

JO/SH
25th September 2023

Southam College
Welsh Road West
Southam
Warwickshire CV47 0JW
T: 01926 812560
E: southamcollege@stowevalley.com
www.southamcollege.com

Dear Parent/Carer,

Year 7 Tutor Parents Evening – Tuesday 3rd October 2023

I hope that your child has enjoyed their first few weeks at Southam College. We acknowledge that starting secondary education can be a nervous time for parents as well as students. Therefore, we are holding a Year 7 Parents' Evening on **Tuesday 3rd October 2023**. This will provide an opportunity to meet with your child's tutor and to ask any questions you may have about the school and your child's education, which have not already been answered in the Parent Guide.

Appointments are bookable online via school cloud from **Tuesday 26th September 2023** at 7pm. Please visit <https://southamcollege.schoolcloud.co.uk> to book your appointments. A short guide on how to book appointments is attached with this letter. Booking is available up until 4pm on **Monday 2nd October 2023**. Please make your appointment as soon as possible, to obtain the most suitable time for you. If you do not have access to a computer in order to book your appointment, please contact Miss Harmer via the College Office and she will arrange this for you.

Please note that appointments will be for five minutes only. Therefore, if you have specific questions in mind please email them to your child's tutor via southamcollege@stowevalley.com or send them in with your child, who can give them directly to their tutor, prior to your appointment. This will allow your child's tutor to provide specific feedback during your appointment. If you have an issue that requires a longer discussion, please contact Mrs Erroi (Head of Year 7) who will be able to assist you. We would like students to accompany parents, if possible, as they should ideally be at the heart of any discussion about their progress.

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Mrs Erroi (Head of Year 7), Miss Hawkes (SENCO) and members of the Senior Leadership Team will also be available in The Core. Please note Learning Support appointments also need to be booked in advance. Please email Mrs Coombe-Perry the SEND administrator Coombe-Perry.L@stowevalley.com to book a SEND appointment.

Tutors will not be reporting on progress in subject areas during this evening. The first official feedback on progress and attitude to learning will be issued to you on Thursday 21st December 2023.

All appointments on the evening will be taking place in the Core block. If you are local to the College and able to walk to the event, we would advise you take this option to support with parking on the evening. I look forward to seeing you on Tuesday 3rd October.

Yours sincerely,



Mr J Johnson
Assistant Headteacher