Winona Area Public Schools
Finance Committee
9/14/2023 Minutes
1:00 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Karl Sonneman, Brad Berzinski, Sarah Slaby*

Members Absent: *Pete Watkins*

Others Present: *Kristie O'Brien, Alexandra Retter*

Call to Order/Welcome
Welcome & Attendance (called to order at 1:03 pm)

MSHSL Regions Facility Agreement
● Agreement for the use of district facilities for the purpose of hosting regional athletic contests was discussed and recommended for approval by the board.

Bluffview DAPE Services
● A contract related to providing DAPE (adapted physical education) services to Bluffview for the 2023-2024 school year was reviewed and recommended for approval by the board.

T.E.A.C.H. Program Additional Credits Request
● An agreement to extend the credits allowed under the currently approved agreement for participants meeting certain program requirements was reviewed and recommended for approval by the board.

St. Mary's University - Jim Flim Invitational Agreement
● A contract for the use of trails and parking at SMU for the Jim Flim Invitational was reviewed and recommended for approval by the board.

ProCare Contract
● A contract related to contracting for a full-time remote SLP, Brittany Burke, for the 2023-2024 school year was discussed and recommended for approval by the board. (This is a replacement for Morgan Rush who took a different position prior to the district being able to contract for her.)

Dental Bid Results
● Renewal with BCBS was 13.54% or a calendar year cost of $42,137
● Lowest bidder was The Standard with a reduction of 6.94% or calendar year savings of $21,600
● Majority of Insurance Committee recommends moving forward with The Standard
● Given the low bid and the feedback from the Insurance Committee the Finance Committee recommends accepting the bid of The Standard.

Winona County Agreements
●An agreement renewing the arrangements for transportation and the related costs for children in foster care was reviewed and recommended for approval by the board.
●An agreement related to confidentiality requirements was reviewed and recommended for approval by the board.

University of Minnesota CAREI Contract

●Director O'Brien discussed the one year contract with the University of Minnesota related to implementation for MTSS (multi-tiered systems of supports) in the district. The Finance Committee recommends the contract for approval by the board.

FinalSite Contract

●An agreement related to certain updates to the district website was reviewed and is recommended for approval by the board.

MNSCU Joint Powers Agreement

●Superintendent Berzinski discussed the proposed agreement with MN State Southeast for concurrent enrollment opportunities. The Finance Committee recommends the contract for approval by the board.

MyVision Memorandum of Understanding

●A memo of understanding with Gundersen Lutheran which would provide district employees the opportunity to have access to certain discounts on vision services was discussed and is recommended for approval by the board.

Mail Machine Lease

●A lease for the district mail machine was reviewed and is recommended for approval by the board.

GeoThermal Project - Updated LTFM 10-Year Plan

●A discussion and reminder that the board needs to approve an updated LTFM (Long-Term Facilities Maintenance) Plan to submit to the Department of Education along with the approved resolution of Intent To Issue Bonds. The information was included as an attachment on the 9/7/2023 school board meeting with the briefing on the intent resolution. The committee asks that this item be listed as a separate agenda item on the 9/21/2023 school board meeting agenda so that separate action can be taken.

GeoThermal Subcontracts

●The following subcontracts related to the GeoThermal projects were shared and passed along for approval on the consent agenda:

- ➔ WK - Poellinger - Change Order 02
- ➔ Both - WHV - Change Order 01
- ➔ WK - J.F. Ahern - Change Order 01
- ➔ Jefferson - P&T Electric - Change Order 01
- ➔ Jefferson - AVM Construction - Change Order 01
- ➔ Jefferson - Fowler & Hammer - Change Order 02
- ➔ Jefferson - General Sprinkler - Change Order 02
- ➔ Jefferson - Palmer Soderberg - Change Order 02
- ➔ Jefferson - Poellinger - Change Order 02
- ➔ Jefferson - P&T Electric - Change Order 02

Review Meeting Minutes

● Meeting minutes for the 8/10/2023 meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

● The consent agenda for the next board meeting was brought to the Committee for review.

- ➔ Payment Register (summary and detail)
  - ◆ Document reflects August 2023, recommended to move on to the consent agenda
- ➔ Consent Agenda
  - ◆ Document reflects August 2023, recommended to move on to the board consent

agenda

- ➔ 2023 Budget Analysis recommended to move on to consent agenda
  - ◆ 2023 General Fund revenues as of 6/30/2023 (as of 8/31/2023) are at 97.87% of budget
  - ◆ 2023 General Fund expenditures as of 6/30/2023 (as of 8/31/2023) are at 99.11% of budget
- ➔ 2024 Budget Analysis recommended to move on to consent agenda
  - ◆ 2024 General Fund revenues as of 8/31/2023 are at 8.98% of budget
  - ◆ 2024 General Fund expenditures as of 8/31/2023 are at 9.27% of budget

COVID-19 Grants

- An updated snapshot of the COVID-19 related grants as of 8/31/2023 was provided and passed along to the consent agenda
- An updated 2023 summary of Finance code 160, 161, and 155 by spending initiative was provided and passed along to the consent agenda

Cash Flow Data

- Cash balance data as of 8/31/2023 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Reschedule of Future Meeting Dates

- Due to scheduling conflicts, the committee will look into rescheduling several upcoming dates.
  - ➔ January 11, 2024 to be determined
  - ➔ April 11, 2024 to be determined
  - ➔ May 9, 2024 to be determined

Adjournment

- Meeting adjourned at 2:44 pm.