

SUFFIELD HOUSING AUTHORITY
MINUTES OF REGULAR MEETING

Wednesday, October 11, 2023

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, October 10, 2023, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman
Mr. Jonathan Carson, Vice Chairman
Mrs. Jacqueline Marien, Secretary
Mrs. Kathy Remington, Treasurer
Mr. Larry Magoon, Tenant Representative

Also present were: Jason Joyce, Executive Director, Patrick O'Sullivan, Maintenance, Robbie Hinckley, Debra Zumwalt, Barbara Jones, Nancy Lisenko, Kerry Brock, Ken York, Maryann Belliveau.

REPORT FROM THE TENANT REPRESENTATIVE: Nothing at this time

PUBLIC COMMENT:

Mr. Hinckley is very happy living at Suffield Housing Authority and commended the staff on doing a great job!

Ms. Jones thanked Patrick, Sally & Jason for helping her move and likes the new place immensely.

Ms. Lisenko said the staff is the best and is doing a great job. She had concerns about people sitting close to her doorway & blocking the sidewalk when trying to come home. The Board told her she can ask them to move.

Mr. York said he has heard a lot of good things the staff is doing and is happy to live here.

MINUTES:

Mr. Carson moved, Mrs. Remington seconded and so Voted: to accept the minutes of the September meeting. VOTE: 5-0

BILLS:

Mr. Carson moved, Mr. Messenger seconded and so Voted: to approve the bills presented which represent the expenses and expenditures of the Housing Authority for the billing period of October 2023.

VOTE: 5-0

OLD BUSINESS: The CDBG grant is still moving forward.

NEW BUSINESS: No new Business

REPORT of the CHAIRMAN:

The 2024 Management Budget was presented to the Board of Directors. Mrs. Marien moved, Mrs. Remington seconded and so Voted: to accept the budget 5-0 VOTE: 5-0

The waiting list is ready to accept new applicants. Mrs. Marien moved, Mrs. Remington seconded and so Voted: to open the Suffield Housing Authority Waiting List until the November meeting. VOTE: 5-0

REPORT OF THE EXECUTIVE DIRECTOR:

The revised 2023 Lease Agreements were signed by all the Tenants and are in each resident's file.

We will continue with Lambert's Lawn Care for snow removal.

Jason has been attending meetings on Fair Housing and Food Insecurity.

MAINTENANCE:

Patrick updated the Board on vacant units in the process of being renovated. He will have one ready by Nov. 15th and it has already been assigned to an applicant.

He updated us on fall projects he is working on, including the cleaning of siding and continuing on landscaping as time and budget allows.

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Marien moved and Mr. Carson seconded and so Voted: to adjourn this meeting at 7:30 PM. VOTE: 5-0

Respectfully Submitted,

Jackie Marien, Secretary
jm/jj