



JSERRA CATHOLIC HIGH SCHOOL

FAITH. INTELLECT. CHARACTER.

ATHLETIC TRAINER

Reports To: Associate Athletic Director/ Director Athletic Training **Job Status:** 12-month, Full-Time, Exempt

Job Status: Salary for this position is \$65,000 annually. This position is eligible for School Healthcare benefits and generous PTO (personal time off) and paid holidays. Will be eligible for 401(k) savings plan that includes a 25% school match on 5% of salary after competing 90-days employment. Afternoon to Evening work schedule.

Description: The Athletic Trainer assumes the responsibility and obligation of maintaining an athletic training program in all high school sports programs to ensure the health and safety of all students, coaches and spectators. An athletic trainer is a certified and licensed health care professional who practices in the field of sports medicine and prevents injury or re-injury of student athletes by developing conditioning, flexibility, and rehabilitative programs. Daily duties include applying bracing or administering therapeutic treatments as well as providing emergency first aid to injured or ill student athletes or staff. Normal work hours are approximately noon to 8:30pm (with an unpaid 30-minute lunch).

Special Qualities & Characteristics

- Passionate and supportive of the mission of JSerra (i.e., the integral formation of students' faith, intellect, and character)
- Must exhibit a deep appreciation for the Catholic faith and a commitment to the teachings of the Catholic Church
- Demonstrate a strong initiative and desire to work in a highly collaborative environment
- Ability to develop and foster superior rapport with parents, students, and staff

Responsibilities

- Athletic Trainer provides medical coverage at required practices and games as assigned including travel for playoffs or field trips if deemed necessary
 - Adhere to monthly calendar developed by Head Athletic Trainer
 - Management and care for all injuries on JSerra's athletic campus
 - Documentation and follow-up for all injuries
- Maintains the athletic training clinic
 - Adhere and enforce all posted athletic training rules
 - Maintain accurate records of injuries/treatments/rehab
 - Communicate with physicians and other medical specialists, athletes and their parents, coaches, and Athletic Director to provide the best possible injury outcomes.
- Assist Director Athletic Trainer at mass-events and daily duties of the athletic training department
 - Assist all athletic eligibility packets and clearances. Ensuring no ineligible athletes participate
 - Assist with baseline concussion testing
 - Assist record keeping and filing systems
 - Assist with oversight with an inventory of supplies

Abilities, Education & Experience

- Requires bachelor's degree in Sports Medicine, Physiology, or similar major. Master's degree preferred.
- Requires Board of Certification (BOC) in Athletic Training
- Professional Rescuer Certified or equivalent
- Extensive knowledge of high school athletics essential
- Strong leadership, communication, and organizational skills
- Ability to work well with others
- Current in certifications as required by JSerra, CIF, and NFHS
- Follow professional guidelines set forth in JSerra Handbook

- Some overnight travel (Southern California and regional US) to accompany sports teams when competing in remote athletic competitions is required (estimated at 10% travel).

The above is intended to describe the general content of and requirements for the performance of this job

PHYSICAL REQUIREMENTS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Position requires the ability to perform occasional light lifting and carrying; occasional standing and walking; and sitting for prolonged periods of time. Occasional hand use and finger dexterity needed to use computer keyboard and operate standard office equipment; occasional pushing, pulling, grasping, and reaching may also be required. Good hearing is required when communicating on the telephone or in person.

WORK ENVIRONMENT: Work is primarily performed in indoor and outdoor environments; travel from site to site; frequently works around athletic playing fields; exposure to all types of weather and temperature conditions, blood borne pathogens and bodily fluids. Occasional exposure to risks controlled by safety precautions.

EMPLOYMENT AT-WILL: The employment relationship between the School and Staff Member is considered “at-will” in accord with general employment practices in California. Under this employment relationship, Employee is free to end his/her employment with the School for any reason at any time, with or without notice. Likewise, the School may end Employee’s employment at any time, with or without cause or notice, pursuant to this “at-will” provision. No manager, supervisor, or employee of the School shall have any authority to enter into an employment agreement, express or implied, with Employee providing for employment other than at-will. With the exception of this employment “at-will” provision and the Arbitration Agreement, any of the terms and conditions of employment with the School may be modified at the sole discretion of the School with or without cause or notice at any time.

EQUAL OPPORTUNITY EMPLOYER: JSerra is an Equal Opportunity Employer and provides reasonable accommodations to qualified individuals with disabilities. We encourage you to inform Human Resources at least two business days prior to the first phase of the selection process if you have a disability that may require accommodation.

Interested candidates are asked to complete applicant package by viewing:

<https://www.jserra.org/about/employment>

JSerra Catholic High School is a religious 501(c)(3) organization