



DALLAS COUNTY HIGH SCHOOL

335 5th AVENUE
PLANTERSVILLE, ALABAMA 36758

S'ca PZJ.n.t?n, S'rJ6/.
Principal

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Assistant Principal

February 9, 2023

To Whom It May Concern:

I am writing this letter on behalf of the twelfth grade student body at Dallas County High School. We would like to take our seniors to Six Flags over Georgia for Senior Day. This trip would serve as our annual senior trip. We believe this will be a rich cultural experience for our students. We would like to take approximately 50 seniors and 4 - 5 chaperones on May 5, 2023. They would be accompanied by Dallas County High School teachers, staff members, and/or principal.

Thank you for your consideration in allowing us to provide this experience for our students.

Sincerely yours,

Erika D. Crum

Principal

Oldest County High School in Alabama

DISCHARGE MONITORING REPORT (DMR)

Digitally signed by:
AEPACS
Date: 2023.02.21 14:24:22 -06:00
Reason: Copy Of Record
Location: State of Alabama

Permittee Name: Dallas County Board of Education
Facility Name: Valley Grande Elementary WWTP
Location: 2765 Dallas County Road 81
Selma, AL 36703
County: Dallas

Permit No: AL0044296	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Oxygen, Dissolved (DO) (00300) EFFLUENT GROSS VALUE	Sample Measurement	•••••	•••••	•••••	8.42	•••••	•••••	mg/l		2XMonthly	Grab
	Permit Requirement	•••••	•••••		5.0 Minimum Daily	•••••	•••••			2XMonthly	Grab
pH (00400) EFFLUENT GROSS VALUE	Sample Measurement	•••••	•••••	•••••	8.42	•••••	8.48	S.U.		2XMonthly	Grab
	Permit Requirement	•••••	•••••		6.0 Minimum Daily	•••••	8.5 Maximum Daily			2XMonthly	Grab
Solids, Total Suspended (00530) EFFLUENT GROSS VALUE	Sample Measurement	0.76	1.19	lbs/day	•••••	16.5	25.0	mg/l		2XMonthly	8-Hr Composite
	Permit Requirement	6.3 Monthly Average	9.4 Weekly Average		•••••	30.0 Monthly Average	45.0 Weekly Average			2XMonthly	8-Hr Composite
Solids, Total Suspended (00530) RAW SEW/INFLUENT	Sample Measurement	3.71	4.09	lbs/day	•••••	84.0	98.0	mg/l		2XMonthly	8-Hr Composite
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		•••••	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	8-Hr Composite

NAME OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	TELEPHONE NO.	DATE
Anthony Sampson		Electronically Signed viaAEPACS	(334) 875-3440	02/21/2023

DISCHARGE MONITORING REPORT (DMR)

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Outfall: 001-1

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Nitrogen, Ammonia Total (As N) (00610) EFFLUENT GROSS VALUE	Sample Measurement	1.28	1.57	lbs/day	*****	28.4	33.0	mg/l		2X Monthly	8-Hr Composite
	Permit Requirement	0.43 Monthly Average	0.7 Weekly Average		*****	2.1 Monthly Average	3.1 Weekly Average			2X Monthly	8-Hr Composite
Flow, In Conduit or Thru Treatment Plant (50050) EFFLUENT GROSS VALUE	Sample Measurement	0.0054	0.0057	MGD	*****	*****	*****	*****		2X Monthly	Instantaneous
	Permit Requirement	REPORT Monthly Average	REPORT Maximum Daily		*****	*****	*****			2X Monthly	Instantaneous
Chlorine, Total Residual (50060) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*B	*B	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	0.011 Monthly Average	0.019 Maximum Daily			2X Monthly	Grab
E. Coli (51040) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*B	*B	col/100mL		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	548 Monthly Average	2507 Maximum Daily			2X Monthly	Grab

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Outfall: 001-1

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
BOD, Carbonaceous 05 Day, 20C (80082) EFFLUENT GROSS VALUE	Sample Measurement	*B	*B	lbs/day	*****	*B	*B	mg/l		2X Monthly	8-Hr Composite
	Permit Requirement	5.2 Monthly Average	7.8 Weekly Average		*****	25.0 Monthly Average	37.5 Weekly Average			2X Monthly	8-Hr Composite
BOD, Carbonaceous 05 Day, 20C (80082) RAW SEW/INFLUENT	Sample Measurement	2.05	2.23	lbs/day	*****	45.8	47.0	mg/l		2X Monthly	8-Hr Composite
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	8-Hr Composite
BOD, Carb-5 Day, 20 Deg C, Percent Remvl (80091) Percent Removal	Sample Measurement	*****	*****	*****	100	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		85.0 Monthly Average Minimum	*****	*****			Monthly	Calculated
Solids, Suspended Percent Removal (81011) Percent Removal	Sample Measurement	*****	*****	*****	80.4	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		85.0 Monthly Average Minimum	*****	*****			Monthly	Calculated

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Anthony Sampson		Electronically Signed via AEPACS	(334) 875-3440	02/21/2023

Submission Identifier: DMR-AL0044296-20230131-1

Submission Signature Hash: ez+B+Sb+6wDo4eUlZ9gHaJwB2GdnWc0/5J/qS+bTgFY=

Submitter Name: Anthony Sampson

Submitter Email: asampson@dallask12.org

Submitted Date/Time: 2/21/2023 2:24:21 PM

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Digitally signed by:
AEPACS
Date: 2023.02.21 14:26:47 -06:00
Reason: Copy Of Record
Location: State of Alabama

Permittee Name: Dallas County Board of Education
Facility Name: Dallas County High School
Location: 335 5th Avenue
Plantersville, AL 36758
County: Dallas

Permit No: AL0044342	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Oxygen, Dissolved (DO) (00300) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	8.50	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		5.0 Minimum Daily	*****	*****			2X Monthly	Grab
pH (00400) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	7.27	*****	7.86	S.U.		2X Monthly	Grab
	Permit Requirement	*****	*****		6.0 Minimum Daily	*****	8.5 Maximum Daily			2X Monthly	Grab
Solids, Total Suspended (00530) EFFLUENT GROSS VALUE	Sample Measurement	1.83	2.01	lbs/day	*****	36.0	37.0	mg/l		2X Monthly	Grab
	Permit Requirement	4.5 Monthly Average	6.8 Weekly Average		*****	30.0 Monthly Average	45.0 Weekly Average			2X Monthly	Grab
Solids, Total Suspended (00530) RAW SEW/INFLUENT	Sample Measurement	6.00	10.5	lbs/day	*****	113	194	mg/l		2X Monthly	Grab
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	Grab

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From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Nitrogen, Ammonia Total (As N) (00610) EFFLUENT GROSS VALUE	Sample Measurement	0.17	0.34	lbs/day	*****	3.24	6.20	mg/l		2X Monthly	Grab
	Permit Requirement	0.60 Monthly Average	0.90 Weekly Average		*****	4.0 Monthly Average	6.0 Weekly Average			2X Monthly	Grab
Flow, In Conduit or Thru Treatment Plant (50050) EFFLUENT GROSS VALUE	Sample Measurement	0.00061	0.0065	MGD	*****	*****	*****	*****		2X Monthly	Instantaneous
	Permit Requirement	REPORT Monthly Average	REPORT Maximum Daily		*****	*****	*****			2X Monthly	Instantaneous
Chlorine, Total Residual (50060) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*B	*B	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	0.011 Monthly Average	0.019 Maximum Daily			2X Monthly	Grab
E. Coli (51040) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*B	*B	col/100mL		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	548 Monthly Average	2507 Maximum Daily			2X Monthly	Grab

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Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
BOD, Carbonaceous 05 Day, 20C (80082) EFFLUENT GROSS VALUE	Sample Measurement	0.28	0.56	lbs/day	*****	5.90	11.70	mg/l		2X Monthly	Grab
	Permit Requirement	3.8 Monthly Average	5.6 Weekly Average		*****	25.0 Monthly Average	37.5 Weekly Average			2X Monthly	Grab
BOD, Carbonaceous 05 Day, 20C (80082) RAW SEW/INFLUENT	Sample Measurement	2.62	4.60	lbs/day	*****	49.0	84.9	mg/l		2X Monthly	Grab
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	Grab
BOD, Carb-5 Day, 20 Deg C, Percent Remvl (80091) Percent Removal	Sample Measurement	*****	*****	*****	88.1	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		85.0 Monthly Average Minimum	*****	*****			Monthly	Calculated
Solids, Suspended Percent Removal (81011) Percent Removal	Sample Measurement	*****	*****	*****	68.1	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		85.0 Monthly Average Minimum	*****	*****			Monthly	Calculated

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Submission Identifier: DMR-AL0044342-20230131-1

Submission Signature Hash: VzuPcAdRyqtLeSsq117bSPJZedkw5+ybHGXR3wLdD+E=

Submitter Name: Anthony Sampson

Submitter Email: asampson@dallask12.org

Submitted Date/Time: 2/21/2023 2:26:47 PM

DISCHARGE MONITORING REPORT (DMR)

Digitally signed by:
AEPACS
Date: 2023.02.22 13:46:42 -06:00
Reason: Copy Of Record
Location: State of Alabama

Permittee Name: Dallas County Board of Education
Facility Name: Keith High School Lagoon
Location: 1166 Dallas County Road 115
Orrville, AL 36767
County: Dallas

Permit No: AL0044318	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

No Discharge: Y

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Oxygen, Dissolved (DO) (00300) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		6.0 Minimum Daily	*****	*****			2X Monthly	Grab
pH (00400) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	S.U.		2X Monthly	Grab
	Permit Requirement	*****	*****		6.0 Minimum Daily	*****	8.5 Maximum Daily			2X Monthly	Grab
Solids, Total Suspended (00530) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	45.0 Monthly Average	67.5 Weekly Average		*****	90.0 Monthly Average	135 Weekly Average			2X Monthly	Grab
Solids, Total Suspended (00530) RAW SEW/INFLUENT	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	Grab

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Facility Name: Keith High School Lagoon
Location: 1166 Dallas County Road 115
 Orrville, AL 36767
County: Dallas

Permit No: AL0044318	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

No Discharge: Y

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Nitrogen, Ammonia Total (As N) (00610) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	1.1 Monthly Average	1.6 Weekly Average		*****	2.1 Monthly Average	3.1 Weekly Average			2X Monthly	Grab
Flow, In Conduit or Thru Treatment Plant (50050) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	MGD	*****	*****	*****	*****		2X Monthly	Instantaneous
	Permit Requirement	REPORT Monthly Average	REPORT Maximum Daily		*****	*****	*****			2X Monthly	Instantaneous
Chlorine, Total Residual (50060) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	0.011 Monthly Average	0.019 Maximum Daily			2X Monthly	Grab
E. Coli (51040) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	col/100mL		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	548 Monthly Average	2507 Maximum Daily			2X Monthly	Grab

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Outfall: 001-1

No Discharge: Y

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
BOD, Carbonaceous 05 Day, 20C (80082) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	9.0 Monthly Average	13.5 Weekly Average		*****	18.0 Monthly Average	27.0 Weekly Average			2X Monthly	Grab
BOD, Carbonaceous 05 Day, 20C (80082) RAW SEW/INFLUENT	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	Grab
BOD, Carb-5 Day, 20 Deg C, Percent Remvl (80091) Percent Removal	Sample Measurement	*****	*****	*****	*****	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		85.0 Monthly Average Minimum	*****	*****			Monthly	Calculated
Solids, Suspended Percent Removal (81011) Percent Removal	Sample Measurement	*****	*****	*****	*****	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		65.0 Monthly Average Minimum	*****	*****			Monthly	Calculated

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Submission Signature Hash: NjEoSUWDkqddG8MHEtcIYVWtO2d5fPBj/7fq3EE9R4z8Y=

Submitter Name: Anthony Sampson

Submitter Email: asampson@dallask12.org

Submitted Date/Time: 2/22/2023 1:46:42 PM

DISCHARGE MONITORING REPORT (DMR)

Digitally signed by:
AEPACS
Date: 2023.02.22 13:43:29 -06:00
Reason: Copy Of Record
Location: State of Alabama

Permittee Name: Dallas County Board of Education
Facility Name: Southside High School Lagoon
Location: 7975 Highway 80 East
Selma, AL 36701
County: Dallas

Permit No: AL0044334	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

No Discharge: Y

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Oxygen, Dissolved (DO) (00300) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		5.0 Minimum Daily	*****	*****			2X Monthly	Grab
pH (00400) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	S.U.		2X Monthly	Grab
	Permit Requirement	*****	*****		6.0 Minimum Daily	*****	8.5 Maximum Daily			2X Monthly	Grab
Solids, Total Suspended (00530) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	45.0 Monthly Average	67.5 Weekly Average		*****	90.0 Monthly Average	135 Weekly Average			2X Monthly	Grab
Solids, Total Suspended (00530) RAW SEW/INFLUENT	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	Grab

NAME OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	TELEPHONE NO.	DATE
Anthony Sampson		Electronically Signed via AEPACS	(334) 875-3440	02/22/2023

DISCHARGE MONITORING REPORT (DMR)

Permittee Name: Dallas County Board of Education
Facility Name: Southside High School Lagoon
Location: 7975 Highway 80 East
 Selma, AL 36701
County: Dallas

Permit No: AL0044334	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

No Discharge: Y

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
Nitrogen, Ammonia Total (As N) (00610) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	0.8 Monthly Average	1.1 Weekly Average		*****	1.5 Monthly Average	2.2 Weekly Average			2X Monthly	Grab
Flow, In Conduit or Thru Treatment Plant (50050) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	MGD	*****	*****	*****	*****		2X Monthly	Instantaneous
	Permit Requirement	REPORT Monthly Average	REPORT Maximum Daily		*****	*****	*****			2X Monthly	Instantaneous
Chlorine, Total Residual (50060) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	0.011 Monthly Average	0.019 Maximum Daily			2X Monthly	Grab
E. Coli (51040) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	*****	*****	*****	*****	col/100mL		2X Monthly	Grab
	Permit Requirement	*****	*****		*****	548 Monthly Average	2507 Maximum Daily			2X Monthly	Grab

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 Selma, AL 36701
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Permit No: AL0044334	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

Outfall: 001-1

No Discharge: Y

Parameter		Quantity or Loading		Units	Quality or Concentration			Units	No. Ex.	Sample Freq	Sample Type
BOD, Carbonaceous 05 Day, 20C (80082) EFFLUENT GROSS VALUE	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	5.0 Monthly Average	7.5 Weekly Average		*****	10.0 Monthly Average	15.0 Weekly Average			2X Monthly	Grab
BOD, Carbonaceous 05 Day, 20C (80082) RAW SEW/INFLUENT	Sample Measurement	*****	*****	lbs/day	*****	*****	*****	mg/l		2X Monthly	Grab
	Permit Requirement	REPORT Monthly Average	REPORT Weekly Average		*****	REPORT Monthly Average	REPORT Weekly Average			2X Monthly	Grab
BOD, Carb-5 Day, 20 Deg C, Percent Remvl (80091) Percent Removal	Sample Measurement	*****	*****	*****	*****	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		85.0 Monthly Average Minimum	*****	*****			Monthly	Calculated
Solids, Suspended Percent Removal (81011) Percent Removal	Sample Measurement	*****	*****	*****	*****	*****	*****	%		Monthly	Calculated
	Permit Requirement	*****	*****		65.0 Monthly Average Minimum	*****	*****			Monthly	Calculated

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Selma, AL 36701
County: Dallas

Permit No: AL0044334	
Monitoring Period	
From: 1/1/2023	To: 1/31/2023

END OF REPORT

NAME OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	TELEPHONE NO.	DATE
Anthony Sampson		Electronically Signed via AEPACS	(334) 875-3440	02/22/2023

Submission Identifier: DMR-AL0044334-20230131-1

Submission Signature Hash: el4ATiU7BU8/Kuv7a/xUcokoepMavhIErCEA8v5n1p8=

Submitter Name: Anthony Sampson

Submitter Email: asampson@dallask12.org

Submitted Date/Time: 2/22/2023 1:43:29 PM

Naloxone (Narcan) Administration Guidelines

It is the guidelines of the Dallas County School System to provide assistance to any person(s) who may be suffering from an opioid overdose following protocols and procedures of the school district. Naloxone is a rapid reversal agent and can reverse the effects of the opioid overdose. Staff members trained in accordance with the training program by the Alabama State Department of Education Health Services shall make every reasonable effort, to include the use of Naloxone, combined with rescue breaths/CPR to revive the victim of any apparent drug overdose.

It is the responsibility of the **Health Services Supervisor** to obtain, store and implement Naloxone (Narcan) for his/her school district in compliance with HB379 and The Protocol for Naloxone Standing Order from Alabama State Department Health Officer. The **Registered Nurse or (School Nurse)** is the one to complete the faculty training per the Alabama State Department of Education, Alabama Health Services, and Alabama Naloxone Training.

Naloxone along with the AED will be stored in the AED cabinet in a Naloxone container on the school campuses. Naloxone will be kept out of direct sunlight and at room temperature. The **School Nurse** will be responsible for inspecting to make sure the Naloxone is not expired and that the package shrink wrap is intact to prevent moisture from getting in. The **School Nurse** will notify the Health Services Supervisor when the Naloxone is nearing the expiration date, or if the Naloxone was administered, so he/she can order more Naloxone.

A school employee who successfully completed the Alabama Naloxone Training may administer the Naloxone Intranasally when an emergency arises. **Whenever Naloxone is administered, 911 must be called**, because a need for more than one dose to reverse the effects of the opioid overdose may be required.

The School Nurse will keep a current list of employees who have completed the Naloxone Training Course. Annual training and recertification will be provided by the School Nurse using the skills checklist.

Superintendent of Dallas County Schools

Date

Health Services Supervisor

Date

The Dallas County School System

Health Services

Anaphylaxis Preparedness Policy and Procedure

In the 2014, Alabama Legislative Session, Act 2014-405 The Anaphylaxis Preparedness Act was passed. This Act mandates that each local board of education adopt and implement an anaphylaxis preparedness program commencing with the 2015-2016 scholastic school year.

Background:

The Dallas County School System recognizes, the growing concern of life-threatening allergic reactions to food items in the school setting and acknowledges the possibility that the first serious reaction may occur at school. Other common causes of anaphylaxis include allergies to latex, medications, and insect stings.

Pathophysiology and treatment:

Anaphylaxis can affect almost any part of the body and cause various symptoms. The most dangerous symptoms include breathing difficulties and a drop in blood pressure or shock, which are potentially fatal.

Medication used for severe anaphylaxis is:

- Epinephrine

Treatment of anaphylaxis is centered on treating the rapidly progressing effects of the histamine release in the body with epinephrine. The allergen should also be removed immediately.

Creating an Allergen-Safe School Environment

The Dallas County School System supports the three levels of prevention as outlined in Act 2014-405.

- **Primary prevention:** Dallas County School System will provide education programs that address food allergies and anaphylaxis through both classroom and individual instruction for staff and students.
- **Secondary prevention:** Identification and management of chronic illness
- **Tertiary prevention:** The development of a planned response to anaphylaxis-related emergencies in the schools.

Identifying the School Team

- **School District Administration** will support the Anaphylaxis Preparedness Program by allotting funds for the supply of injectable epinephrine. Keeping this epinephrine in a secure but accessible location, in or near the AED cabinets and fire extinguishers is recommended. All emergency equipment, therefore, is in a known and well-marked area. Support will also be provided by administration to assure school staff are trained and updated as deemed necessary.
- **Health Services Supervisor or Lead Nurse** will be the Anaphylaxis Preparedness Coordinator. The Health Services Supervisor/Lead Nurse is responsible for training the Nurses who in turn will train staff in recognizing signs and symptoms of an anaphylactic reaction and how to administer auto injectable epinephrine. The Health Services Supervisor/Lead Nurse and or designee will maintain an adequate

stock of epinephrine and monitor the safety and security by checking expiration dates and inspecting the medication for tampering.

- **Medical Consultant-Dr. ?????????** has agreed to provide oversight of the medical procedure for anaphylaxis prevention and provide prescriptions for the school to obtain stock supply of auto injectable epinephrine pens.
- **Teachers** will be offered training to recognize anaphylaxis symptoms and administer epinephrine per the approved procedure. Staff will inform Lead Nurse if an anaphylaxis emergency occurs.
- **Food Service Personnel** will be trained to recognize anaphylaxis symptoms and administer epinephrine per the approved procedure. Staff will inform Health Services Supervisor/Lead Nurse if an anaphylaxis emergency occurs.
- **Coaches, Athletic Directors, and After School Volunteers** will be trained to recognize anaphylaxis symptoms and administer epinephrine per the approved procedure, if needed. Staff will inform Health Services Supervisor/Lead Nurse if an anaphylaxis emergency occurs.
- **Transportation Personnel** will be trained to recognize anaphylaxis symptoms and administer epinephrine per the approved procedure, if needed. Staff will inform Health Services Supervisor/Lead Nurse if an anaphylaxis emergency occurs.

Action Steps for Anaphylaxis Management

- Providing necessary precautions and general training for staff in transportation, classrooms, the cafeteria, or the gymnasium.
- Provide training of staff by the Health Services Supervisor/Lead Nurse, who is a registered professional nurse, in the recognition and emergency management of anaphylaxis reaction.
- Creating Individual Health Care Plans (IHP), Emergency Care Plans (ECP), 504 Plans, or Individualized Educational Plans (IEP) as indicated for students with severe allergies.
- Having an emergency medical protocol for the treatment of Anaphylaxis reaction.
- Maintaining stock supplies for life saving emergency treatment in all schools, as allowed by the law of Alabama, such as auto-injectable epinephrine and AED's for the use in first time emergencies.
- Following specific legal documents duly executed in accordance with the laws of Alabama with medical orders regarding the care of students with severe life-threatening allergies.
- Allowing self-directed students as assessed by the school nurse, to carry lifesaving medication with prior approval from a medical provider, and according to health practice and procedures.

Dallas County School System Health Services

Procedure for Anaphylactic Emergency

This procedure is to be followed in the care of children and adults who present with signs and symptoms of a severe allergic reaction.

Anaphylaxis is a life-threatening allergic reaction that may involve multiple body systems.

Causes: Food allergies (milk, eggs, peanuts, tree nuts, shellfish, wheat, soy); insect stings (bees, hornets, yellow jackets, wasps, fire ants); latex allergies; medications; exercise and temperature extremes.

Note: Food allergies are the leading cause of anaphylaxis in children. Children who have asthma and food allergies are at greater risk for anaphylaxis and may often react more quickly requiring aggressive and prompt treatment

Symptoms: May include any or several of the following;

- **Skin:** Swelling of face, lips, mouth, tongue, or throat.
- **Respiratory:** Difficulty swallowing; hoarseness, struggling to breath, making loud coughing or retching noises trying to move air in and out of the lungs.
- **Cardiovascular:** Collapse of vascular system, blue lips or face, low blood pressure; shock.
- **Treatment:** Epinephrine is the emergency drug of choice for an anaphylactic reaction and must be given immediately. There should be no delay in the administration of epinephrine.

Epinephrine is a relatively safe drug and it is better to treat than not treat.

Administer epinephrine based on individual's weight:

- Epinephrine auto-injection, 0.15mg IM dose of epinephrine from epinephrine injection 1:1000 USP for children weighing 33-66 pounds.
- Epinephrine auto-injection, 0.3mg IM dose of epinephrine from epinephrine injection 1:1000 USP for individuals weighing over 66 pounds.
- **Emergency Action Steps:**
 1. If skin symptoms only and it is during school hours the individual should be accompanied to the First Aid Room.
 2. If respiratory or cardiovascular symptoms administer epinephrine auto injector pen. Immediately, Check time
 3. Notify school administrator and nurse
 4. Call EMS (911) and report anaphylactic episode.
 5. Inform EMS that epinephrine has been given and the time it was given
 6. Place individual on back with legs elevated
 7. Notify Parent/guardians/alternate adults
 8. Be prepared to begin CPR for respiratory arrest and have the AED available
 9. Monitor and document heart rate; respiratory rate, respiratory effort, level of consciousness every few minutes until help arrives.
 10. Prepare individual for EMS transport, if student, get a demographic sheet. Complete incident form and return to Health Services Supervisor/Lead Nurse. Epinephrine Auto Injector pen will be replaced by the Health Services Supervisor/Lead Nurse.

Physician Authorization

Date

Epinephrine Auto-Injector Delivery Verification

School Name _____ Date _____

Label Number _____ Lot Number _____ Exp. Date _____

Label Number _____ Lot Number _____ Exp. Date _____

Location to be stored _____

Administrator:

Printed Name _____

Signature _____ Date _____

School Nurse:

Printed Name _____

Signature _____ Date _____

Lead Nurse:

Printed Name _____

Signature _____

Date _____

Dallas County School System
ANAPHYLAXIS INCIDENT REPORT

This form must be completed with every incident necessitating the use of epinephrine for anaphylaxis, and must be submitted to the Lead Nurse within 24 hours of use.

PATIENT DETAIL

Name: _____ Age: _____ Date of Birth: _____

Race: _____ Sex: F M Phone: _____ Allergies: _____

(Circle One)

Medical History or Current Medications (if available):

INCIDENT DETAIL

Incident Date: _____ Incident Time: _____ Location: _____

Epinephrine Type: _____

Lot number: _____ Expiration Date: _____

Description of Incident:

Witnesses and Phone Numbers: _____

Name of Person Administering Epinephrine: _____

Other Assisting Responders: _____

EMS Unit/Receiving Person: _____

Time and Location of Transport: _____

Report Completed by: _____ Date: _____

Use the back of this sheet for additional information

Routing:

Lead School Nurse

Superintendent

POLICY AND PROCEDURE

Dallas County Schools

Health Services:

The Board may offer limited student health services. These services are designed to address minor medical issues that may arise during the school day, or to assist with special or chronic health problems. In cases of acute or contagious illnesses, or accidental injuries, parents or guardians may be notified and required to pick up the student. If a parent or guardian is not available, the principal or school nurse may contact the Department of Public Health or any Medical Transport as deemed necessary. School officials are authorized to take reasonable and appropriate steps to provide or arrange for the provision of emergency medical services to students who

require immediate medical attention. In case of an illness or accidental injury not requiring immediate medical attention, standard first aid procedures may be followed. The Superintendent is authorized to develop and promulgate procedures, rules, and regulations for approval by the Board concerning the receiving, administration, and handling of medication at schools, protocols for blood borne pathogens, immunizations, contagious and other communicable diseases, and all other areas related to health services consistent with state law and appropriate health standards. Such procedures, rules and regulations may be compiled or integrated into a Health Services Handbook.

REVISED

JOB DESCRIPTION

<u>Position Title:</u>	LSA Centralized Bookkeeper
<u>Department or Unit:</u>	Central Office
<u>Reports To:</u>	Chief School Financial Officer
<u>Supervises:</u>	None
<u>Job Summary:</u>	Assist in the administration of the local schools' affairs so as to provide the maximum services for the financial resources available.

TYPICAL DUTIES:

1. Maintains a complete and systematic set of records of all financial transactions for all local schools.
2. Record details of school financial transactions in appropriate journals and subsidiary ledgers from such sources as requisitions, payroll records, etc.
3. Prepares and inputs invoices for payment (provided funds are available from the schools).
4. Distributes pre-numbered master receipt books, and pre-numbered teacher receipts to each school.
5. Summarize and Balance entries recorded in individual journals and ledgers, and transfer data to general ledger.
6. Conducts mini audits of all schools at least once a year to ensure that policies and procedures are being properly met.
7. Maintains accurate cash balances for local schools.
8. Reconcile local school bank statement.
9. Receives and inputs cash receipt data from schools.
10. Prepares and keeps accurate record of local schools, including proper budgeting, coding, and inputting financial data into computer.
11. Assists principals (fills in) with secretary/bookkeeper duties when position is vacant.
12. Assists and train new bookkeepers with processes and procedures.

Dallas County Schools
Salary Schedule
LSA Centralized Bookkeeping

Public School Experience – 12 Month

	HS	AS	BS
<3 yrs.	\$35,171.00	\$35,874.00	\$44,744.00
<6 yrs.	\$35,874.00	\$36,592.00	\$46,843.00
<9 yrs.	\$36,592.00	\$37,323.00	\$48,191.00
<12 yrs.	\$37,324.00	\$38,070.00	\$50,506.00
<15 yrs.	\$38,070.00	\$38,831.00	\$52,712.00
<18 yrs.	\$38,832.00	\$39,608.00	\$54,928.00
<21 yrs.	\$39,608.00	\$40,400.00	\$56,482.00
<24 yrs.	\$40,100.0	\$41,208.00	\$58,482.00
<27 yrs.	\$40,800.00	\$42,032.00	\$60,482.00
27+ yrs.	\$42,300.00	\$43,800.00	\$62,482.00

Job Title:	Front Office Clerk (ES)
Department:	School Assignment
Reports to:	Principal
Job Goal:	Performs secretarial, data entry, and financial duties for a school.
Terms of Employment:	10 months, 202 days

Performance Responsibilities:

1. Remits payment for school invoices and collects student accounts.
2. Reconciles bank statements with journal entries.
3. Maintains accurate records of budget and inventories for supplies.
4. Receives, records, and accounts for all school monies.
5. Prepares financial statements, schedules; and ledgers for school.
6. Performs the usual secretarial routines and practices associated with an efficient, productive, and well-managed office; e.g., typing, filing, and phones.
7. Maintains regular filing system and processes records and incoming correspondence, as requested using student data management software.
8. Performs any bookkeeping tasks associated with the specific position using accounting software.
9. Maintains and compiles routine and office reports.
10. Schedules and arranges appointments upon the principal's request.
11. Provides information to various personnel, outside agencies, and the community



practices.

- Facilitate teams by scheduling meetings, drafting agendas, locating resources and recording team activities.

Participate in meetings with school leadership and district leadership

- Attend monthly meetings with other Teacher Leaders to plan, collaborate, and develop resources to support teaching and learning
- Facilitate monthly meetings with other Teacher Leaders

Knowledge, Experience and Training: (Checklist)

- Experience analyzing data and using results to identify areas of strength and weakness in instruction and student learning.
- Ability to model, coach and provide feedback to individual teachers and teams of teachers to improve teaching practice.
- Ability to work cooperatively with colleagues.
- Understanding of adult learning theory.
- Excellent organizational, communication and facilitation skills.
- Video model lessons based on identified indicators to support teaching colleagues

Qualifications:

- Minimum three (3) years of teaching experience.
- Evidence of collaborative leadership potential.
- Classroom instruction performance rated as 11 out of 13 on *Excellent Instruction Look-fors* consistently.

Special Requirement:

- Flexibility to remain on-site beyond the normal school day two (2) days per week, in order to attend instructional planning meetings, meet with teachers and coordinate activities with other school leaders

Supplement: \$5,000 (supplement valid for one academic year)

Timeline:

- ☐ Interest Meeting - 2/23/2023
- ☐ Job Description for Board Approval - 2/27/2023
- ☐ Application Process - 3/1/2023 - 4/1/2023
- ☐ Participant Notification: 4/15/2023
- ☐ Teacher Leader Orientation: 5/8/2023 at 3:30 pm



- ☐ Summer Opportunities: May 31, 2023; June 19-22, 2023;
- ☐ Program Starts: SY 23/24

DALLAS COUNTY SCHOOLS
JOB DESCRIPTION



Job Title:	Instructional Coach
Qualifications:	As set by State of Alabama certification authorities
Terms:	240 Days (12 Month Contract)
Reports to:	Curriculum and Instruction Department Head

FLSA Status: Exempt

Job Goals:

- To improve academic skills and literacy in K-12 schools, across all content areas and grade levels, through collaborative professional development, coaching of teachers, demonstration lessons, data analysis, and modeling of effective instruction.
- To improve teacher practice so all students learn and achieve at the highest levels.

Qualifications:

1. Master's degree or higher from an accredited college or university.
2. Valid Alabama teaching certificate in an appropriate area as identified by the Alabama State Department of Education.
3. Successful completion of specialized training in the areas of reading and or math.
4. Minimum three (3) years of successful teaching experience.
5. Ability to meet suitability criteria for employment and/or certification/licensure under the Alabama Child Protection Act of 1999 and Act No. 2002-- 457.
6. Knowledge of and ability to implement effective instruction, effective instructional planning, and the use of formative and summative assessment data to inform instruction.
7. Knowledge of and ability to plan and implement effective teacher coaching and professional development practices.
8. Facilitates districtwide and schoolwide professional development and monitors and measures the impact of transfer to practice.
9. Coach and mentor teachers daily via planned coaching cycles based on data and gradually releasing responsibility to teachers.
10. Builds relationships with teachers to plan, discuss, and integrate technology resources into the instructional environment
 - Supports teachers in the development of lessons
 - Models teaching (involving the use of technology resources) that is engaging, effective, and challenging
 - Assists teachers in reflecting on lessons and plan for improvement
11. Provides staff with instructional resources including hand-outs, one-on-one training, and Internet sources to assist in the use of technology.



DALLAS COUNTY SCHOOLS

JOB DESCRIPTION

12. Knowledge of the school's program of studies related to mission, goals, and organization.
13. Coach teachers in and model engagement of students through the design and implementation of technology-enhanced learning experiences emphasizing creativity, higher-order thinking skills, and processes, and mental habits of mind (e.g., critical thinking, meta-cognition, and self-regulation)
14. Plan and implement lessons and professional development based on system and state courses of study and the needs and abilities of students.
15. Establish and maintain effective relationships with students, teachers, and administrators.
16. Demonstrate proficiency in oral and written communication skills.
17. Ability to identify and solve problems as a productive team member.
18. Ability to use technology to communicate, plan and provide instruction, facilitate student learning, manage data, and produce/submit required reports, correspondence, and/or financial information.
19. Physical strength, mobility, dexterity, stamina, and acuity to perform job responsibilities.
20. Demonstrate professionalism through reporting punctually, completing assignments in a timely manner, and maintaining collegial relationships with teachers and other team members.

SALARY:

Instructional Coach

12-Month

New	\$85,000
Step 1	\$90,000

Be sure you have completed the Administrative TEACH IN ALABAMA application at www.alsde.edu.