

POSITION: High School English Language and Literature
REPORTS TO: High School Principal
CONTRACT TERM: 2 School Years (2024-2026)
CONTRACT START DATE: 1 July 2024
JOB OPENING: 25 September 2023

External: We reserve the right to end the recruitment process once a suitable candidate is found.

PURPOSE

Jakarta Intercultural School (JIS) educators provide memorable experiences for JIS students. JIS High School teachers are responsible for working collaboratively to develop and implement the High School (HS) program at JIS. JIS educators work in a professional learning community to continuously improve teaching practice for the benefit of the students at JIS in pursuit of our Mission, Vision, Values and Dreams.

English language and literature is a particularly exciting area at JIS and we are extremely well-equipped including having a superbly resourced library. Candidates must be fully qualified teachers able to be enthusiastic and inspirational role models for our students and expert at promoting the subject. We are looking for an inspiring self-starter who is able to work collaboratively.

QUALIFICATIONS, EXPERIENCES and ATTRIBUTES

1. Minimum Bachelor's degree in relevant subject matter, Masters preferred
2. Teaching credential
3. Minimum five years of experience in the subject area
4. Experience in a school with a well-defined High School philosophy – International setting preferred
5. Documented evidence of strong pedagogical practices in English language and literature
6. Experience with IB and AP English courses preferred
7. Experience in teaching IB Theory of Knowledge and/or advising Extended Essays is considered advantageous.
8. Experience with a variety of texts and text types, including literature texts and language/media texts
9. Experience with, and commitment to, a Professional Learning Community which collaborates in course design, lesson delivery and assessment
10. Experience with student advisory/pastoral programs and willing to play an enthusiastic role in our Supported Learning and Advisory program for students if called upon
11. Versed in curricular development via innovative approaches such as our independent reading program
12. Demonstrated background in associating with students outside of classroom environment – this could include experiences in drama, sports, clubs, music or other non-academic endeavors
13. Passion for High School
14. Clear commitment to Child Safeguarding, service learning and environmental stewardship

DUTIES AND RESPONSIBILITIES

1. Demonstrating commitment to professional inquiry by:
 - a. Identifying essential elements of curriculum and building age appropriate units of instruction
 - b. Personalizing instruction, knowing and engaging each learner using appropriate interventions
2. Sharing and developing professional knowledge with colleagues by:
 - a. Working closely with PLC members and specialist teachers to plan cooperatively
 - b. Setting goals for professional development, taking advantage of professional development opportunities and demonstrating current best practice in the field of education
3. Maintaining an open attitude toward new ideas and accepting of others whose experiences, opinions and beliefs may differ
4. Engaging with the JIS Professional Growth and Reflection process
5. Continuing to develop pedagogy that benefits student learning
6. Seeking support from the PLC in regards to refining pedagogy and asking for help when needed
7. Using a range of teaching strategies that adapt what students know and what inspires them
8. Collaborating with the Student Support Team and executing ILPs as appropriate for students in their charge
9. Building positive interpersonal relationships and actively engaging in Child Safeguarding practices

10. Demonstrating classroom management skills
11. Developing and promoting positive interactions among our diverse student body
12. Fostering sense of identity and pride in the school among students, parents, and colleagues
13. Collaborating with department team, school wide teams and Student Support Team
14. Communicating effectively with all members of the JIS community
15. Is observant of individual student needs
16. Empowering students to take responsibility for their learning and actions
17. Persevering by channeling the energy of frustration productively
18. Identifying and seeking support when in need
19. Able and willing to work in an asynchronous or synchronous online platform if necessary.
20. Embracing the JIS Learning Dispositions of Resilience, Resourcefulness, Relating and Reflectiveness
21. Performing other related duties and assuming other responsibilities as assigned by the HS Principal and/or Head of the English Department.

TO APPLY

Interested qualified candidates, please send your cover letter, resume, and 3-5 list of professional references to teachingapplication@jisedu.or.id