

## ADMINISTRATIVE REPORT

**DATE:** October 17, 2023

**TOPIC:** #5.7 – September 21, 2023 Board Meeting Minutes

**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board

**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

*September 21, 2023*

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 21, 2023. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present (at 6:12pm).

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Louise Hinz, seconded by Melinda Dols to approve the agenda. All in favor, none opposed, motion carried.

4.0 **Comments to the Board:** Deana Loven addressed the Board about the Bond and Megan Castner about the SRO situation.

5.0 **Consent Items:** It was moved by Melinda Dols and seconded by Louise Hinz to approve the consent agenda items. All in favor, none opposed, motion carried.



5.1 Approval of Retirements, Resignations and Terminations

5.2 Approval of Leaves of Absence

5.3 Approval of New Employees/Change of Status

5.4 Approval of Electronic Fund Transfers

5.5 Approval of Resolution to Accept Gifts

5.6 Approval of August 17, 2023 School Board Meeting Minutes

5.7 Approval of the September 7, 2023 School Board Meeting Minutes

5.8 Approval of July Cash Disbursements

5.9 Approval of August Cash Disbursements

5.10 Approval of Student Teaching Agreement with the University of St. Thomas

5.11 Approval of Extended Field Trips

6.0 **Information Items:**

6.1 Summer Programming Updates, presented by Bob Lawrence, Director of Community Education. He shared information about their programming, including enrollment.

7.0 **Action Items:**

7.1 Preliminary Levy, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Simi Patnaik to approve the Preliminary Levy. All in favor, none opposed, motion carried.

7.2 Resolution Appointing Election Judges, presented by Dan Pyan, Director of Finance and Operations. It was moved by Melinda Dols, seconded by Eric Tessmer to approve the resolution. A discussion was held and it was determined there were ineligible persons on the list. It was moved by Melinda Dols to rescind her motion, seconded by Simi Patnaik to rescind. All in favor to rescind, none opposed, motion carried. It was moved by Katie Schwartz to approve the resolution and list, minus any person not qualified to be an election judge, seconded by Simi Patnaik. A roll call vote was taken, all in favor, none opposed, motion carried.

7.3 Intra-district Transfer (IDT) and Open Enrollment (OE) Parameters 2023-24 Resolution, presented by Kelly Jansen, Assistant Superintendent. It was moved by Katie Schwartz, seconded by Simi Patnaik to approve the resolution. A roll call vote was taken, all in favor, none opposed, motion carried.

7.4 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Pat Driscoll, seconded by Simi Patnaik to approve the proposed changes. Sharon Van Leer, Katie Schwartz, Simi Patnaik, Louise Hinz, Pat Driscoll, Melinda Dols voted in favor, Eric Tessmer opposed, motion carried with 6 in favor, 1 opposed.

8.0 **Superintendent Report:** Ms. Nielsen talked about the informational referendum campaign meetings.



*She highlighted our Facilities, Nutrition Services and Paraprofessional staff.*

9.0 **Future Meeting Dates:**

October 5, 2023 – School Board Workshop Meeting (DSC/6:00p.m.)

**TUESDAY**, October 17, 2023 – School Board Business Meeting (DSC/6:00p.m.)

10.0 **Adjournment:** *The meeting adjourned at 6:55pm.*

**B. RECOMMENDATION**

- a. Approval

**C. CONNECTION TO STRATEGIC PRIORITY**

- a. Operations, Staffing, and Finance

