

## **Minutes of the Vance County Board of Education Meeting June 5, 2023**

The Vance County Board of Education met in regular session on June 5, 2023, at 6:00 p.m. in the Administrative Service Center Boardroom. Board members present were Mrs. Gloria J. White, Chair, Randy M. Oxendine, Vice-Chair, Mrs. Linda S. Cobb, Mrs. Ruth M. Hartness, Mrs. Dorothy W. Gooche, Mr. Edward B. Wilson and Mr. Omega T. Perry. Senior staff present were Dr. Cindy Bennett, Superintendent, Mr. Rey Horner, Executive Director for Student Services, Mr. John Suther, Chief Finance Officer, Mrs. Marsha Abbott, Chief Technology Officer, Dr. Jennifer Carraway, Chief Human Resources Officer, Mr. Kevin Perdue, Chief Operations Officer, Dr. Destiney Ross-Putney, Chief Officer of Instruction and Innovation, Mrs. Aarika Sandlin, Director of Communication and Marketing, and Mr. Jerry Stainback, School Board Attorney.

Mrs. White called the meeting to order at 6:00 p.m. and welcomed everyone. A moment of silence was observed.

### **Approval of Minutes**

Approval of the May 8, 2023 minutes was motioned by Mrs. Hartness, and seconded by Mr. Oxendine with a unanimous (7-0) vote.

### **Approval of Meeting Agenda**

Approval of the meeting agenda and the following additions were motioned by Mr. Oxendine, and seconded by Mrs. Cobb, the Board unanimously (7-0) approved the agenda.

V. Recognition Slides

VIII. A. Personnel Addendum

VIII. E. Discipline Data

X. B. Transfers Revised

### **Recognitions/Announcements**

#### **RoboVANCE**

Vance County Schools attended the Brick Master State competition in Salisbury NC on May 20. The attendance for tonight's recognition of the RoboVANCE competition participants are the two teams who won first place in the coding portion:

- Elementary School Coding Champion: Dabney Rockets
- Middle School Coding Champion: STEM Card Sharks #3
- Middle School Programming (4<sup>th</sup> place): VCMS Master Tech Builders

Other participants at the state competition were Zeb Vance Magical RobotZ, Carver Electric Eagles, LB Yancey Robotics #1, and STEM Card Sharks 1.

#### **Just U & Me Mentoring Program**

The mentoring program was held at L.B. Yancey for ten fourth-fifth graders who attending Saturday morning activities. Ten mentors went through extensive mentor training to offer advice and guidance to the mentees. Attendees visited Elizabeth City State University, Henderson Institute and Winston Salem State University. The mentees are Orquidia Martinez, Chelsea Evans, Clinton Johnson, Aiyanna Jones, Anahi Carreno Serna, Juelz Holden, Kathrine Ayscue, Nia Branch, Yahir Santiago Florentino, and Devotion Dunston.

#### **Custodial Awards**

Mr. Kevin Perdue and Mr. Tommie Kurtman from Saffelle, Inc. presented awards to several schools for getting our buildings in top shape. Mr. Kurtman helped provide the training to our teams and was a judge. Mr. Kurtman thanked Vance County Schools for collaborating with Saffelle and shared that it does your heart good to not only see students be rewarded but to see the adults be awarded also.

New Hope was the overall winner for the elementary schools with a 97.90 score and Vance County High School was the overall winner for the secondary schools with 95.0 score.

Spring Athletics

The Northern Lake Conference recognized students in our district with the following awards:

<b>Titles</b>	<b>Names</b>
<i>All Conference Baseball</i>	Brandon Shelton, Chris Jones, and Logan Davis
<i>Vance County Athlete of the Year</i>	Israel Terry and Roxie Bennett
<i>All Conference Softball</i>	Black Vick, Kynnedey Keel, Kaitlin Miles, and Andreyah Williams
<i>School Sportsmanship Award</i>	Ruby Trejo and Isman Alston
<i>All Conference Girls Soccer</i>	Valeria Salazar Arias and Vanesa Labra Zuniga
<i>Viper Award</i>	Chris Jones and Brenda Rosales Carrillo
<i>Vance County Coach of the Year</i>	Errol Thompson

Public Comments – None

**Superintendent’s Report**

**Fiscal Oversight Monthly Report**

The Fiscal Oversight Monthly Report is for information only. The auditors began the compliance audit the week of May 1 and the financial audit will be the week of August 7. Payroll, stipends and supplements will be paid in June. A call board meeting will be on June 29, 2023 at 12:00 to include a final budget amendment to close out 2022-2023 fiscal year.

**COVID Update**

For May, Vance County Schools highest was one case. June 30, concludes the COVID Dashboard.

**VGCC Board of Trustee**

Dr. Bennett shared that Mr. Abdul Sm Rasheed is requesting reappointment to serve on behalf of Vance County Schools on the VGCC Board of Trustees. Mr. Rasheed has served on the Board of Trustees since 1996.

Upon motion by Mr. Oxendine and seconded by Mr. Perry, the Board unanimously (7-0) approved the reappointment of Mr. Abdul Sm Rasheed to the Vance-Granville Community College Board of Trustees.

**Graduation Updates**

Vance County High School had 153 graduates, and Vance County Early College had 33 graduates. AdVance Academy will have 22 graduates and Vance Virtual Village Academy will have 17 graduates for the 2022-2023 academic year.

**Board of Education Standing Committees**

Personnel

Mrs. White shared information from the May 24, 2023 meeting.

**I. EMPLOYMENT RECOMMENDATION(S)**

<b>LOCATION</b>	<b>EMPLOYEE NAME</b>	<b>RACE/SEX</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Aycock	Celister Richardson	B/M	School Nutrition Cafeteria Assistant	5/08/23
LB Yancey	Thomas Williams	B/M	School Nutrition Cafeteria Assistant	5/12/23
STEM	Kristan Davis	B/F	Receptionist	5/30/23
VCHS	Vivian Boyd	B/F	Exceptional Children’s Teacher Assistant	8/01/23
ASC	Jameka Floyd	B/F	District Lead Counselor	7/03/23

AdVance Academy	Nowell Brooks	B/M	Principal	7/01/23
EO Young	Allie Pulley	W/F	Teacher	8/22/23
Johnston County Schools	Kasey Winstead	W/F	Early Literacy Specialist	7/01/23
VCHS	Cierra Thomas	B/F	EC Teacher Assistant	8/01/23

## II. RESIGNATION(S)

LOCATION	EMPLOYEE NAME	RACE/SEX	POSITION	REASON	EFFECTIVE DATE
EM Rollins	Robert Hines	B/M	Teacher	Job Dissatisfaction	5/08/23
Aycock	Rachel Brown	B/F	Teacher	Seeking Tutoring Position	6/30/23
Carver	Sabrina Barnes	B/F	Teacher	To teach in another NC school system	6/15/23
EM Rollins	Donnell McLean	B/M	Assistant Principal	Another job	6/30/23
VCMS	Jacquette Wilson	B/F	School Nutrition Cafeteria Assistant	Other employment not in education	5/31/23
VCEC	Marsha Harvey	B/F	Assistant Principal Intern	To teach in another NC school system	6/13/23

## III. RETIREMENT(S)

LOCATION	EMPLOYEE NAME	RACE/SEX	POSITION	EFFECTIVE DATE
Pinkston Street	Robert Archie	B/M	Custodian	7/01/23
Zeb Vance	Scarlett Ellis	W/F	Teacher Assistant	7/01/23

## IV. TRANSFER/PROMOTION(S) – For Information Only

NEW LOCATION	EMPLOYEE NAME	NEW POSITION	OLD POSITION / LOCATION	EFFECTIVE DATE
Aycock	Razvan Tegean	Assistant Principal Intern	Teacher / LB Yancey	8/22/23
Clarke	Sharita Jones	Assistant Principal Intern	Teacher / LB Yancey	8/22/23
STEM	Dan Sandlin	Assistant Principal Intern	Teacher / Dabney	8/22/23
Dabney	Dora Moldovan	Assistant Principal	Assistant Principal / VCMS	7/01/23
VCMS	Facetia Branch	Assistant Principal	Assistant Principal / Dabney	7/01/23
EO Young	Hailey Reavis	Teacher	Teacher Assistant / EO Young	8/22/23
ASC	Stephanie Alston	Early Learning Program Coordinator	Social, Emotional Learning Coordinator / ASC	6/01/23
ASC	Yulanda Henderson	Administrative Assistant	Bookkeeper / Clarke / Aycock	6/12/23
AdVance Academy	Jamie McClain	Counselor	Counselor / VCHS	7/01/23
AdVance Academy	Kerry Morrison-Thomas	Dean of Instruction	Instructional Support Specialist/Coach / ASC	7/01/23
AdVance Academy	Lisa Chandler	EC Teacher	Teacher / New Hope	8/22/23
Pinkston LB Yancey	LaVonda Williams	Assistant Principal	Assistant Principal Intern / VCEC	7/01/23
CFI/VCHS	Nicholas Barrett	SPARK NC Lab Leader	Teacher / VCMS	7/01/23
EM Rollins	Juliet Black-Jasnosz	Assistant Principal	Assistant Principal / EO Young	7/01/23
EM Rollins	Sennica Nicholson	Teacher Assistant	Teacher / EM Rollins	8/01/23
VCEC	Renee Collins	Teacher	Teacher / VCHS	8/01/23
VCHS	Sheila Burwell	Media Specialist	EC Teacher / VCHS	7/01/23
VCMS	Davia Wilkins	Innovative Partnership Grant School Coach	Teacher / VCMS	7/01/23
VCMS	Sheila Alston	CTE Instructional Facilitator	CTE Education Teacher / VCHS	8/22/23

**V. TEMPORARY/SUBSTITUTE EMPLOYEE(S)**

LOCATION	EMPLOYEE NAME	RACE/SEX	POSITION	EFFECTIVE DATE
ASC	Dramone Houston	B/M	Student Intern Technology	5/23/23

**VI. LEAVE – For Information Only**

LOCATION	EMPLOYEE NAME	RACE/SEX	LEAVE TYPE	POSITION	EFFECTIVE DATE
Clarke	Valerie Burney	B/F	FMLA	Counselor	5/17/23-6/09/23
VCMS	Rowena Vida	A/F	Medical Leave	Teacher	5/19/23-6/02/23

**VII. OTHER – For Information Only**

LOCATION	EMPLOYEE NAME	RACE/SEX	POSITION	REASON
STEM	Shana Williams	B/F	Custodian	Retracted Resignation
Dabney	Claudiel Richards	B/F	Teacher	J-1 VISA Ends
LB Yancey	Alicia Eccleston	B/F	Teacher	J-1 VISA Ends
Vance Virtual Village Academy	Treva Harris	B/F	Teacher	Retracted Resignation

**VIII. CONTRACTED SERVICES – For Information Only**

DEPARTMENT/LOCATION	EMPLOYEE NAME	RACE/SEX	POSITION	EFFECTIVE DATE
VCHS	Felicia Lawrence	W/F	Bookkeeper Trainer	5/07/23
VCHS	Jo Tyler	W/F	Media Coordinator	6/26/23-7/28/23

Other items discussed were on the international teacher sponsorships and the ESS substitute system.

Upon motion by Mr. Oxendine and seconded by Mrs. Hartness, the Board unanimously (7-0) approved the personnel summary and addendum.

**Finance**

Mr. Suther shared information from the May 24, 2023 meeting. The following renewal contracts/services and large purchases were recommended for approval.

Curriculum and Exceptional Children Contracts – (712 Students Identified)

- Curriculum Associates (iReady/Toolbox/PD) \$215,446.56
- Curriculum Associates (K-8 Math Textbook Order – Print Material) \$138,668.28  
*The State provides an approved Reading List that districts select from*
  
- Amplify (K-5 ELA Textbook Order) (3-years) \$474,009.56
- RealityWorks (Small Early Childhood Care and Service Package) \$27,565.77
- RealityWorks (Power, Structure, and Technical Systems Package) \$45,512.05
- Antatomage, Inc. (Antatomage Table, Tablets, Warranty) \$186,305.00  
*Health Services – Human Body studies for Middle/High School*
  
- Flying Classroom (Grades 6-8 STEM Summer Program) \$89,800.00
- Meteor Education (Furniture) \$59,931.00
- Powerup EDU (LU Interactive Projector/Software) \$29,850.00
- zSpace (Six Units with Software) (*Board visit once opened*) \$29,733.00
- VocoVision/BlazerWorks (Teachers, Nurses, OT, etc.) \$540,000.00
- David Caron (Psychological Services) \$90,000.00
- Waite Psychological & Therapeutic Services (Psychological Services) \$90,000.00
- Carolina School Services (Occupational Services) \$180,000.00
- Verbal Expressions Speech & Language (Speech Services) \$83,979.00
- Alta Speech (Speech Services) \$60,000.00

- Therapy Solutions (Physical Therapy) \$80,000.00
- Ross Rehabilitation (Speech Therapy) \$60,000.00
- Integrated Languages (Sign Language Interpreter) \$40,000.00
- John E. Sexton (Audiologist Services) \$20,000.00
- Equalize Sensory Services ( Orientation and Mobility Specialist) \$70,000.00
  
- Drivers Ed Contract (Jordan Driving School)
  - \$50.00 Classroom*
  - \$200.00 Behind the wheel*
  - \$250.00 Classroom and behind the wheel*
  - \$25.00 Student fuel*
  - \$600.00 Site Coordinator*
  - \$189.00 Cellphone*

Maintenance Contract and Purchases

- Kirkman Floors (Clarke, VCMS and VCHS) \$83,839.13
- Gupton Services for VCHS Water Heaters \$45,240.00
- Gupton Services for VCHS HVAC Control Upgrades \$164,228.00

Technology Contract

- Finalsite (Blackboard) Five year contract \$41,749.00

Human Resource Contact

- Pathway to Practice Cohort Four (Provide an attendee list to the Board) \$31,250.00

District Association Contract

- North Carolina School Board Association \$53,865.00

Upon motion by Mrs. Cobb and seconded by Mrs. Gooche, the Board unanimously (7-0) approved the renewal contracts/service and large purchases.

• **Continuation Budget for Fiscal Year 2023-2024**

Budget does not include an appropriation from fund balance. It reflects a 20% decrease from the current budget of Fiscal Year 2022-2023.

**Vance County Schools  
Continuing Resolution - Fiscal Year 2023-2024**

BE IT RESOLVED, by the Board of Education of the Vance County Public Schools:

		<b>CONTINUING BUDGET</b>	
5000	Instructional Program Funds	\$ 57,875,246	63.9%
6000	Support Services Program Funds	\$ 23,046,588	25.4%
7000	Ancillary Services	\$ 3,458,305	3.8%
8000	Non-Programmed Charges	\$ 6,179,385	6.8%

	<b>Total Budgeted Expenditures</b>	<b>\$</b>	<b>90,559,523</b>	<b>100.0%</b>
Fund 1	State Public School Fund	\$	39,417,933	43.5%
Fund 2	Local Current Expense Funds	\$	6,049,541	6.7%
Fund 3	Federal Grants Fund	\$	34,295,173	37.9%
Fund 4	Capital Outlay Fund	\$	3,487,564	3.9%
Fund 5	School Nutrition Fund	\$	3,397,240	3.8%
Fund 8	Other Restricted Fund	\$	3,912,073	4.3%
	<b>Total Appropriation</b>	<b>\$</b>	<b>90,559,523</b>	<b>100.0%</b>

**Section A:** All appropriations shall be paid first from revenues restricted as to use, and second from general unrestricted revenues.

**Section B:** The Superintendent is hereby authorized to transfer appropriations within a fund under the following conditions:

1. Amounts transferred between functions and sub-functions and objects of expenditures within a function without limitations and without a report to the Board of Education being required.
2. Amounts may be transferred not to exceed 25% between functions of the same fund with a report and approval on such transfers being required of the Board of Education.
3. Amounts may not be transferred between funds nor from any contingency appropriations within a fund.
4. In addition the Board authorizes the Superintendent to fully maximize its resources and allows for the further amendment of revenues and expenditures by program report code as may be needed to meet those goals. Further should NCDPI, the State, or the Federal governments release additional CRF/COVID/CARES & ESSER Revenues/Funding prior to the Board next approval of a budget amendment, the Superintendent has approval to use those resources for the benefit of the district and in accordance with any NC State Board of Education Policies, and/or State or Federal legislation/policies.

**Section C:** Copies of the Budget Resolution shall be immediately furnished to the Superintendent and school Finance Officer for direction in carrying out their duties.

**Adopted by the Vance County Board of Education, this the 5th of June 2023.**

Being no further discussion, Mrs. Hartness motioned and Mr. Wilson second (7-0) approved the Continuation Budget for fiscal year 2023-2024.

**Other Financial Required Items:**

- **Budget Amendment for Fiscal Year 2022-2023 – All Funds**  
Save the date for a Called Finance meeting to discuss end-of-year items on June 29, 2023 at 12 pm.

**Informational Items:**

- The Finance Department is in the fiscal Year closeout to ensure an effective close out.
- The CPA audit began in May and the financial audit is the week of August 7.
- State and Local supplements will be paid on June 2 and June 9 respectively to three-hundred and sixty-eight employees. State supplements is \$2,848.11 per qualifying employee and local supplements (second half) is

\$1,250 per employee. *Mr. Suther will get an update on the finding audit for 2021-2022 regarding the \$120,000 over budget amount.*

- LETERS stipends will be paid on May 26 to qualifying employees ranging from \$1,000-\$1,400.
- School Nutrition Bids for 2023-204 will be reviewed at the June 29 meeting.

### Building and Grounds

Mrs. Hartness shared information from the May 26, 2023 meeting. Contract summer cleaning will be at Clarke, VCMS and VCHS. HVAC project work will take place at Carver, LB Yancey, Pinkston Street, VCMS and CFI/STEM. Summer programs will be happening at other schools and half the bus fleet will operate. The shelters and playground equipment will be installed this summer. The department completed 2,803 work orders. The Western Vance facility is in upset bid process and the Eaton Johnson facility closed with a bid of \$275,000.

Upon motion by Mrs. Hartness and seconded by Mrs. Gooche, the Board unanimously (7-0) rejected the \$275,000 for Eaton Johnson.

Upon motion by Mrs. Hartness and seconded by Mrs. Gooche, the Board unanimously (7-0) to repost the Eaton Johnson facility on GovDeals.com with a starting price of \$325,000.

Policy – Mrs. Cobb shared information from the May 24, 2023 meeting. The 2000 policy series was present with no changes.

### **SPRING 2023 MINOR POLICIES UPDATES:**

4130	Discretionary Admission
4155	Assignment to Classes
4334	Use of Unmanned Aircraft (Drones)
5008	Automated Phone and Text Messaging
5028	Automated External Defibrillator
6410	Organization of the Purchasing Function
7340	Employee Dress and Appearance
7650	Employee Travel and Other Expense Reimbursement

### **SPRING 2023 SUBSTANTIVE POLICIES UPDATES:**

5008	Automated Phone and Text Messaging
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Upon no further discussion, Mrs. Cobb motion and Mr. Oxendine seconded, the Board unanimously (7-0) to accept NCSBA's spring 2023 minor and substantive policies updates.

### Curriculum

Mr. Wilson shared information from the May 26, 2023 meeting. Staff earned 123 contact hours of professional development and 27 CEUs. The K-5 ELA textbook adoption committee selected Core Knowledge Language Arts as the core instructional resource for elementary classrooms. The K-8 Math textbook adoption committee opted to add print material to the current core instructional program, READY. Read to Achieve literacy-focused camp will be held at Clarke and Dabney. The middle school literacy-focused camp and CTE/JAG camps will be held at Vance County High. The camps will be from June 26 – July 27, 2023. The MiCentro summer learning program and ESL Summer Adventures will be held at Dabney from June 20 – July 19, 2023. The high school learning program will be held from June 12-29, 2023 offering credit recovery and the CTE credentialing program. Cohort 24 will occur at AdVance Academy. 96% of the AVID students will enroll in a four-year college/university, community college or enlist in the military. The first elementary AVID program will be at Carver. This year's discipline incident data and the Instructional Technology Solution Process was shared with the committee. The Migrant Education program and the CTE grant application were present for full board approval.

Upon motion by Mr. Wilson and seconded by Mrs. Cobb, the Board unanimously (7-0) approved the Migrant Education program.

Upon motion by Mr. Wilson and seconded by Mr. Perry, the Board unanimously (7-0) approved the CTE grant application.

**Community and Business Relations**

Mrs. Gooche shared information from the May 24, 2023 meeting. Sixteen Student Spotlight members visited two museums, the Governor’s Mansion and the Legislative Building in Raleigh on May 4 and their recognition dinner will be on May 10. Leadership Vance attendees visited Aycock, CFI, VCMS and ASC on May 9. Representative Frank Sossamon visited EM Rollins, Dabney and CFI for Bring Your Legislator to School day on May 15. The Tailored Assistant Principal celebration is May 23 at the CFI. VCHS culinary art students prepared cooked and served the meal for that night. Here are some upcoming events below.

VCHS/VCEC graduations – May 26  
TEI Summer Institute – June 21-23

AdVance Academy/Vance Virtual Village Academy graduations – June 10  
LEAP grant applications accepted – May 22 - June 15

**New Business** – None

**Field Trips** - None

**Transfer Requests**

Dr. Bennett presented six student requests to transfer into the district and eight to transfer out of the district.

Upon motion by Mr. Oxendine and seconded by Mr. Wilson, the Board unanimously (7-0) approved the fourteen transfer requests.

**Executive Session**

Upon motion by Mrs. White and seconded by Mr. Oxendine, the Board voted unanimously (7-0) to go into closed session pursuant to the provisions of North Carolina General Statutes 143-318.11 for the purpose of approving executive session minutes and discussing legal, personnel, and property issues pursuant to subsection (a) of the said statute at 6:43 pm.

The Board returned to the open session at 7:35 p.m.

Being no further business, upon motion by Mrs. Hartness and seconded Mr. Oxendine, the Board voted unanimously (7-0) to adjourn the meeting at 7:35 p.m.

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BOARD CHAIR, GLORIA J. WHITE

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SECRETARY, CINDY W. BENNETT