. Dr. White expressed that the Town is very interested in supporting capital improvements at the town and regional level.

Dr. White brought a concern that was brought up by the Teachers Association regarding substitutes. Currently the paraprofessionals and the teachers don't get paid the same amount, therefore when a teacher sub position comes up, then the paraprofessional positions are dropped. The superintendent explained that this is not contractual it's more of a concern of what's best for kids. The superintendent wanted the school committee to be aware of this during the budget season in case something wanted to be changed.

Dr. Finning suggested that the school committee receive more information before any changes are made.

AGENDA ITEM IV.B.

**MASTER PLAN PROJECT TEAM**

Mr. Muse explained that he received a letter from the planning board of the Town of Mattapoisett, to invite a member of the school committee to represent the school committee on the Master Plan Development Team for the Town. Mr. Muse explained that the committee doesn't have to appoint someone today, and he also explained that it doesn't have to be a school committee member it can be a member of the educational community. Superintendent suggested that if anyone is interested they should reach out to Mr. Muse.

AGENDA ITEM V.B.1.

**FINANCIAL REPORT** "Please refer to "MTSC 02242020 FY20 Financials"

Dr. White reviewed in detail the FY20 financials with the committee stating the 8.09% of the budget is remaining. He went on to share that any lines that are in the negative can be managed within the program and he will continue to monitor budget each month.

AGENDA ITEM VI.

**CHAIRPERSON'S REPORT:** Mr. Muse thanked everyone for all their hard work.

**CENTRAL OFFICE ADMINISTRATORS REPORT**

Mr. Nelson expressed that his office is working on a few different surveys, one is about social emotional learning for both teachers and students in grades 3-12 which will go out at the end of March and the other survey is around Cultural Proficiency through Panorama and that survey will go out at the end of April beginning of May, it will be administered to students in grades 6 -12, and the third survey will go out in June to students and families regarding the school/family relations. He also expressed that they will be working on their professional development plan for the upcoming school year. Mr. Nelson also reviewed some professional development opportunities for the upcoming professional development day on March 4<sup>th</sup>.

**PRINCIPAL REPORT** "Please refer to the Principal's Report dated February 24, 2020"

Associate Principal reviewed the MCAS testing schedule with the school committee. Principal Bowman shared an overview on news and important upcoming dates which can be found in more detail in the Principal's Report dated February 24, 2020.

Principal Bowman also requested that the committee make the motion to accept a donation from the PTA for the mural.

- MOTION:** Ms. Clifford made the motion to accept the donation
- SECOND:** Dr. Finning
- VOTE:** Unanimously Pass

Mrs. Bowman expressed that on May 11<sup>th</sup> DESE is holding a recognition reception and is looking for people to attend, the school can take 5 people to attend, including the Superintendent, Principal and Associate Principal. The Superintendent explained that the town meeting is also on the same night. Everyone agreed that they would revisit this issue at the April 6<sup>th</sup> meeting.

At this time Mr. Muse gave an update on the superintendent search.

**VIII. SCHOOL COMMITTEE**

**A. Committee Reports**

ORR District School Committee

- ORR Regional Agreement
- FY21 Budget

READS- Dr. White explained that a packet is in the google drive.

Early Childhood Council

Ms. Barrows shared the following items discussed at the meeting

- Planning Day of Young Child

MASC – Dr. Finning is still not getting emails.

Mattapoissett Capital Needs Committee-no update

Tri-Town Education Foundation-no update.

Policy Sub-Committee- still working on building use policy.

Clock Committee- no update.

**ADJOURN MEETING**

MOTION: Vice Chairperson Clifford gave the motion to adjourn meeting

SECOND: Ms. Barrows

VOTE: Unanimously Pass

Meeting ended at 7:39

**NEXT MEETING**

Monday, April 6, 2020

Submitted by:

Diana Russo

Administrative Assistant to the Superintendent