Cherokee County School District

# Agenda Request Form

| Meeting Date | Agenda Item Number |
|---|---|
| October 19, 2023 | D-2 |

## Title

Authorization to Declare Surplus Property and Dispose of Said Property

## Requested Action

School Board Consideration of Superintendent's Recommendation for Approval of Declaring Surplus Property and Disposing of Said Property Pursuant to School Board Policy DO

## Summary Explanation and Background

Annually the Superintendent and staff identify School District property as surplus and seek Board approval to dispose of surplus pursuant to School Board Policy DO.

School Administration Staff has the first opportunity to preview surplus property in order to determine if a need exists for it prior to the final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview the surplus items. Surplus school buses and mobile classrooms will be offered first to other governmental entities, then to the general public if needed.

A surplus sale at public auction for all other items is set for Saturday, November 11, 2023 to be held at the Central Distribution Warehouse. The property has been inspected by Procurement, Technology and Federal Program/Special Education Staff to ensure that it is not usable for current CCSD educational programs.

## Priority Area

Organizational and Operational Effectiveness

## Financial Impact

2023-24 Budget Includes a Revenue Line Item of $76,255 for Disposal of Surplus.

## Exhibits: (List)

Surplus Property Summary

## Source of Additional Information

| | |
|---|---|
| Dr. Brian V. Hightower | 770.479.1871 |
| Kenneth Owen | 770.479.1871 |
| Jeff Waderich | 770.479.1871 |

CCSD Surplus Sale
November 11, 2023, Preview: 8:00am Sale Begins: 9:00am
Central Distribution Warehouse
201 Mountain Brook Court
Canton, GA 30115

School Principals and Department Heads have determined items in surplus inventory unusable primarily due to items being outdated or damaged and the cost to upgrade or repair exceeds the replacement cost. Items in surplus inventory include the following:

**Classroom and Office Furniture**

Desks (Metal, Wood and Administrative), Chairs (Student, Teachers, Administrative and folding), Tables (Rectangular, Round, Kidney, Folding, Computer and Printer), Dry Erase Boards, Cabinets (Wooden, Metal File and Storage), Bookcases, Art Easels, Globes, Study Carrels, Cubbies, Shelving, Sofas (Large and Small), Lunchroom Tables, Podiums, Sand Table, Clinic Bed, Kindergarten Appliance Sets

**Equipment**

Televisions, Projectors, Cassette Players, Headphones, AV Carts, Video Cameras, VCR/DVD Players, Microscopes, Washers, Dryers, Dishwashers, Coffee Maker, Misc. Science Equipment, Pull Down Maps and Screens, Overhead Projector, Media Alarm Sensors, Opaque Projectors, Kiln and Hood. Pottery Wheel, Robotic Arm and parts

**Miscellaneous Office**

Shredders, Laminators, Paper Cutters, Sorters, File Holders, Three-Hole Punch, Printer/Toner Cartridges, Clocks, Calculators, Heavy Duty Stapler, Electric Pencil Sharpeners, Adding Machines, Riso Graph Duplicators, Die Cut Machine and Stencils, Book Binding Machine, Postage Machine

**School Food Services**

Hobart Mixer, Milk Coolers, Serving Line Components, Microwaves, Proofers/Warmers, Small Kitchen Items (Knives, Spoons, Forks, Cutters, Peelers, Pans, Bowls, Spatulas, Scoops,) Stoves, Dishwasher, Scales, Metro Rack Shelving, Drink Containers, Hot/Cold Pass Throughs, Tilt Kettle, Tea Urns, Bread Rack, Electric Can Openers, Combi Ovens, Air Fryers, Stainless Steel Single Basin Sink

**Support Services**

HVAC Motors, Misc. Kitchen Equipment Parts, Pump Motors, Mini Split AC Unit, Industrial Circular Fans, Battery Changer, CNC Machine, Wet/Dry Vacuum, DeWalt Cordless Drills, Air Compressor, Stripping Machine, Paint Sprayer, Hoover Commercial Floor Machine, Tennant Floor Machine, Vacuum, Telecenter Intercom Cabinet

**Transportation**

(30) 2005-2006 Freightliner School Buses mileage ranging from 32,834–227,833, 2003 Ford F-250 - 201,816 miles, 2004 Ford F-250 - 229,091 miles, 2005 Dodge Caravan - 105,451 miles, 2007 Ford F-150 - 202,136 miles, Misc. Parts, Auto Lift, Auto Alignment Machine, Tire Balancer, Parts Cleaner

**Miscellaneous**

Partitions, Classroom Rugs, Ping Pong Table, Weightlifting Equipment, PE Equipment, Volleyball Cart with Poles, Special Needs Equipment, Sound Systems (Sound Board, Speakers and Subwoofers), Changing Table, Sewing Machines, Lighting Board, Reality Works Baby, Band Uniforms, Pianos, Metal Lockers, Portable Basketball Goals, Trampolines, Wrestling Mat, Popcorn Machine, Audiometers, Hearing Aid Devices, Pitching Machine