

# In-District Renewal Credit Computation Sheet

SECTION A		(TO BE COMPLETED BY THE APPLICANT AND SUPERVISOR)		
Last Name		First Name	MI	Former Name (if needed):
Home Address		City	State	Zip Code
Employee ID, if available:	S.C. Certificate Number:		Certificate Expiration Date:	

Option	Description	Renewal Credits	
		Maximum	Earned
1	College Credit Graduate (transcripts were sent to OCSD)	120	
2	College Credit Undergraduate (transcripts were sent to OCSD)	120	
3	State Department of Education Certificate Renewal Course	120	
4	Publications	60	
5	Instruction	60	
6	Professional Training	120	
7	Professional Assessor/Evaluator	60	
8	Mentor, Supervisor or Instruction	60	
9	Educational Project, Collaboration, Grant, Research	60	
10	Professional Development Activity	60	
11	Professional Development Activity (CEU Credit)	120	
<b>**Verification for only 120 renewal credits should be submitted</b>			<b>Total</b>

**I hereby verify that** (check all appropriate):

- All activities (1) directly relate to my professional growth and development plan; (2) support the goals of my employing educational entity; (3) promote student achievement; and (4) meet the criteria specified in the renewal credit matrix.
- All appropriate verification [*not to exceed two pages per activity*] is attached.
- Two hours of training in youth suicide awareness and prevention have been completed for the renewal of credentials. Educators may satisfy this requirement by completing **Module 2: Mental Health Issues Surrounding Suicidal Ideation** on the Jason Foundation's website
- The Read to Succeed (R2S) Act requires that all certified educators earn the appropriate R2S Endorsement(s) for their field(s) as part of their regular certificate renewal cycles.

Signature of Applicant		Date	
Title (e.g. first grade teacher, sped teacher, admin)		School/Department	
Signature of Supervisor		Date	

## SECTION B TO BE COMPLETED BY DISTRICT OFFICIALS IN HUMAN RESOURCES

**I hereby verify that** (check all appropriate)

- All activities directly relate to the applicant's professional growth and development plan, support the goals of the employing educational entity, promote student achievement, and meet the criteria specified in the renewal credit matrix.
- Appropriate verification relative to the completion of all activities has been reviewed and will be maintained.

Signature of District Official		Date	
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