

Orangeburg County School District Certificate Renewal Plan Professional Development Options for South Carolina Educators

Note: Educators in Orangeburg County not employed in a position requiring South Carolina educator certification are restricted to Options 1, 2, 3, and 11 in the Matrix

GENERAL INFORMATION:

NUMBER OF CREDITS: Educators in Orangeburg County School District must earn 120 certificate renewal credits from the options listed in the matrix during the validity period on the certificate.

YOUTH SUICIDE PREVENTION: At least two hours of training in youth suicide awareness and prevention must be completed for the renewal of credentials (Jason Flatt Foundation – Module 2: Mental Health Issues Surrounding Suicidal Ideation)

READ TO SUCCEED (R2S) ENDORSEMENT REQUIREMENT: Educators holding Professional certification expiring 2020 and beyond are currently required to earn the appropriate R2S endorsement to be eligible for certification renewal.

MAXIMUM CREDITS: There are maximum credits that can be earned in each option.

CREDIT HOURS: Generally, one re-certification credit is earned per hour of participation in an activity.

WHEN CREDITS CAN BE EARNED: Renewal credits cannot be earned while an educator is “on the clock” and must exceed the educator’s job requirements. An educator may receive both a stipend and re-certification credits for some activities.

WHEN TO SUBMIT: Educators should submit renewal documents during the spring of the year the certificate expires (Submission starts January 2021 and ends in May 2021).

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
1. College Credit Graduate	All courses must <ul style="list-style-type: none"> • Directly relate either to the educator’s area(s) of certification, or to an area of certification in which the educator is formally enrolled, or to the goals of the educator and/or the educator’s employing educational entity; • Be taken through an NCATE (National Council for Accreditation of Teacher Education) or regionally accredited college or university or through a college or university that has programs approved for teacher education by the State Board of Education (SBE); • Be taken for graduate credit; and • Result in a passing grade in a P/F class or a grade of C or better. 	Maximum: up to 120 renewal credits may be earned via this option during the five-year validity period of the certificate. Accrual rate: 1 semester hour of earned course credit=20 renewal credits	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • An official transcript from the college or university.

NOTES:

1. Transcripts must be official transcripts in sealed envelopes. Grade reports and unofficial transcripts cannot be accepted.
2. A 3-hour college credit course equals 60 credit hours.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
2. College Credit Undergraduate	All courses must <ul style="list-style-type: none"> • Directly relate either to the educator’s area(s) of certification, or to an area of certification in which the educator is formally enrolled, or to the goals of the educator and/or the educator’s employing educational entity; • Be taken through an NCATE (National Council for Accreditation of Teacher Education) or regionally accredited college or university or through a college or university that has programs approved for teacher education by the State Board of Education (SBE); • Be taken for undergraduate credit; and • Result in a passing grade in a P/F class or a grade of C or better. 	Maximum: up to 120 renewal credits may be earned via this option during the five-year validity period of the certificate. Accrual rate: 1 semester hour of earned course credit=20 renewal credits	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • An official transcript from the college or university.

NOTES:

1. Transcripts must be official transcripts in sealed envelopes. Grade reports and unofficial transcripts cannot be accepted.
2. A 3-hour college credit course equals 60 credit hours.

3. State Department of Education Certificate Renewal Course	All certificate renewal courses must <ul style="list-style-type: none"> • Directly relate either to the educator’s area(s) of certification or to the goals of the educator and/or the educator’s employing educational entity and • Have been approved by the State Department of Education. 	Maximum: up to 120 renewal credits may be earned through approved renewal courses during the five-year validity period of the certificate. Accrual rate: 1 semester hour of earned course credit=20 renewal credits	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • A report from the course administrator, as required by current SBE guidelines for certification renewal courses.
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NOTE:

Official verification from the SDE must include the signature of the instructor, the number of direct hours, and a synopsis of the course.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
4. Publication	Publications must <ul style="list-style-type: none"> • Appear in a professional journal or in a format that is sanctioned by the employing educational agency; • Contribute to the effective practice of the education profession and/or to the body of knowledge of the certification area(s); and • Be a first-time publication (i.e., revised versions or second editions are excluded). 	Maximum: 60 renewal credits may be earned during the five-year validity period. Accrual rate: <ul style="list-style-type: none"> • Primary author of book or refereed journal article=60 renewal credits • Primary author of 	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • A synopsis (one page or less) of the publication and • Official verification from the publisher of the work’s acceptance for publication,

		non-refereed journal article=30 renewal credits • Secondary author of book or article=15 renewal credits	including the date of acceptance.
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NOTES:

1. Writing or contributing to a newsletter does not fall under this option.
2. Refereed materials are publications reviewed by “expert readers” prior to the publication of the material. Refereed materials are also referred to as peer reviewed and are significant to professional research and literature.
3. Non-refereed materials, including trade journals and magazines, use less rigorous standards of screening prior to publication.

5. Instruction	Renewal credits for instruction (e.g., courses taught at colleges or universities; formal, prepared presentations given at conferences or meetings) are awarded only for those activities that <ul style="list-style-type: none"> • Exceed job requirements for the educator’s position; • Are professionally oriented and educationally relevant; and • Are offered for the first time by the educator. 	Maximum: up to 60 renewal credits may be earned via this option during the five-year validity period of the certificate. Accrual rate: <ul style="list-style-type: none"> • College course: 1 semester hour of instruction=20 renewal credits • Presentation: a 1-hour presentation =1.5 renewal credits (This includes preparation time.) 	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • A copy of the schedule from the district, college/university, or organization, indicating the date(s) and time of the instructional activity and • A synopsis (e.g., course objectives) of the content of the instruction activity.
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NOTES:

1. This activity is to be used for instruction of adults.
2. Credit may only be earned the first time a course/workshop is taught.
3. Credit may be earned for presenting at a District Staff Development Day or at an Instructional Fair. However, if the session is repeated, credit can only be earned the first time it is offered.
4. Verification can include an official staff development day schedule or an agenda. A short synopsis of the session content must also be submitted.
5. Co-presenters/ co-instructors earn partial credit.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
6. Professional Training – In-District	All professional training must <ul style="list-style-type: none"> • Relate to the educator’s professional development plan, area(s) of certification, and/or the employing educational entity’s plan; • Be recognized as having professional relevance to the educational setting; and • Be successfully completed. 	Maximum: up to 120 renewal credits may be earned via this option during the five-year validity period of the certificate. • Accrual rate: 1 hour of direct participation = 1 renewal credit	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • A signed certificate verifying successful completion of the training program, including the date(s) and the number of hours of direct participation.

NOTES:

1. This training must occur during off-contract time.
2. One hour of professional training equals one certificate renewal credit.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
7. Professional Assessor/ Evaluator	Assessor/evaluator renewal credits may be obtained only <ul style="list-style-type: none"> • For evaluation activities that exceed job requirements for the educator's position, as defined by the employing entity; • by an educator who has received training/approval/ certification as an assessor/evaluator on a national or state-approved accreditation, assessment, or evaluation team (e.g., ADEPT evaluator, SACS or AdvancED evaluator, NCATE evaluator, NBPTS [National Board for Professional Teaching Standards] assessor); and • Upon the educator's completion of all requirements of the assessment/evaluation process. 	Maximum: up to 60 renewal credits may be earned via this option during the five-year validity period of the certification. Accrual rate: 1 hour of direct participation = 1 renewal credit	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • Official documentation verifying completion of all evaluation/ assessment team requirements, including the date(s) and the number of hours of direct participation.

NOTE:

This is the option for SAFE-T evaluators. An educator can earn 30 credits for serving as an evaluator. The letter from the Evaluation Office serves as verification.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
8. Mentoring	Renewal credits for mentoring are awarded only for those activities that <ul style="list-style-type: none"> • Exceed job requirements for the educator's position, as defined by the employing educational entity; • Assist another educator (e.g., student teacher, teacher, administrator); and • Are provided in conjunction with an approved training program, induction program, or professional development process. 	Maximum: up to 60 renewal credits may be earned via this option during the five-year validity period. Accrual rate (maximums): <ul style="list-style-type: none"> • Mentoring one semester = 20 renewal credits • Mentoring full year = 30 renewal credits 	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • official documentation from the training institution, professional organization, or employing entity verifying successful completion of all responsibilities, including the type, extent, and dates of provided by the educator.

NOTE:

This option can be used by teachers who mentor a peer, or administrators who supervise an intern.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
9. Educational Project, Collaboration, Grant, or Research	Renewal credits for educational projects, collaborations, grants, or research are awarded only for those activities that <ul style="list-style-type: none"> • Exceed job requirements for the educator’s position, as defined by the employing educational entity; • Are coordinated or approved by an educational entity; • Are related to student achievement and/or to the goals of an educational entity; • Result in an educationally relevant product; and • Are a minimum of 5 hours in length. 	Maximum: up to 60 renewal credits may be earned via this option during the five-year validity period of the certificate. <ul style="list-style-type: none"> • Accrual rate: 1 hour of direct participation = 1 renewal credit Maximum for each activity within this option: 30 renewal credits	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • A synopsis (one page or less) of the project, collaboration, grant, or research and • Official documentation from the educational entity verifying the date(s) and hours of direct participation as documented by the employee.

NOTE:
 Examples of educational projects and collaboration include Teacher Forum, school leadership team retreats beyond contract time, collaboration in writing large grants or new curriculum, and participation in a state task force.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
10. Professional Development Activity	Renewal credits are awarded only for those professional development activities (e.g., conferences and workshops) that <ul style="list-style-type: none"> • Are tied to the educator’s area(s) of certification and/or the goals of the employing educational entity; • Are provided by a national, state, regional, or locally approved sponsor; and • Involve a minimum of 4 hours of direct contact, excluding meals and breaks. 	Maximum: up to 60 renewal credits may be earned via this option during the five-year validity period of the certificate. Accrual rate: 1 hour of direct participation = 1 renewal credit	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • Official documentation from the sponsor verifying the educator’s participation and • A synopsis of the session topic(s), date(s), and time(s).

NOTES:

1. This option is primarily used for conferences.
2. Each activity must be at least 4 hours in length.
3. This training must occur during off-contract time or during approved professional leave.

CERTIFICATE RENEWAL OPTION	ELIGIBILITY CRITERIA	RENEWAL CREDITS	REQUIRED VERIFICATION
11. Professional Development Activity (CEU Credit)	CEU renewal credits are awarded only for those professional development activities (e.g., conferences, workshops, task forces) that <ul style="list-style-type: none"> • Are tied to the educator’s area(s) of certification and/or to the goals of the employing education entity; • Are provided by a SDE-approved CEU sponsor; and • Involve a minimum of 4 hours of direct contact excluding meals and breaks. 	Maximum: up to 120 renewal credits may be earned via this option during the five-year validity period of the certificate. Accrual rate: 1 CEU = 10 renewal credits	In order to receive renewal credits via this option, the educator must provide <ul style="list-style-type: none"> • A transcript or other official verification of CEU credit, including the title of the activity, the date of completion, and a brief description of the activity.
NOTES: <ol style="list-style-type: none"> 1. This option is typically used by employees offering clinical services (e.g., nurses, speech therapists, psychologists, occupational therapists). 2. Verification forms must show CEU credits in order to receive the 10/1 accrual rate. 3. This training must occur during off-contract time or during approved professional leave. 			

Pre- Approved Renewal Course Providers

- VirtualSC
<http://www.elearningscpd.com/portal/>
- ETV
<https://www.scetv.org/teacher-recertification-faq>
- PBS TeacherLine - Note: (Only the facilitated courses are pre-approved by the SDE)
<http://www.teacherlinesoutheast.org/>
- TeacherStep Professional Development
<https://www.teacherstep.com/>
- Online Education Courses
<http://www.teacherlinesoutheast.org/>